

## CEMETERY RULES AND REGULATIONS

Please review the following information so you will be aware of the rules and regulations pertaining to the operation and maintenance of Jacksonville's Historic Cemetery. The historic designation and the maintenance and care of the cemetery are a high priority for the Sexton and the City of Jacksonville. Controlling high grasses and weeds to prevent the risk of fire, as well as, providing for the safety of visitors and workers alike, requires routine mowing, trimming and raking of all areas of the cemetery. Because of the ongoing maintenance requirements, items cannot be left on the gravesites where they may be damaged, or cause damage to equipment, or cause injury to personnel. You are requested to contact the Cemetery Sexton (541 899-1231) with any questions or concerns that you may have.

### Cemetery Hours

The cemetery is open to visitors from 8:00 a.m. until dusk, seven days a week.

### General

- \* The driving speed within the cemetery grounds is limited to 5 MPH.
- \* *No oversized vehicles are permitted to drive through the cemetery grounds.*
- \* It is unlawful for dogs to run at large. Dogs must be kept on a leash at all times. You are required to clean up after your pets.
- \* Consuming alcohol or illegal substances is not allowed in the cemetery.
- \* Smoking is not permitted within the cemetery grounds.
- \* Hunting or discharge of firearms within or over the cemetery grounds is prohibited.
- \* No working in the cemetery is permitted by anyone other than cemetery personnel or their agents without prior written permission from the Jacksonville Cemetery Commission.  
That is: no planting of trees, shrubs, or ground cover, no digging, setting of markers, curbing, fencing, benches or any other memorial is allowed.
- \* Do not touch, sit, lean, stand or walk on any of the curbing, monuments, or other decorative items as many are old and fragile. Especially, keep children from trying to climb on the monuments to avoid injury.
- \* No rubbings or etchings are permitted without prior approval from the Cemetery Sexton.
- \* No glass containers of any kind are permitted to be used within the cemetery grounds.
- \* Please use the roadways and pathways and refrain from walking over and through gravesites.
- \* Appropriate conduct is required while visiting the cemetery. Profane or boisterous language or disturbing the peace is not allowed.
- \* *Photography & Filming is restricted to scenes of landscape, nature and architectural designs. Out of respect do not photograph graves of persons unknown to you that are less than 50 years old. Commercial uses or images for publication require a special use permit. Applications are available at Jacksonville City Hall or by calling 541 899-1231.*

### **Floral Displays**

The placement of floral items on graves other than the day of interment is subject to the following conditions:

- Glass containers of any kind are not permitted to be used within the cemetery grounds.
- Flowers, both fresh and artificial, are to be placed and remain within the headstone rows.
- Fresh cut flowers may be placed on graves at anytime; however, glass containers or metal cans are not permitted.
- Artificial flowers or potted plants are permitted on graves from October 15<sup>th</sup> through the month of February. From March 1<sup>st</sup> through October 14<sup>th</sup>, they are permitted 10 days before and after a national holiday, but may be removed after that period for routine maintenance.
- During the month of December, Christmas wreaths, and other such floral arrangements may be placed and remain on the grave through January 31<sup>st</sup>.
- Vigil lights may also be placed on gravesites during the month of December only.
- Flowers, both fresh and artificial, shall be removed from graves and disposed of by the Cemetery Sexton or at his direction when they become withered, faded or otherwise unsightly. All floral items which conflict with normal grounds maintenance will be removed.

### **Other Adornment Items**

- No seashell, toys, glassware or other breakable objects of any kind and similar commemorative items are permitted on any grave, tree or site at any time.
- No banners, pin-wheels, chimes, balloons, or staked items are permitted on any grave, tree or site at anytime.
- Veterans flags must be maintained at all times and be placed in an upright position and kept off the ground. Faded or torn flags must be removed and properly disposed of.

These and any other hazardous or unsuitable objects found on a gravesite will be removed by the Cemetery Sexton or at his direction *and disposed of*.

### **Grave Markers and Memorials**

The Cemetery Sexton must be contacted prior to any grave or memorial marker being placed to ensure that it is correctly and properly placed on the gravesite. Requests for anything but the standard and usual style grave markers already found in the Jacksonville Cemetery must be submitted to the Cemetery Commission for prior approval. The written request must include Block and Plot numbers along with the Section of the cemetery that the marker is to be placed. Details should include measurements, style, and materials, along with a picture or sketch of the proposed marker and the name of the contractor who will be doing the work. *A foundation to support and stabilize the marker is required.*

**Curbing and Fencing**

All requests to have curbing, and/or fencing installed around a gravesite/s must be submitted to the Cemetery Commission in writing for their approval prior to any work being started. The request must give the Block and Plot numbers along with the Section of the cemetery. Detailed measurements along with a picture or sketch of the proposed project must be included along with the name of the contractor who will be doing the work.

**Benches**

All requests to have a bench placed within the cemetery grounds must have prior approval of the Cemetery Commission. A written request is to be submitted to the Commission giving the Block and Plot number along with the Section of the cemetery. The request must include detailed measurements along with color, style, and material that the bench will be made out of.

**Ground Cover**

All forms of ground cover, other than the normal grass and dirt, must be approved by the Cemetery Commission. This includes such things as rocks, stone, pavers, artificial grass and so forth. A written request must be submitted to the Commission giving the Block and Plot number along with the Section of the cemetery. The request should include the material that is being requested as a replacement ground cover along with the contractor's name.

**Permanent Plantings**

Permanent plantings of any kind, trees, shrubs, grass, ground cover, etc., are not permitted without prior approval of the Cemetery Commission. A written request must be submitted to the Cemetery Commission giving the Block and Plot number along with the Section of the cemetery, and stating what item or items are being requested to be planted. A picture and details of the item/s to be planted would be helpful as well.

**Maintenance Requirements**

Any and all items that have been approved for placement on or around a Plot or Block must be maintained by the family or caretaker of the gravesites. Failure to do so may result in those items being removed.

Please contact the Cemetery Sexton or Cemetery Commission (541 899-1231) with any questions or concerns that you may have regarding the above noted subjects, or prior to placement of any items that may not be covered in this booklet.

In addition to these Cemetery Rules and Regulations it is suggested that you refer to the City of Jacksonville Ordinances Chapter 12.24: regarding the Cemetery and General Cemetery Regulations. Your adherence to these regulations is appreciated and will help to keep this final resting place neat, tidy, and safe for all who come to visit and pay their respects.

Jacksonville Cemetery Commission  
*Revised June 2014*