



CITY OF JACKSONVILLE



P.O. Box 7 - 206 N. 5th St.
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www.jacksonvilleor.us

JACKSONVILLE NEWSLETTER

May 2022

Mayor

Donna Bowen

Council

Mike McClain

Jim Lewis

Ken Gregg

Steve Casaleggio

Andrea Thompson

Scott Selbe

City Administrator

Jeff Alvis

City Hall

Monday-Thursday

8:30 am—4:00 pm

Friday

8:30 am—2:00 pm

Public Works

Monday-Friday

8:30 am—4:00 pm

After Hours Dispatch

(emergencies only)

541-776-7206

Police

Office 541-899-7100

Dispatch 541-776-7206

Fire

Office 541-899-7246

Dispatch 541-776-7206

Planning

541-899-6873

Monday, Tuesday,

Thursday, Friday

8:30 am—2:00 pm

Inspection Request

541-484-9043 or

800-358-8034

BUDGET COMMITTEE MEETING

The first Budget Committee Meeting to receive the budget message and introduce the budget for fiscal year 2022-2023 is scheduled for **May 5, 2022, at 4:00 pm**, located in the Assembly Room at New City Hall. If a second meeting is needed, it will be held Thursday, May 12, 2022, at 4 pm at the same location and if a third meeting is needed, it will be held Thursday, May 19, 2022, at the same location.

A copy of the budget document may be inspected or obtained on or after Monday, May 2, 2022, at the City Offices, 206 N. 5th St. Bldg. A, Jacksonville or on the City website www.jacksonvilleor.us

A virtual meeting option will be available for members of the public to participate via Zoom. Join from a PC, Mac, iPad, iPhone or Android device: <https://us06web.zoom.us/j/83422792309?wd=Mjg2ZjFjL2dPV29UNEVxNG9idlcxUT09> Password: 919013 or join by phone at (253) 218-8782 Webinar ID: 834 2279 2309 Passcode: 919013.

Backflow Testing Notification

A requirement of the Oregon Health Division is that we have a Backflow Prevention Program to help ensure that the City's water supply is protected against contamination.

Jacksonville has contracted with a backflow testing company, at no fee to the property owner, and they will need access to the backflow device. This device needs to have clear access to it, i.e., no bushes overhanging the box, material piled on top of it, vehicles parked over it, etc. If there are special circumstances that they will need to be aware of (backflow device is behind a locked gate, dogs, etc.) please contact us at **541-899-1231**, so we can make special arrangements. Otherwise, they will test the device on their own schedule over the next few months.

Weeds and Grass Ordinance

Conditions are pointing to be a very busy summer for wildfires. Normally fire season starts at the beginning of June, but this year, more than 30 wildfires have been caused by open burning. It could be a very active summer with above-average temperatures and below-average precipitation.

What this means to the citizens of Jacksonville is losing preparation time to get your weeds and grass in compliance with the City regulations due to a possible early fire season. In the City of Jacksonville, once Oregon Department of Forestry declares fire season, City employees will start enforcing the weed and grass policy and these policies can be found in the Jacksonville Municipal Code on the City's website. In addition, Jacksonville Fire Department is asking residents to mow tall vegetation and create defensible spaces around their properties to reduce the wildland threat to the city. If you have questions about the weeds and grass ordinance, you can visit the City's website or contact the Jacksonville Fire Department.



Weed Abatement

Fire Department Temporarily Relocated

The Fire Department is temporarily relocated to the Public Works Yard at 400 W. C St. #B, as work is underway on the seismic retrofit and 2nd floor addition of the Fire Station.

New City Hall Office Hours

Monday—Thursday
8:30am—4:00 pm
Friday
8:30am—2:00 pm

**City Offices will be Closed**

**for Memorial Day on
Monday, May 30, 2022**

Recognize and honor those who lost their lives fighting for our freedom.

City Council Meetings At-A-Glance

A synopsis of the previous month’s City Council agenda items and discussions so you, the citizens of Jacksonville, know what is going on in your local government. **If you would like more detail on any of the discussion items, please review the summaries for each item in the Council packet on the City website.**

April 5, 2022—City Council

- **Proclamation Presentation to Jim Finses.** Mayor Bowen presented a proclamation to Jim Finses recognizing his invaluable contributions in keeping the City clean collecting debris and volunteering as a groundskeeper for the Catholic Section in the cemetery. Public Works employee Richard Shields spoke and thanked Jim for his contributions to the City.
- **Rogue Valley Council of Governments Presentation on the Programs and Financial Overview through December 2021.** Anne Marie Alfrey presented the annual report to the City and thanked Councilor Lewis for his many years on the RVCOG board and current role of President of the board.
- **Appoint Budget Officer for FY 2022-2023.** Local Budget Law requires the City to appoint one person to serve as the budget officer. JMC section 2.04.040 designates the City Administrator to serve as the budget officer. City Administrator Jeff Alvis was appointed as budget officer for FY 2022-2023.
- **Appoint New Budget Committee Members.** Council appointed Paul Veenhof to the Budget Committee with a term ending December 2022 and appointed Susan Taylor with a term ending December 2024.
- **Urban Growth Boundary—Next Steps.** Council directed staff to schedule a public meeting to present the scope of work for the UGB amendment evaluation. This is a formality in order to do more research on the UGB.
- **Approval of Transient Lodging Tax Grant.** Council approved the Transient Lodging Tax Grant application for Art Presence in the amount of \$3,800 for website redesign; as recommended by the Transient Lodging Expenditure Committee.

April 19, 2022—Work Session

- **Blackberry Mitigation.** Councilor Selbe presented a report and slide show of identified areas within Jacksonville of fire hazards due to blackberries or invasive weeds as well as areas that have already been mitigated, showing the vast difference mitigation provides.
- **Jacksonville Municipal Code Revision—Title 4.** Councilor Casaleggio discussed the status of Jacksonville Municipal Code revisions with Council. The focus on Title 4 revisions will be for brevity, clarity and consistency.
- **Museum.** Councilor Gregg provided a brief update on research for a potential museum in Jacksonville.
- **Transient Lodging Tax Disposition.** Administrator Alvis and Finance Director Bray discussed the percentages of disposition of lodging tax proceeds as defined in JMC Section 3.20.240 with Council, as well as the need to re-visit this section of the code.
- **Urban Renewal.** Administrator Alvis and Finance Director Bray discussed the process for increasing the Urban Renewal Maximum Indebtedness, as well as the Professional Services Agreement for Elaine Howard Consulting, which will go before Council on May 3, 2022.

***Audio and Approved Minutes from each of the City Council Meetings are located on the City website.
www.jacksonvilleor.us***

| Public Meeting Schedule | Date | Time | Place |
|------------------------------------|----------------|-------------|------------------------------|
| City Council Meeting | May 3rd, 2022 | 6:00 PM | New City Hall –Assembly Room |
| Budget Committee Meeting | May 5th, 2022 | 4:00 PM | New City Hall –Assembly Room |
| Citizen Advisory Committee Meeting | May 10th, 2022 | 2:30PM | New City Hall—Assembly Room |
| City Council Work Session | May 17th, 2022 | 12:00 PM | New City Hall—Assembly Room |
| Citizen Advisory Committee Meeting | May 24th, 2022 | 2:30 PM | New City Hall—Assembly Room |
| HARC Meeting | May 25th, 2022 | 5:00 PM | New City Hall—Assembly Room |