

**CAC**  
**Public Meeting Minutes**

**Tuesday, September 27, 2022**

**2:30 p.m.**

**New City Hall: Second Floor Assembly Room 206 N. 5th Street**

**Call to Order/ Roll Call 2:30 pm**

**Present:** CCI Liaison Tom Pratum, Don Reordan, Beth Lindsay, Michael Thornton, Vice Chair Dianne Helmer, and Chair Beverly Smith

**Absent:** None

**Staff Present:** Planning Director Foster, and Planning Technician Oliver

**Introductions and Review of Agenda**

**Minutes:** September 13, 2022 minutes

**Stand as Submitted**

**Public Comment:** None, however we did have two in attendance from the audience

**Chapter 4.1: General Review Procedures**

**The group discussed the following:**

- Type I procedures (Ministerial/Staff Review and Zoning clearance)
- Type II procedures (Administrative Review)
- Type III procedures (Quasi-Judicial Review-Public Hearing)
- Type IV Procedure (Legislative Review)

We did discover that the Pre-Application Conference was not mentioned in the procedures, so we will add this to the code update

We will also look at the city of Ashland's code to guide us in possibly incorporating the Type I application called the "Reconsideration" which would help in avoiding the appeal process.

Diane Helmer encouraged the CAC to come to the next scheduled CCI meeting scheduled on Oct 3<sup>rd</sup> at 5:15pm.

The Next CAC meeting will be October 11<sup>th</sup> at 2:30PM

**Adjourn: 4:00 pm**

  
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**Beverly Smith, Chair of the CAC**

  
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**Diane Oliver, Building/Planning Technician**

**Date of Approval:** 10-11-2022