

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

September 17, 2019 at Old City Hall, 205 W Main St, Jacksonville

- 1) **CALL TO ORDER (includes call to order, pledge of allegiance) 6:00 pm**
Present: Councilors Bowen, Casaleggio, Gregg, Lewis, McClain and Mayor Becker
Absent: Councilor Garcia
Staff Present: Administrator Alvis, Finance Director Bray, Interim Fire Chief Painter, Planning Director Foster
- 2) **a. MINUTES (minutes from September 3, 2019 meeting)**
Move to: Approve
Motion by: Councilor Lewis
Seconded by: Councilor Casaleggio
Vote:
Ayes: Unanimous
Motion Carries
b. BILLS LIST
Move to: Approve as sent
Motion by: Councilor Casaleggio
Seconded by: Councilor Lewis
Roll Call Vote:
Ayes: 5 Councilors Bowen, Casaleggio, Gregg, Lewis and Mayor Becker
Nays: 0
Abstain: Councilor McClain
Motion Carries
- 3) **PUBLIC COMMENT (items not on the agenda) limited to 3 minutes per speaker.**
Beth Lindsey PO Box 801 Jacksonville spoke in favor of Britt renting the 2nd floor of the New City Hall.
- 4) **STAFF / DEPARTMENT REPORTS**
 - a. **Admin Department** – Jeff Alvis/Stacey Bray / Angela Watson
Administrator Alvis speaks to:
 - Plaza construction has begun, and the Planning Department building will be closed. The Public will be redirected to the New City Hall front desk where a Planning Department employee will meet them.
 - Because of vision and safety concerns, ODOT will remove parking spaces on California St adjacent to the intersection of South Third Street.
 - Had an Oregon Wine Experience follow up meeting with the organizers.
 - b. **Planning Department** -Ian Foster
 - c. **Police Department** - Chief Towe
 - d. **Fire Department** – Interim Fire Chief Painter
 - e. **Mayor** – Paul Becker
- 5) **ACTION / DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

a. Acceptance of SAFER Grant

Public Comment: None.

Council Discussion: Interim Fire Chief Painter spoke to the SAFER Grant and how it will be used to develop a volunteer firefighter intern program in the Fire Department.

Move to: Accept the SAFER Grant for \$144,000

Motion by: Councilor Bowen

Seconded by: Councilor McClain

Roll Call Vote:

Ayes: 6 Councilors Bowen, Casaleggio, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

Council asked for details regarding the grant. Interim Fire Chief Painter answered.

b. Approve Hiring List for the Fire Department

Public Comment: None.

Council Discussion: Interim Fire Chief Painter spoke to the Hiring List.

Move to: Approve the hiring list for the Fire Department.

Motion by: Councilor Lewis

Seconded by: Councilor McClain

Roll Call Vote:

Ayes: 6 Councilors Bowen, Casaleggio, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

Interim Fire Chief Painter discussed a media event at the Firehouse Subs. The event will be the following week and information will be sent out to Council.

c. General Code & Potentially Related Comprehensive Plan Updates

Public Comment: None.

Council Discussion: Planning Director Foster provided a report on next steps for code amendments and possible comprehensive plan amendments. The Current code has conflicts and inconsistencies which ultimately affect the day-to-day operation of the Planning Department. The code is a pressing issue for the Department. Comp Plan amendments may be necessary depending on the direction of the code revisions. The Planning Department will spend the next two meetings working with the CCI to develop framework and scope of work to bring back to the Council in November. Following Council approval of the scope, they will recruit for a CAC.

Move to: Direct staff to proceed with drafting a scope of work for a general code update and possible Comprehensive Plan updates with input from the CCI.

Motion by: Councilor Bowen

Seconded by: Councilor Casaleggio

Vote:

Ayes: Unanimous

Motion Carries

d. Consideration of a New Master Fee Schedule for Building, Plumbing, and Mechanical Permits

Public Comment: None.

Council Discussion: Planning Director Foster and Building Official Robert Rice spoke to updating the Building Permit fee schedule in an effort to be consistent and comply with Oregon Administrative Rules. Most important is to come in to compliance with OAR's.

Move to: Approve preliminary proposed fee schedule pending approval from Building Division

Motion by: Councilor Lewis

Seconded by: Councilor Gregg

Roll Call Vote:

Ayes: 6 Councilors Bowen, Casaleggio, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

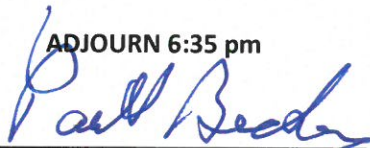
Council asked questions regarding different permits, fees, what the permit fees are used for and where the funds go. Administrator Alvis, Finance Director Bray and Building Official Robert Rice answered.

6) COUNCIL AND COMMITTEE REPORTS AND DISCUSSION

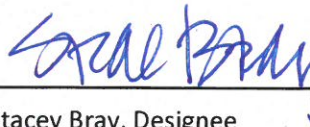
- a. Councilor Bowen: No Report.
- b. Councilor Casaleggio: No Report.
- c. Councilor Gregg: No Report. Request for an agenda item to discuss the noise coming from Britt. Mayor Becker indicates it will go on an agenda in late fall.
- d. Councilor Garcia: Absent.
- e. Councilor Lewis: No Report. Will be out of town next Monday-Sunday.
- f. Councilor McClain: No Report.
- g. Mayor Becker: No Report.

Administrator Alvis stated there will be a Work Session on the New City Hall scheduled for October 15, 2019 at 5:00 pm. Council will meet at New City Hall at 4:30 to tour the 2nd floor then convene the work session at Old City Hall at 5:00 pm.

7) **ADJOURN 6:35 pm**



Paul Becker, Mayor



Stacey Bray, Designee

Date approved: 10.1.19