

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

## August 2, 2022, hosted in-person & via Zoom

### 1) **CALL TO ORDER (includes call to order and roll call of attendees) 6:00 PM**

Present: Councilors Casaleggio, Selbe, Thompson, Gregg, Lewis, and Mayor Bowen

Absent: Councilor McClain

Staff Present: Administrator Alvis, Finance Director Bray (Zoom), City Recorder Watson, Utility Clerk Flenner, Police Clerk Lewis, and Police Chief Towe

### 2) **a. MINUTES (minutes from July 19, 2022 meeting)**

Move to: Approval of the minutes, July 19<sup>th</sup>.

Motion by: Councilor Casaleggio

Seconded by: Councilor Thompson

Vote:

Ayes (6): Councilors Selbe, Gregg, Lewis, Thompson, Casaleggio, and Mayor Bowen

Nays (0):

Motion Carries Unanimously

### **b. BILLS LIST**

**August 2, 2022**

Move to: Approval of the bills list for August 2, 2022.

Motion by: Councilor Thompson

Seconded by: Councilor Gregg

Roll Call Vote:

Ayes (6): Councilors Selbe, Gregg, Lewis, Thompson, Casaleggio, and Mayor Bowen

Nay (0):

Motion Carries Unanimously

### 3) **PUBLIC COMMENT (items not on the agenda) limited to 3 minutes per speaker.**

None.

### 4) **STAFF / DEPARTMENT REPORTS**

**a. Admin Department** – Jeff Alvis speaks to:

- Introduction of New Hire Jullie Flenner
- Update on the renovation of the Fire Hall
- Meeting with the New Executive Director of Britt

Recorder Watson speaks to a small event packet turned in by the Chamber for the Haunted Trolley Tour.

**b. Planning Department** -Ian Foster

**c. Police Department** - Chief Towe

**d. Fire Department** – Fire Chief Painter

**e. Mayor** – Donna Bowen

### 5) **ACTION / DISCUSSION ITEMS**

Transcribed by: Angela Watson

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak, you must sign in with the Recorder under the item for which you wish to speak)

**a. Approval of New Hire – Crystal Lewis**

Public Comment: None.

Council Discussion: Mayor Bowen reads the summary. Police Chief introduces Crystal Lewis as the new hire for Police Clerk position. Crystal Lewis says a few words to the Council.

Move to: Approval of Crystal Lewis as the Police Clerk

Motion by: Councilor Thompson

Seconded by: Councilor Casaleggio

Roll Call Vote

Ayes (6): Councilors Gregg, Thompson, Lewis, Selbe, Casaleggio, and Mayor Bowen

Nays (0):

Motion Carries

Chief Towe introduces Police Officer Evans. Informs Council that Officer Lupton has given his notice for retirement. Also thanks the Garden Club for doing the new landscaping in front of the Police Department.

**b. Direction on Possibility of a Museum**

Public Comment:

Council Discussion: Mayor Bowen reads the summary. Councilor Gregg speaks about the research for a museum in Jacksonville. Councilors ask specific questions regarding a museum.

Move to: Direct staff to consider proposal to utilize Old City Hall as a museum and take appropriate steps

Motion by: Councilor Casaleggio

Seconded by: Councilor Lewis

Roll Call Vote

Ayes (6): Councilors Gregg, Thompson, Lewis, Selbe, Casaleggio, and Mayor Bowen

Nays (0):

Motion Carries

**c. Transient Lodging Tax Revenue Disposition Recommendation**

Public Comment: Amanda Moreira speaks to the Council regarding the Transient Lodging Tax Revenue Disposition

Council Discussion: Mayor Bowen introduces the agenda item. Finance Director Bray speaks to the Transient Lodging Expenditure Committee motion that was made at their committee meeting. She reads the motion to the Council, so they have all the information and explains the committee's thought process. City Administrator explains that for the FY 2022-2023 budget, 30% was budgeted as allocated to the Visitors Information Center and the remaining 20% budgeted for Tourism and Promotion / Tourism Facilities. The Visitors Information Center can be paid out of the 20% budgeted for Tourism and Promotion / Tourism Facilities.

Move to: Approve 30% for one year with for the proviso for the remaining 20% available for other expenses as they appear.

Motion by: Councilor Casaleggio

Seconded by: Councilor Thompson

Roll Call Vote

Ayes (6): Councilors Gregg, Thompson, Lewis, Selbe, Casaleggio, and Mayor Bowen

Nays (0):

Motion Carries

Councilors ask specific questions regarding the funds allocated and how the income growth from Airbnb has increased in the City throughout the last few years. Administrator Alvis and Finance Director Bray answer. Mayor Bowen speaks to the approved motion and requests the Chamber to make some adjustments and to hire a professional bookkeeper.

**d. First Reading of Ordinance No. O2022-003 – An Ordinance Granting Petition to Vacate a Certain Portion of a Public Walkway Easement Within the Coachman Hills Subdivision**

Public Comment: None.

Council Discussion: Mayor Bowen reads the Ordinance in its entirety. Council discusses two amendments needed to the Ordinance. Administrator Alvis and Councilor Casaleggio speak about two items that need to be amending in the Ordinance.

Move to: Approve the first reading of Ordinance No. O2022-003 as amended and the second reading by title only on August 16, 2022

Motion by: Councilor Lewis

Seconded by: Councilor Thompson

Roll Call Vote:

Ayes (6): Councilors Lewis, Gregg, Casaleggio, Selbe, Thompson, and Mayor Bowen

Nays (0):

Motion Carries

**e. Ratification of Teamsters Local 223 Collective Bargaining Agreement**

Public Comment: None.

Council Discussion: Mayor Bowen reads the Summary.

Move to: Approval of the Ratification of Teamsters Local 223 Collective Bargaining Agreement

Motion by: Councilor Thompson

Seconded by: Councilor Selbe

Roll Call Vote:

Ayes (6): Councilors Lewis, Gregg, Casaleggio, Selbe, Thompson, and Mayor Bowen

Nays (0):

Motion Carries

**6) COUNCIL AND COMMITTEE REPORTS AND DISCUSSION**

- a. Councilor Lewis: Speaks to MPO Zoom meeting and congratulates the staff on finishing the bargaining agreement.
- b. Councilor Thompson: No Report for the CCI. Thanks to Administrator Alvis and Finance Director Bray on union negotiations. She also speaks about volunteer work for the McKinney fire shelter in the City of Ashland.
- c. Councilor Gregg: No Report.
- d. Councilor McClain: No Report.
- e. Councilor Selbe: No Report.

- f. Councilor Casaleggio: Planning Commission meeting cancelled. Congratulations on finishing the bargaining agreement.
- g. Mayor Bowen: Speaks to the students who toured the City Hall, and the New Fire Risk Map mailed out to residents from the State of Oregon.

ADJOURN 6:55 PM



Donna Bowen, Mayor



Angela Watson, City Recorder

Date approved: 8/16/22