

# **Historical and Architectural Review Commission** **Public Hearing Minutes**

**Wednesday, May 25, 2022**

**5:00 p.m.**

**New City Hall: Second Floor Assembly Room  
206 North Fifth Street  
Jacksonville, OR 97530**

**Call to Order/ Roll Call 5:00 pm**

**Present:** Councilor Liaison Jim Lewis, Commissioner Jack Akin, Commissioner Trish Murdoch, Commissioner Ray Wedel, Vice Chair Andy Hellenthal, and Chair Penni Viets

**Absent:** None

**Staff Present:** Planning Director Foster, City Planner Thompson, and Planning Technician Oliver

**Introductions and Review of Agenda**

**Minutes:** February 23, 2022 minutes approved as submitted

**General Public Comment:** None

**Public Hearing Opened:** 5:04 PM

**a) File Number No: 2022- 081: Relief from Standards**

**Request: A Relief from Strict Solar Standards which would Allow the Placement of Panels on Front Facing Roof**

**Address: 580 South Loop Road**

**Applicants: Michael McKenzie-Carter & Laurie**

**Zachery Thompson, City Planner** presented his staff report for the record

*No Questions from Commissioners*

**Applicant:** Michael McKenzie-Carter 580 South Loop Road, Jacksonville, OR 97530 presented his solar proposal to the HARC Commissioners

**Public Testimony:** *None*

**Rebuttal Testimony:** *None*

**Move to:** Close the public hearing

**Motion by:** Councilor Jim Lewis, seconded by Commissioner Trish Murdoch

**Vote:** All Ayes, none opposed, hearing is closed

**Move to:** Adopt the findings of fact from the staff report dated May 17, 2022 and direct staff to prepare a final order of approval for the Certificate of Appropriateness with Relief from Strict Solar Standards based on criteria 18.30.010 for file number 2022-081 with staff recommended conditions

**Motion by:** Councilor Liaison Jim Lewis

**Seconded by:** Commissioner Murdoch

**Vote:** All “Ayes” none opposed **Motion passed, application 2022-081 is approved**

**Public Hearing Opened:** 5:20 PM

- b) **File Number No: 2022- 089: Relief from Standards**  
**Request: A Relief from Strict Driveway and Garage Standards**  
**Address: 749 South Oregon Street**  
**Applicants: Allen and Laurie Steadman**

**Zachery Thompson, City Planner** presented his staff report for the record, and answered questions of the Commissioners

*Questions from Commissioners*

**Applicant:** Allen Steadman, PO Box 1425 Jacksonville, OR 97530 presented his garage proposal to the HARC Commissioners

*Questions from Commissioners*

**Public Testimony:** *None*

**Rebuttal Testimony:** *None*

**Move to:** Close the public hearing

**Motion by:** Councilor Jim Lewis, seconded by Commissioner Trish Murdoch

**Vote:** All Ayes, none opposed, hearing is closed

**Move to:** Adopt the findings of fact from the staff report dated May 17, 2022 and direct staff to prepare a final order of approval for the Relief from Strict Driveway and Garage Standards for file number 2022-089 with staff recommended conditions listed in the staff report

**Motion by:** Councilor Liaison Jim Lewis

**Seconded by:** Commissioner Murdoch

**Vote:** All “Ayes” none opposed **Motion passed, application 2022-089 is approved**

**Business from Commission and Staff:**

**City Council Liaison Update:** Councilor Steve Casaleggio is working on updating Chapter 3 of the Municipal Code. The Council is also looking at the possible need of a UGB land expansion which is required to be looked at by the City Council if the need is there.

**Planning Director Update:** Reminded everyone that there was an article on the Urban Growth Boundary in the Review magazine. The CAC is working on the Code Revision update going through it line by line with a fine-tooth comb.

**Planner Update:** Zac's last HARC hearing is tonight, he has taken a job with the City of Medford. He has enjoyed serving this HARC Commission for the last three years.

**Adjourn: 5:40 pm**

  
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**Penni Viets, HARC Chair**

  
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**Diane Oliver, Building/Planning Technician**

*Date of Approval:* 7/27/22