

Committee for Citizen Involvement Meeting Minutes

Monday, March 4, 2019
5:15 p.m.
New City Hall, 206 N. 5th Street

Call to Order/ Roll Call 5:15pm

Present: Chair Andrea Thompson, Vice Chair Tom Pratum, Council Liaison David Jessor, Linda Graham, Marty Bishop, Jason Reilly, Jason Williams, and Whitman Parker

Staff Present: Planning Director Ian J. Foster, Dick Converse, (RVCOG) Contract Principal Planner, and Diane Oliver, Planning Technician

Absent: City Planner Zachery Thompson, and Ryan Nolan (RVCOG)

Introductions and Review of Agenda

General Public Comment: None

Minutes: November 26th, 2018

Move: To approve the November 26th 2018 minutes

Motion: By Tom Pratum, seconded by Marty Bishop

Vote: All “ayes, none opposed, minutes of Nov 26, 2018 approved

Public Comment: Kenneth Gregg 355 South Oregon Street, Jacksonville, OR 97530 answered questions and provided staff and the CCI members information about our City's website through out the meeting and took all suggestions that the members suggested

Officer Elections for 2019

Move: To nominate Andrea Thompson as chair of the CCI committee

Motion by: Marty Bishop, and was seconded

Vote: All “Ayes” none apposed, Andrea Thompson will continue as chair of the CCI committee

Move: To nominate Tom Pratum as vice chair of the CCI committee

Motion: By Whitman Parker, and was seconded

Vote: All “Ayes” none opposed, Tom Pratum will continue as vice chair of the CCI committee

Update: Chapter One Revisions Planning Director/CCI Liaison Tom Pratum

Tom Pratum gave a quick update since the last joint session gathering that happened on Feb 6th 2019 and the document that we all looked at then has since been sent to the State

Dick Converse let the committee know that the document was sent to the State on February 28th and since it is a working document, edits can still be made throughout the 35-day review through the Planning Commission and City Council hearings

Tom Pratum stated that the municipal code contains language regarding the CCI and the CAC's that does not match the language that is in the current comprehensive plan nor in this document, and asked

how that would actually change?

Ian Foster answered that it would need to change through a Council ordinance, so once this document has been adopted by the City Council, they will need to pass an ordinance to amend the Municipal Code that would reflect this new document since it is the foundation of the municipal code.

Dick Converse there are portions of the code that do not need Salem's input because the language is not in the land-use portion its language more in the procedures part, so it's actually a pretty simple process. We can use a CAC or a CCI to help update the municipal code if we need the help.

Dianne Helmer who was in the audience this evening commented that anyone from the public can come to a public hearing in Jacksonville, state their name and address even from outside of City limits and have a standing, you do not have to be a resident of Jacksonville, but to vote, you must be a Jacksonville resident. The Committee also discussed the statement that clarifies that the CAC will be used only when a land-use planning issue needs addressed
The committee went through the document and looked closely at all of the edits together, and suggested even more edits for staff to look at as they draft the majority report.

Staff will work on a Majority report that will be presented to the CAC, CCI, and our Townhall meeting. We will then present your work to the Planning Commission in April where we will begin the Study sessions with them.

Council Liaison David Jesser reminded the members about the process of updating our municipal code, which will start with our City attorney who will look at the updated comp plan and will make recommendation to City Council. The public will have a chance to comment during the public hearing. The comp plan is our foundation, our ordinances are laws that the citizens must obey in town, which is our municipal code. The building codes only apply to building in our City.

Ian gave a brief timeline of where we are, we sent the document to the State on February 28, for a 35- day review. That time is up on April 4th then the document will be reviewed in a study session by Planning Commission which will not be a public hearing. Once the Planning Commission submits any comments, we will then schedule a Public hearing before the Planning Commission. After that the City Council will look at the document possibly in a study session, then a Public hearing, and then adoption. This procedure could take months before it is actually adopted. The Planning department will continue to have monthly Townhall meetings. Dianne Helmer has actually enjoyed the Townhall meeting that have included the public

Discussion: City Website Goals for citizen communication

City Councilor Kenneth Gregg helped the members navigate through the City's website and answered many questions on how to make citizen communication with our City the best that it can be. Chair Andrea Thompson submitted her "practice search" comments to the members as well. Councilor David Jesser has talked to the Mayor about going "live" with video feeds for all of our public hearings, and recording each session, because it is time and the Mayor is on board. People will be able to log in and watch from home. Our top priority is to make our website user friendly, and inviting. This CCI group is the perfect committee to make it better. Kenn listened to the feedback from the members, and the concerns. This was the first time a group of citizens have given feedback about our website, and it was actually nice to hear how we are doing, and how we can make the website better in the future!

Other Business/ Agenda Item for Next Meeting

Our next Townhall is March 21st from 4-6 at Old City Hall
The emergency workshop will be at the Library tomorrow evening and on Saturday March 16

Continue our discussion on the City-wide website goals for citizen communication

Update on Chapter One
Aid to communicate
Two-way communication

Next meeting: *Monday April 1st at 5:15pm NCH*

Adjourn 7:05 pm



Chair Andrea Thompson



Planning Technician Diane Oliver

Date of Approval: 4/1/19