



**CITY OF JACKSONVILLE
CITY COUNCIL AGENDA**

Executive Session – Per ORS 192.660(a)

September 15, 2020 6:00 pm

Discussion on Employment Agreements - this session is closed to the public.

**CITY COUNCIL
City Council Meeting**

**September 15, 2020
6:30 pm**

OLD CITY HALL IS CLOSED TO THE PUBLIC
PUBLIC MAY ATTEND THE MEETING VIRTUALLY VIA PHONE OR COMPUTER
Dial into the Meeting – (844) 890-7777 Access Code: 247-063-431*
Join the online meeting: <https://join.startmeeting.com/cityofjacksonville>
Online meeting ID: cityofjacksonville

For those wishing to provide comment during the meeting, there are two opportunities on the agenda: Public Comment; and Action Item 5(b) Historical & Architectural Review Commission (HARC) Appointment

Written statements may be sent in advance of the meeting to City Recorder Angela Watson, recorder@jacksonvilleor.us up until 4:00 pm on Monday, September 14th. These statements will be included in the official meeting record, but not read during the meeting.

- 1) **CALL TO ORDER**
- 2) **a. MINUTES**
September 1, 2020
- b. BILLS LIST**
September 15, 2020
- 3) **PUBLIC COMMENT (items not on the agenda) limited to 3 minutes per speaker, refer to “Speaking Time Limit” guidelines below:** *Opportunity for Public Comment will be given at this time. There will be a prompt that a Q & A Session has begun. Press *6 to be placed in the queue and you will be called upon.*
- 4) **STAFF / DEPARTMENT REPORTS STAFF / DEPARTMENT REPORTS**
- 5) **ACTION / DISCUSSION ITEMS**
*The public will be given the opportunity to speak on **Agenda Item Letter B** by using the same method as stated above under Public Comment. **Speaking Time Limit Applies.***
 - a. **Employment Agreements**
 - b. **Historical & Architectural Review Commission (HARC) Appointment**
- 6) **COUNCIL COMMITTEE REPORTS AND DISCUSSION**
- 7) **ADJOURN**

Please let the City offices know if you will need any special accommodations to attend or participate in the meeting by calling (541) 899-1231. Informational documents for items on this agenda are available for review on the City website www.jacksonvilleor.us. A recording of the meeting will be available on the website within one week of the meeting.

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

September 1, 2020 NCH and via Teleconference due to COVID-19 Pandemic

1) **CALL TO ORDER (includes call to order and roll call of attendees) 6:00 pm**

Present: Councilors Bowen, Casaleggio, McClain, Lewis, Garcia (via conference call), Gregg (via conference call), and Mayor Becker

Absent:

Staff Present: Administrator Alvis, Finance Director Bray and Recorder Watson, Interim Fire Chief Painter

2) **a. MINUTES (minutes from August 4, 2020 meeting)**

Move to: Approval of the minutes for August 4, 2020

Motion by: Councilor Casaleggio

Seconded by: Councilor McClain

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Motion Carries

b. BILLS LIST

August 18, 2020

Move to: Approve the bills list for August 18, 2020

Motion by: Councilor Bowen

Seconded by: Councilor Casaleggio

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

Council asks specific questions regarding items on the bills list. Administrator Alvis answers.

September 1, 2020

Move to: Approval of the bills list for September 1, 2020

Motion by: Councilor Lewis

Seconded by: Councilor McClain

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

Council asks specific questions regarding items on the bills list. Administrator Alvis answers.

3) **PUBLIC COMMENT (items **not** on the agenda) limited to 3 minutes per speaker.**

Jocie Wall 520 S Oregon St speaks to tele-conference City Council meetings.

Sue Miler 160 E Main St speaks to revised schedule and activities being held at the Jacksonville Community Center due to Covid 19.

Michael 150 S Oregon St speaks to outdoor seating in parking spaces on Oregon St for Anchor Valley Wine Cellars.

4) **STAFF / DEPARTMENT REPORTS**

- a. **Admin Department** – Jeff Alvis/Stacey Bray / Angela Watson
Administrator Alvis speaks to Executive Session for September 15, 2020 to discuss personnel agreements.
Finance Director Bray speaks to update on the Audit. Going very well this year.
Recorder Watson speaks to candidates that are running in the 2020 Elections for City Council and Mayor.
- b. **Planning Department** -Ian Foster
- c. **Police Department** - Chief Towe
- d. **Fire Department** – Interim Fire Chief Painter
- e. **Mayor** – Paul Becker

5) **ACTION / DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

a. **Art Presence Lease Renewal**

Public Comment: None.

Councilor Discussion: Anne Brooks speaks to Council regarding the lease agreement and is excited that they are accomplishing their mission for the art center. Administrator Alvis speaks to one change in agreement.

Motion to: Approve Art Presence Lease for a 3 year term

Motion by: Councilor Bowen

Seconded by: Councilor Garcia

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

b. **Fire Department Conflagration**

Public Comment: None.

Councilor Discussion: Interim Fire Chief Painter speaks to Council regarding conflagration with City of Applegate so City of Jacksonville and City of Applegate can deploy fire fighters to California to fight fires.

Motion to: Approval for Fire Department Conflagration deployment agreement.

Motion by: Councilor McClain

Seconded by: Councilor Casaleggio

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

Council asks questions regarding how the Fire Department would be covered if the fire fighters leave and how long would they be gone. Interim Fire Chief Painter answers.

c. **Accept Bid for MEP (Mechanical, Electrical, Plumbing) Engineering – Fire Hall**

Public Comment: None.

Councilor Discussion: Administrator Alvis speaks to Council regarding bid for the MEP for the rebuild of the Fire Hall, second floor addition.

Motion to: Accept the bid of the MEP for the Fire Hall of \$38,000 with Marquess & Associates

Motion by: Councilor Lewis
Seconded by: Councilor McClain

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

Councilor Casaleggio asks if the Contractor worked with ZCS Engineering. Administrator Alvis answers.

d. 2020 Organizational Chart

Public Comment: None.

Councilor Discussion: Administrator Alvis speaks to the 2020 Organizational Chart and the change to the Public Works Utility manager.

Motion to: Approval of the Organizational Chart 2020

Motion by: Councilor Casaleggio

Seconded by: Councilor Bowen

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

Councilor McClain asked for a chart with employee names. Administrator Alvis answers.

e. Resolution No. R2020-014 – A Resolution Authorizing the Budget Allocation for the 2020 Historic Preservation Fund Grant Program Cycle for the City of Jacksonville

Public Comment: None.

Council Discussion: Mayor Becker reads Resolution No. R2020-014 by title only. Administrator Alvis speaks to Resolution.

Motion to: Recommend approval of the HARC recommendation for Resolution R2020-014.

Motion by: Councilor Bowen

Seconded by: Councilor Lewis

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

Council asks questions about the carryover and balance of the budget. Administrator Alvis answers.

6) COUNCIL AND COMMITTEE REPORTS AND DISCUSSION

- a. Councilor Bowen: No Report.
- b. Councilor McClain: Councilor McClain speaks to the Cemetery. Some damage from gofers and vandalism. A request to film in the Cemetery was denied.
- c. Councilor Casaleggio: No Report.
- d. Councilor Gregg: No Report.
- e. Councilor Garcia: Councilor Garcia recaps the Parks and Visitors Service meeting from August 15th.
- f. Councilor Lewis: No Report.
- g. Mayor Becker: No Report.

9) **ADJOURN: 6:45 pm**

Paul Becker, Mayor

Angela Watson, City Recorder

Date approved: _____

**CITY OF JACKSONVILLE
Bills Against the City - City Council
SEPTEMBER 15, 2020**

GENERAL FUND - ADMINISTRATION DEPARTMENT		
Vendor Name	Description	Amount
C & S Fire-Safe Services LLC	sprinkler system annual inspection	639.00
Data Center West	annual renewal Kerio email	1,080.00
Data Center West	monthly IT services	70.89
Jarvis Dreyer Glatte & Larsen LLP	attorney services August 2020	2,998.00
Portland Council NLUS	donation for USS Oregon Commissioning	100.00
Rogue Valley Council of Governments	annual MPO dues	482.00
Southern Oregon Printing	business cards	18.85
		5,388.74
GENERAL FUND - PLANNING DEPARTMENT		
Vendor Name	Description	Amount
Data Center West	monthly IT services	78.61
Southern Oregon Printing	business cards	18.85
		97.46
FIRE PROTECTION FUND		
Vendor Name	Description	Amount
AlSCO	supplies F.D.	193.40
Asante	annual supervising physician services	1,075.00
Data Center West	monthly IT services	27.91
Overhead Door Company of Rogue Valley	bay door repair	332.50
		1,628.81
POLICE PROTECTION FUND		
Vendor Name	Description	Amount
Central Point Cleaners	uniform cleaning	65.00
Data Center West	monthly IT services	26.78
Day Wireless	radio programming	35.00
Quench and Drench	vehicle maintenance	48.00
		174.78
CEMETERY FUND		
Vendor Name	Description	Amount
Bi-Mart	shop supplies	5.98
Friends of Jacksonville Historic Cemetery	reimbursement - annual renewal of volunteer workers comp policy	300.00
		305.98
STREETS FUND		
Vendor Name	Description	Amount
AlSCO	Janitorial Supplies	321.02
Crater Chain Saw Co.	replacement chain for saw	25.00
H.D. Fowler	storm drain materials	204.20
Hilton Fuel & Supply	wood debris removal	10.00
KAS & Associates Inc.	engineering for Bybee Dr. improvements	731.74
KAS & Associates Inc.	engineering for Carriage Lane - SCA	813.25
KAS & Associates Inc.	engineering for Applegate SCA	270.00
Oregon California Supply Inc.	shop supplies	20.00
United Rentals	equipment rental for street painting	490.48
		2,885.69
WATER FUND		
Vendor Name	Description	Amount
AlSCO	Janitorial Supplies	321.02
Data Center West	monthly IT services	26.03
H.D. Fowler	customers side shutoffs (ball valves)	836.30
H.D. Fowler	water supplies	60.86
H.D. Fowler	SDWRLF risers/resetters for radio read project	3,280.52
KAS & Associates Inc.	engineering for 7th St. water main	705.00
Neilson Research Corporation	routine water testing	140.00

Jacksonville City Council Agenda Item Summary



Employment Agreements

Date: September 8, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: September 15, 2020
Agenda Item: 5a

Synopsis:

Council met in Executive Session per ORS 192.660(a) to discuss updated Employment Agreements for Chief Towe, Chief Painter, Administrator / Public Works Director Alvis and Assistant City Administrator / Finance Director Bray.

Fiscal Impact:

Per budget

Recommendations:

Approve the Employment Agreements for Chief Towe, Chief Painter, Administrator / Public Works Director Alvis and Asst. Administrator / Finance Director Bray.

Exhibits:

N/A

Jacksonville City Council Agenda Item Summary



Historical & Architectural Review Commission (HARC) Appointment

Date: September 10, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: September 15, 2020
Agenda Item: 5b

Synopsis:

Earlier this year, the City Council adopted an ordinance to amend the composition of the Historical and Architectural Review Commission (HARC) to be consistent with other commissions within the City of Jacksonville. This action removed the Planning Commission liaison and added a fifth regular member to the HARC. That Ordinance went into effect on August 20, 2020.

Staff publicly posted the opening and subsequently received two applications for Council consideration:

Andrew Hellenthal, received on August 14, 2020

Martina Patella, received on August 17, 2020

Fiscal Impact:

N/A

Recommendations:

Staff recommends the Council appoint one of the applicants to fill the four-year term on the HARC.

Exhibits:

Exhibit A – Application received from Andrew Hellenthal, submitted on August 14, 2020

Exhibit B – Application received from Martina Patella, submitted on August 17, 2020



City of Jacksonville
 P.O. Box 7 - 206 N. Fifth St.
 Jacksonville, OR. 97530
 (541) 899-1231

RECEIVED
 AUG 14 2020
 CITY OF JACKSONVILLE

**APPLICATION FOR APPOINTMENT TO
 HISTORIC COMMISSION**

FULL NAME Andrew Hellenthal
 ADDRESS 455 Hueneus Lane, Jacksonville, OR 97530
 MAILING ADDRESS (if different) _____
 PHONE (503)-812-4243 EMAIL Ajhellenthal65@gmail.com
 CURRENT EMPLOYER Brown and Caldwell TITLE Vice President; Senior Director Client Services
 REGISTERED TO VOTE? / N ARE YOU A JACKSONVILLE RESIDENT? / N

WHY DO YOU WISH TO SERVE THE CITY OF JACKSONVILLE? Jacksonville is a special place and I'd like to help maintain and enhance the historical significance of the city. I also have a passion around city planning + economic development would like to put that use for Jacksonville

PLEASE LIST ANY PREVIOUS OR PRESENT INVOLVEMENT IN THE CITY OF JACKSONVILLE, SUCH AS CITY COUNCIL, COMMISSION OR BOARD MEMBERSHIP, CITIZEN'S COMMITTEE, ETC...
New to Jacksonville - just moved to Jacksonville this fall of 2018.

PLEASE LIST YOUR EDUCATIONAL BACKGROUND AND OCCUPATIONAL EXPERIENCE RELATED TO HISTORIC PRESERVATION (PLEASE INCLUDE A RESUME):

BS - Geoscience
MS - Geography / Planning
Worked as planner w/ with City of Memphis; projects included seismic design + non-structural mitigation for historic properties. Worked w/ Central US Earthquake Consortium on mitigation programs + seismic codes - many cities in the CUSEC area were historic designation areas / districts + bldgs. Worked on several Brownfield redevelopment projects throughout my career.

City Council
 September 15, 2020
 Agenda Item 5b
 Exhibit A

LIST ANY ADDITIONAL WORK, CIVIC OR COMMUNITY EXPERIENCE OR TECHNICAL MEMBERSHIPS THAT YOU FEEL MAY RELATE TO THIS APPLICATION:

Professionally - Architectural Committee Chair for HOA with 1300 homes; responsible for review + approval of exterior projects to comply with CCRs. and local building code

HAVE YOU HAD ANY REGULATORY EXPERIENCE? HAVE YOU EVER BEEN RESPONSIBLE FOR BEING SURE THAT OTHERS COMPLY WITH THE RULES? Currently working with several clients (Commercial, Retail + Dining) across the US on implementing regulatory compliance programs; past employment as a planner; see previous question response

WHAT DO YOU BELIEVE ARE THE DUTIES OF A HISTORIC COMMISSIONER?

Develop, maintain + implement the historic architectural standards + guidelines for the community; Apply these evenly + transparently to the community.

PLEASE DESCRIBE THE DIFFERENCE BETWEEN A CONTRIBUTING HISTORIC BUILDING AND A NON-CONTRIBUTING HISTORIC BUILDING?

One adds historic value + aesthetics to the community + the other does not.

PLEASE PROVIDE THE DEFINITION OF A NATIONAL HISTORIC LANDMARK DISTRICT

A NHLD is recognized by the US Government as being historically significant

WHY IS JACKSONVILLE IMPORTANT TO THE STATE OF OREGON AND TO THE NATION?

It preserves + acts as a living document for the development + growth of the state and our nation. It's a living, thriving example of a way of life - an

AS A HISTORIC COMMISSIONER, YOU WILL BE REQUIRED TO ATTEND A NIGHT MEETING ON THE FOURTH WEDNESDAY OF EVERY MONTH AND VOLUNTEER AN ADDITIONAL 5-10 HOURS A MONTH. YOU WILL BE REQUIRED TO REVIEW THE COMMISSIONER PACKET PRIOR TO THE MEETING AND COME TO THE MEETING PREPARED. YOUR SIGNATURE ON THIS APPLICATION INDICATES YOU ARE WILLING TO DO SO.

Signature

Andrew Hechtel

Date

8/14/2020

ANDREW (ANDY) J. HELLENTHAL
455 HUENERS LANE
JACKSONVILLE, OREGON
615-812-4243
AJhellenthal65@Gmail.com

Skills

- | | |
|--|---|
| <ul style="list-style-type: none">• Environmental Due Diligence• Environmental Regulatory Compliance• EH&S Program Implementation• Business Continuity Planning• Emergency Response Planning• Emergency Management and Response• Sustainability / Green Programs | <ul style="list-style-type: none">• Accountable• Leadership• Goal Oriented• Character Driven• Strong Communicator• Team Builder• Program Development and Management |
|--|---|

Experience Summary

Andy has 30 years of experience in the environmental industry developing and implementing environmental compliance and due diligence, emergency management and health & safety (EH&S) programs. Over this time, he has gained extensive experience across a wide variety of organizations and market sectors. The past 25 years Mr. Hellenthal has focused this effort on the retail, transportation and land development market sectors working with nationwide fortune 100 clients implementing EHS compliance and permitting, due diligence programs. He continually focuses on growing his technical knowledge, building program teams, achieving compliance goals, and identifying ways to add value to both internal and external programs. Mr. Hellenthal has created value by developing efficient cost-effective programs while maintaining focus on the goal of 100% compliance. As a successful leader and team builder, Andy has consistently met his goals in all areas under his responsibility. In short, he has been a successful program developer and practice leader in the EH&S industry.

Education

M.S., Geography & Planning / Environmental Studies, University of Memphis, 1995
B.S., Geoscience, University of Tennessee, 1989

Certification

Professional Geologist:
Tennessee (3968) 1996

Experience

30 years

Relevant Expertise

- Leading and Managing Program Teams
- Environmental Planning
- Environmental Compliance Permitting
- Environmental Due Diligence
- Managing Environmental Obligations and Liabilities
- EH&S Program Development and Implementation
- Emergency Management Planning and Response
- Implementation of Management Systems

Experience

Brown and Caldwell Environmental Consulting Engineers

Portland, OR

May 2001 – Present

Vice President/Senior Director – Market Sector Director/Compliance and Permitting Service Line Management Team. Serving as Senior Director of the Retail, Real Estate, Financial and Transportation market sectors, working with national clients (Fortune 500 and 100) on developing and implementing environmental, health and safety (EHS) compliance programs; implementation of Sustainability projects and programs for local, federal and private sector clients. In this role, responsibilities include developing strategic business direction and providing leadership to the nine Program Directors across the Business Enterprise. As a subject matter expert and technical leader, worked with Program Directors and Teams to develop and implement EHS programs for our clients to manage their environmental, health and safety risks and liabilities. This included developing and implementing policies, practices and standards to both mitigate and manage risks at client facilities across their business platforms and a broad geographic area. In most instances, these programs were able to identify efficiencies that reduced overall costs associated with EHSS programs, maintained compliance, managed risks and enhanced the EHSS culture and behavior within their organization.

Secor International

Franklin, TN

August 1999 - May 2001

Client Service Manager/National Client Program Manager/Office Management Team. Strategic Planning for a multi-office region, working with national clients (Fortune 500 and 100) to develop and implement environmental compliance and remediation programs for transportation and petroleum sector clients.

PSI, Inc

Nashville, TN

Memphis, TN

August 1994 – June 1999

Department Manager/Principal geologist. Managed two offices in the Tennessee operations (Nashville/Memphis) of 35+ engineering and science professionals; worked with national clients on developing and implementing environmental compliance and remediation programs.

ServiceMaster Disaster Recovery Services

Memphis, TN

May 1993- August 1994

Planner/Mitigation Specialist Develop and implement business continuity and disaster management plans for public and private sector clients; serve as facilitator for the planning process to foster company buy-in for the continuity planning process.

Central US Earthquake Consortium

Memphis, TN

April 1992 - May 1993

Mitigations Specialist. Facilitated and conducted earthquake planning and non-structural mitigation programs for local agencies within a 15 State region; Conducted community awareness programs and public speaking to educate the local population on the earthquake risk and mitigation programs within a 15 State region.

Memphis-Shelby County Government

Memphis, TN

August 1990 – April 1992

Planner. Conducted research and assisted in the development of transportation, energy management, waste reduction and disaster/emergency management programs; developed and helped implemented the first curb side recycling program and park and ride lot study in Tennessee; lead office paper recycling and waste oil reuse efforts for the city of Memphis departments; conducted public awareness programs for recycling, ridesharing and household hazardous waste programs;

prepared community and facility disaster/emergency management plans for Memphis and Shelby county; prepared, trained and conducted exercises for airports, earthquake preparedness and community medical response plans. Conducted public awareness programs for disaster/emergency management programs.

Continuing Education

Harvard Business Coursework:

- Build in your Personal Reset Button: The Weekly Review
- Building and Leading Teams
- Building Trust as a Leader
- Building Trust Incrementally
- Effective Leadership: A Process of Continuous Self-Improvement
- People Are Not Assets, People Are Your Company's Value
- Six-Question Approach to Coaching
- The Best Managers Catalyze Strengths
- Two Magic Ingredients for Engaging People
- How to Match Your Time with Your Key Priorities
- Leading Teams through Difficulties
- Managing by Walking Behind Them
- Nurturing Your Own Creative Thinking
- Four Generations, One Workplace
- Growing Your Business Through People
- Team Guidelines
- Team Types and Stages

Specialized Technical Training

- Tennessee Erosion and Sediment Pollution Control Inspector
- Tennessee Erosion and Sediment Pollution Control Designer
- OSHA 40 Hour Hazardous Waste Operator and Emergency Response
- OSHA Confined Space Entry
- OSHA 4, 8 and 12 Hour Hazardous Materials Handling Requirements
- US DOT- 8 Hour Transportation of Hazardous Materials
- NGWA – Remediation of Contaminated Sites Through Natural Attenuation
- Federal Emergency Management Agency - Emergency Management Institute - 40 Hour Emergency Managers Program
- FEMA - 40 Hour Emergency Planning and Exercise Design
- US EPA - SARA Title III Chemical Reporting Requirements
- US EPA - CAMEO Software Training Course



City of Jacksonville
P.O. Box 7 – 206 N. Fifth St.
Jacksonville, OR. 97530
(541)899-1231

RECEIVED
AUG 17 2020
CITY OF JACKSONVILLE

APPLICATION FOR APPOINTMENT TO COMMITTEE

COMMITTEE APPLYING FOR Historical and Architectural Review Board

FULL NAME Martina Patella

ADDRESS 415 S. 5th Street Jacksonville Or 97530

MAILING ADDRESS (if different) _____

PHONE 510-612-2758 EMAIL martinapatella@hotmail.com

EMPLOYER Self - Biciamo.com TITLE Boss, Designer, Photographer, Clean Up Crew

DURATION OF EMPLOYMENT WITH CURRENT EMPLOYER 4 years

REGISTERED TO VOTE? ^{Yes} Y / N ARE YOU A JACKSONVILLE RESIDENT? ^{Yes} Y / N

IF YES, # OF YEARS AS A RESIDENT 1 DO YOU RENT OR OWN YOUR HOME? Own

IF NOT, HOW FAR DO YOU RESIDE FROM CITY LIMITS? _____

WHY DO YOU WISH TO SERVE THE CITY OF JACKSONVILLE? Jacksonville is simultaneously a jewel of American Western history and one of the coolest towns in America. I am grateful to the Jacksonville residents who helped make it so. My goal is to continue preservation efforts.

PLEASE LIST ANY PREVIOUS OR PRESENT INVOLVEMENT IN THE CITY OF JACKSONVILLE, SUCH AS CITY COUNCIL, COMMISSION OR BOARD MEMBERSHIP, CITIZEN'S COMMITTEE, ETC... _____

I grew up one mile outside Jacksonville. I worked at the Jacksonville Inn through high school and college, as well as many years volunteering in the Britt concessions.

City Council
September 15, 2020
Agenda Item 5b
Exhibit B

PLEASE LIST YOUR EDUCATIONAL BACKGROUND: B.A. in Biology from UC Berkeley.
Over 30 college courses taken in art, art history, typography, photography, color theory, design.

WHAT EXPERIENCE OR EDUCATION HAVE YOU HAD RELATIVE TO YOUR APPLICATION? _____
Professional designer and photographer, training in historical signage and hand lettering.

PLEASE LIST YOUR OCCUPATIONAL EXPERIENCE: Jacksonville Inn, UC Berkeley Research
Muscle Milk Marketing and Design, Professional Cycling, Small Business Owner

PLEASE LIST PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS: _____
A life long learner of many fields, endeavors, efforts and associations.

LIST ANY ADDITIONAL WORK, CIVIC OR COMMUNITY EXPERIENCE THAT MAY RELATE TO THIS APPLICATION:
Home restoration, historical window repair training, color theory, plaster repair. I am a
visually detailed human, committed to historical understanding and accuracy.

*The Comprehensive Plan is the guiding document for many decisions. Your appointment may require you to read and become familiar with the Comp Plan and other city codes upon appointment. Your signature on this application indicates you are willing to do so.

Signature  Date 8/17/2020

Council Discussion





**USS Oregon (SSN 793)
Commissioning Committee
Portland Council Navy League of the United States
P.O. Box 2985
Portland, OR 97208**



Sept. 1, 2020

SHIP SPONSOR

Ms. Dana Richardson

Mayor and Council
City of Jacksonville
PO Box 7
Jacksonville, OR 97530

HONORARY BOARD

- Senator Jeff Merkley
- RADM Paula Brown, USN (Ret)
- RDML Dawn Cutler, USN (Ret)
- Nancy Strueber, past Pres. & CEO, OMSI

Dear Mayor and Councilors:

In the summer of 2021, the U.S. Navy will commission the USS Oregon (SSN 793), the twentieth submarine of the Virginia-Class and the second ship ever named for the State of Oregon. The Christening Ceremony was at General Dynamics Electric Boat in Groton, CT on the 5th of October 2019. This is a great honor for our state and acknowledges our contribution to the nation's defense. We, the Committee, seek your support in honoring the crew and celebrating our ship's entry into the fleet to deliver advanced capabilities for undersea supremacy.

EXECUTIVE COMMITTEE

- Arlo Gatchel & Jim Lasher
Co-Chairs
- Lorene Bay-Treasurer
- Steve Daniels-Outreach
- Jay Perry-Marketing
- Dave Vrooman-Operations
- Bill Long-Invitations

The U.S. Navy conducts a formal commissioning ceremony but is prohibited from funding all the traditional celebrations and customs that welcome a new ship into the fleet. These are activities which help connect the ship and crew with its namesake state. Therefore, our Committee, supported by the Navy League of the United States Portland Council, a 501(c)(3) organization, accepted responsibility to fund and host these memorable events for the ship, her crew, our State, and citizens. Our goal is to raise \$200,000 to fully support events and bring this great ship into the fleet.

As city leaders, we appeal for your help in creating an unforgettable experience for those who serve aboard the USS Oregon, as well as their families and our citizens. Your participation in these events will honor the ship, her Officers and crew, and help us establish a lifetime relationship between USS Oregon sailors and the citizens of the State of Oregon. Please consider joining us in supporting superior commissioning events that celebrate the ship, perpetuate the memory of her illustrious predecessor, and commend our great State.

Your contribution to this worthy effort may be sent to:

Portland Council NLUS
P.O. Box 2985
Portland, OR 97208
Memo: USS Oregon Commissioning

Visit our website for further information: www.ussoregonssn793.org

Sincerely,

John H. Atkins, Jr.
Member, Commissioning Committee
j3atkins@frontier.com
503-686-1788

RECEIVED
SEP 01 2020
CITY OF JACKSONVILLE