



CITY OF JACKSONVILLE
CITY COUNCIL AGENDA
OLD CITY HALL, 205 W Main St

CITY COUNCIL
City Council Meeting

January 7, 2020
6:00 pm

- 1) **CALL TO ORDER** (includes call to order, pledge of allegiance)
- 2) a. **MINUTES** December 3, 2019
b. **BILLS LIST**
December 17, 2019
January 7, 2020
- 3) **PUBLIC COMMENT (items not on the agenda) limited to 3 minutes per speaker, refer to "Speaking Time Limit" guidelines below:**
- 4) **STAFF / DEPARTMENT REPORTS**
- 5) **ACTION / DISCUSSION ITEMS**
The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak. **Speaking Time Limit: To allow equal time for speakers, each speaker has 3 minutes; a reminder will sound and speaker has another 1 minute to complete presentation. At that time, the chair will sound gavel, ending presentation and thank the speaker. This rule also applies to reading written communications. There will be no ceding of time among speakers.**
 - a. **Jacksonville Boosters 2019 Annual Report**
 - b. **Revised Exhibit "A" to Resolution No. R2019-012: A Resolution Increasing Building, Plumbing, and Mechanical Fees**
 - c. **Elect Council President**
 - d. **Appointment by Mayor of Council Members as Liaisons to Commissions and Committees**
 - e. **Appoint Commission and Committee Members**
 1. **Planning Commission**
 2. **Historic and Architectural Review Commission**
 3. **Budget Committee**
 4. **Transient Lodging Tax Committee**
 5. **Committee for Citizen Involvement**
- 6) **COUNCIL COMMITTEE REPORTS AND DISCUSSION**
- 7) **ADJOURN TO URBAN RENEWAL MEETING**

JACKSONVILLE URBAN RENEWAL AGENCY
Urban Renewal Agency Meeting

- 1) **CALL TO ORDER**
- 2) **MINUTES** June 4, 2019
- 3) **ACTION / DISCUSSION ITEMS**
 - a. **Elect Urban Renewal Agency President**
 - b. **Elect Urban Renewal Vice President**
- 4) **ADJOURN**

Please let the City offices know if you will need any special accommodations to attend or participate in the meeting by calling (541) 899-1231. Informational documents for items on this agenda are available for review on the City website www.jacksonvilleor.us. A recording of the meeting will be available on the website within one week of the meeting.

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

December 3, 2019 at Old City Hall, 205 W Main St, Jacksonville

- 1) **CALL TO ORDER (includes call to order, pledge of allegiance) 6:00 pm**
Present: Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker
Absent:
Staff Present: Administrator Alvis, Finance Director Bray, Planning Director Foster and City Recorder Watson
- 2) **a. MINUTES (minutes from November 19, 2019 meeting)**
Move to: Approve
Motion by: Councilor Bowen
Seconded by: Councilor Gregg

Vote:
Ayes: Unanimous
Motion Carries

b. BILLS LIST
Move to: Approval
Motion by: Councilor Lewis
Seconded by: Councilor Casaleggio

Roll Call Vote:
Ayes: 7 Councilors Lewis, Casaleggio, Gregg, Garcia, Bowen, McClain and Mayor Becker
Nays: 0
Motion Carries

Councilors ask specific questions on line items of the bills list. Administrator Alvis and Finance Director Bray answers.
- 3) **PUBLIC COMMENT (items not on the agenda) limited to 3 minutes per speaker.**
Michael Hayes 325 Conestoga Circle speaks to Council making a request to add crime statistics to the City website.
- 4) **STAFF / DEPARTMENT REPORTS**
 - a. **Admin Department – Jeff Alvis/Stacey Bray / Angela Watson**
Administrator Alvis speaks to:
 - The City is researching information for the seismic work at the Fire Hall. Have hired ZCS Engineering for help and it is in the budget.
 - No City Council meeting December 17, 2019. Next meeting will be January 7, 2020.**Finance Director Bray speaks to:**
 - Draft Audited financials are finalized. Hoping to have the Audit presentation scheduled for January 21, 2020 at Old City Hall, during a Council meeting, inviting the Budget Committee. The city is waiting to hear back from the auditors to see if January 21st works for them.**Recorder Watson:** Speaks to the Victorian Christmas trolley ride. Needs to know who will be attending.
Robert Roos speaks to the Council with specific details.
 - b. **Planning Department** -Ian Foster speaks to Announcement for the Code Revision Kick-off Event December 12, 2019, 5:30 pm to 7:00 pm at Old City Hall. The purpose of the event is to give the public an overview of the project.
 - c. **Police Department** - Chief Towe

- d. **Fire Department** – Interim Fire Chief Painter
- e. **Mayor** – Paul Becker

5) **ACTION / DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

a. **Person of the Year**

Public Comment: None.

Council Discussion: Mayor Becker presents the person of the year award to Rob Buerk. Rob gives a few words of appreciation to the Council.

b. **Jacksonville Chamber of Commerce – Introduction of New Staff and Position Overview**

Public Comment: None.

Council Discussion: Robert Roos 245 N Fifth St speaks to Council regarding fallen Christmas tree due to a wind storm. Gives thanks for the expedited help from the City to get a new tree and have it installed. Robert introduces the new Jacksonville Chamber of Commerce employees, Amanda Moreira as the Marketing Coordinator and Jon Gallis as the Visitors Center Coordinator.

c. **Large Event Packet – Chinese New Year Celebration**

Public Comment: None.

Council Discussion: Debra Lee speaks to Council regarding the event packet for the Chinese New Year Celebration and parade.

Move to: Approve the Chinese New Year Celebration Event Packet

Motion by: Councilor Bowen

Seconded by: Councilor McClain

Vote:

Ayes: Unanimous

Motion Carries

Public Hearing Opens 6:30 pm

d. **Public Hearing: Consideration for a New Master Fee Schedule for Building, Plumbing, and Mechanical Permits**

Public Comment: None.

Council Discussion: Council asks multiple questions regarding the changes to the Fee Schedule. Planning Director Foster and Jacksonville Building Official Robert Rice answer questions.

Public Hearing Closes 6:35 pm

e. **Resolution NO. R2019-012: A Resolution Increasing Building, Plumbing, and Mechanical Fees as of December 3, 2019**

Public Comment: None.

Council Discussion:

Move To: Approve Resolution NO. R2019-012: A Resolution Increasing Building, Plumbing, and Mechanical Fees as of December 3, 2019 with correction of dates and spelling.

Motion by: Councilor Bowen
Seconded by: Councilor Lewis

Roll Call Vote: 7 Councilors Bowen, Lewis, Casaleggio, McClain, Garcia, Gregg and Mayor Becker
Nays: 0
Motion Carries

Councilor Bowen thanks Planning Director Foster and staff for all of the work and research that goes into the update for the rate increase for the building, plumbing, and mechanical fees.

6) **COUNCIL AND COMMITTEE REPORTS AND DISCUSSION**

- a. Councilor Bowen: Speaks to CCI and the kick-off event for the CAC.
- b. Councilor McClain: No Report. Comments, concurs with Councilor Bowen regarding the Planning Department. Will be absent for January 7th meeting.
- c. Councilor Casaleggio: No Report. Comments, an honor to help the Mayor draft the summary for person of the year award for Rob Buerk.
- d. Councilor Gregg: No Report.
- e. Councilor Garcia: No Report
- f. Councilor Lewis: Will be attending the RVCOG board meeting tomorrow afternoon. Attending NRPO meeting this afternoon.
- g. Mayor Becker: No Report.

7) **ADJOURN 6:39 pm**

Paul Becker, Mayor

Angela Watson, City Recorder

Date approved: _____

CITY OF JACKSONVILLE
Bills Against the City - City Council
DECEMBER 17, 2019

GENERAL FUND - ADMINISTRATION DEPARTMENT

Vendor Name	Description	Amount
Bi-Mart	supplies for OCH	19.10
Blackbird Shopping Center	supplies for NCH	11.99
C & K Market Inc.	NCH supplies	3.96
Data Center West	monthly IT services	70.89
Grange Co-Op	supplies for Beekman house	5.99
Jarvis Dreyer Glatte & Larsen LLP	Nov. attorney svcs.	1,022.00
KDP Certified Public Accountants LLP	progress billing FY 2018-19 UR audit	1,000.00
KDP Certified Public Accountants LLP	progress billing FY 2018-19 audit	980.30
Valley Web Printing	flyers for CAC kick-off event	190.00
WCP Solutions	paper for offices	81.60
Wishing Well Collaborative LLC	christmas trees for NCH	178.00
		3,563.83

GENERAL FUND - PLANNING DEPARTMENT

Vendor Name	Description	Amount
Data Center West	monthly IT services	78.61
Rogue Valley Council of Governments	contract planner Oct. 2019	3,016.04
Staples Business Credit	supplies	82.50
WCP Solutions	paper for offices	40.80
		3,217.95

FIRE PROTECTION FUND

Vendor Name	Description	Amount
Data Center West	monthly IT services	26.91
Ferguson #3021 #3077	replacement washer & dryer	1,421.00
KDP Certified Public Accountants LLP	progress billing FY 2018-19 audit	240.71
Mercy Flights Inc.	medical supplies	77.92
Rogue Valley Fire Chief's Association	annual renewal	25.00
Seawestern	name plates	74.60
Seawestern	SCBA flow test	800.00
Weldon's Cleaning Center	uniform cleaning	113.40
		2,779.54

POLICE PROTECTION FUND

Vendor Name	Description	Amount
AlSCO	Janitorial Supplies	93.80
Blackbird Shopping Center	supplies for P.D.	25.98
Central Point Cleaners	uniform cleaning	130.00
Data Center West	monthly IT services	22.78
KDP Certified Public Accountants LLP	progress billing FY 2018-19 audit	117.02
Quill Corporation	supplies	59.26
Southern Oregon Printing	business cards	88.00
		536.84

CEMETERY FUND

Vendor Name	Description	Amount
Hilton Fuel & Supply	top soil for cemetery	110.00
		110.00

STREETS FUND

Vendor Name	Description	Amount
AlSCO	Janitorial Supplies	264.81
Auto Zone	bulbs for dump truck	35.17
Auto Zone	shop supplies	38.79
Beaver Tree Service Inc.	hazard tree removal 4th St.	600.00
Bi-Mart	paint for gate @ Gold Terrace	14.00
Blackbird Shopping Center	STR / shop supplies	134.60
Edge Construction Supply Inc.	gloves for washing out street sweeper	13.65
Ferguson Waterworks	bio bags for storm protection	103.68
Grange Co-Op	trash cans & insulation for pipes	102.94

Vendor Name	Description	Amount
Hilton Fuel & Supply	wood debris disposal	10.00
KAS & Associates Inc.	engineering on Bybee Dr. storm drains	420.00
KDP Certified Public Accountants LLP	progress billing FY 2018-19 audit	240.71
Motion & Flow	supplies for STR maintenance	167.29
Rogue Valley Sewer Service	culvert cleaning	1,750.00
Sherwin-Williams	yellow curb paint	17.36
		3,913.00
WATER FUND		
Vendor Name	Description	Amount
AlSCO	Janitorial Supplies	264.81
Blackbird Shopping Center	shop supplies	26.24
Civil West Engineering Services Inc.	SDWRLF expenses	26,947.91
Control Systems NW LLC	telemetry project	807.19
Data Center West	monthly IT services	25.03
Edge Construction Supply Inc.	WTR supplies	219.87
Ferguson Waterworks	water supplies	1,468.56
Forrest Consulting LLC	install of utility clerk computer	200.00
KAS & Associates Inc.	engineering for Applegate St. project	337.54
KDP Certified Public Accountants LLP	progress billing FY 2018-19 audit	840.70
Neilson Research Corporation	TTHM/HAA water testing	225.00
Neilson Research Corporation	routine water testing	99.00
Rogue Valley Council of Governments	SDWRLF grant management	1,320.64
Southern Oregon Printing	business cards	18.85
Staples Business Credit	supplies	57.15
Valley Web Printing	monthly billing stmts.	1,338.09
WCP Solutions	paper for offices	40.80
		34,237.38
PARKS FUND		
Vendor Name	Description	Amount
AlSCO	Janitorial Supplies	529.62
Blackbird Shopping Center	tie wire for shop	15.98
Blackbird Shopping Center	shop/stock supplies	83.93
Blackbird Shopping Center	supplies for Doc Griffin	17.58
Dazey's - Hubbard's	shop supplies	56.07
Gary Sprague	reimbursement for security light inside mine in FP	34.98
Grange Co-Op	shop supplies	32.95
Grover Electric and Plumbing Supply Co.	supplies for Doc Griffin	63.20
Grover Electric and Plumbing Supply Co.	supplies for Doc Griffin restroom	14.90
Hilton Fuel & Supply	leaf & debris removal	10.00
J.W. Hurd Fabrication Inc.	Forest Park mine grate	1,190.00
Jacksonville Boosters Foundation	reimbursement for Lodging Grant#GC02-01-2018-19	3,000.00
Jacksonville Community Center	reimbursement lodging grant #GC01-06-2019-20	5,600.00
KDP Certified Public Accountants LLP	progress billing FY 2018-19 audit	180.56
RotoRooter	sewer line clear out - Doc Griffin	144.50
		10,974.27
CAPITAL PROJECT FUND		
Vendor Name	Description	Amount
ZCS Inc.	engineering for Fire Hall	2,005.00
		2,005.00
		TOTAL: 61,337.81
APPROVED BY:	DATE:	

CITY OF JACKSONVILLE
Bills Against the City - City Council
JANUARY 7, 2020

GENERAL FUND - ADMINISTRATION DEPARTMENT

Vendor Name	Description	Amount
Curtis Restaurant Equipment	coffee decanter for NCH	10.00
Don's Lock LLC	keys for Art Presence	12.00
Ken Gregg	reimb. for supplies for OCH photo exhibit	261.11
League of Oregon Cities	donation to LOC foundation	150.00
Oregon Mayors Association	annual dues renewal	106.00
Springbrook National User Group	springbrook annual conf.	650.00
Springbrook National User Group	springbrook national user group annual renewal	100.00
		1,289.11

FIRE PROTECTION FUND

Vendor Name	Description	Amount
City of Medford	fuel - Nov. 2019	396.96
Oregon Department of Forestry	firewise fuels reduction	2,475.74
Seawestern	cleaning supplies	57.65
Seawestern	supplies for SAFER grant	329.20
Seawestern	supplies for SAFER grant	961.20
		4,220.75

POLICE PROTECTION FUND

Vendor Name	Description	Amount
City of Medford	fuel - Nov. 2019	495.92
Galls LLC - DBA Blumenthal Uniforms	shirts for P.D.	78.49
Jack Burns Construction	patch & repair walls	500.00
Quality Tire	tires for jeep	639.00
Quality Tire	tires for P.D. vehicle	800.00
		2,513.41

STREETS FUND

Vendor Name	Description	Amount
Bradley's Excavation Inc.	install culvert on Graham Street	1,757.00
Buffaloe Graphics	uniforms	401.00
City of Medford	Dump truck repairs	2,642.52
Rogue Pacific Lumber	4x4's for street signs	195.74
		4,996.26

WATER FUND

Vendor Name	Description	Amount
Springbrook National User Group	springbrook annual conf.	650.00
GC Systems	water maintenance supplies	450.86
Batteries Plus Bulbs #208	bulbs for panel @ pump stations	14.38
Siskiyou Pump Service Inc.	repair WTR pump 2	543.56
Buffaloe Graphics	uniforms	401.00
Rogue Valley Council of Governments	SDWRLF grant management	2,769.29
		4,829.09

PARKS FUND

Vendor Name	Description	Amount
Jacksonville Chamber of Commerce	VIC reimbursement Nov. 2019	9,975.95
Art Presence	reimb. For TLT grant # GC01-01-2019-20	1,232.00
Salvador's Landscape Maintenance	parks & lawn maintenance	940.00
Zoll's Lawn & Garden Equipment	sharpen chains	66.40
Buffaloe Graphics	uniforms	401.00
Robinson's Quality Roofing	roof replacement Jackson Creek Junction	6,375.00
		18,990.35

Vendor Name	Description	Amount
CAPITAL PROJECT FUND		
Vendor Name	Description	Amount
ZCS Inc.	engineering for elevator & egress	1,900.00
ZCS Inc.	engineering for seismic grant - Fire Hall	2,377.50
		4,277.50
	TOTAL:	41,116.47
APPROVED BY:	DATE:	

Jacksonville City Council Agenda Item Summary



Jacksonville Booster 2019 Annual Report

Date: January 2, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: January 7, 2020
Agenda Item: 5a

Synopsis:

Jacksonville Boosters will present a report, updating council on the booster volunteers, money raised, grants and projects approved in the year 2019.

Fiscal Impact:

N/A

Recommendations:

N/A

Exhibits:

Exhibit A: 2019 Jacksonville Boosters Report

To: Jeff Alvis, City Administrator, City of Jacksonville, OR

From: Andrea Lerner Thompson, President, Jacksonville Boosters Club
Rob Buerk, President, Jacksonville Boosters Foundation

Re: 2019 Jacksonville Boosters Report

Date: December 5, 2019

RECEIVED
DEC 05 2019
CITY OF JACKSONVILLE

The Jacksonville Boosters Club (JBC) and the Jacksonville Boosters Foundation (JBF) continued their tradition of volunteer service and financial support to our fine community during 2019. JBF financial contributions and commitments for 2019-2020 follow:

Jacksonville Boosters Foundation 2019-2020 Financial Contributions-Commitments			
Project or Grant	2019-2020 Approved \$	2019 Funded \$	Approved Purpose
A Path Through Time	37,007	26,170	14 granite slabs documenting Jacksonville's history inlaid in the sidewalk in front of New City Hall.
Art Presence Art Center	1,000	1,000	Special award grant
City of Jacksonville Restrooms	8,327	8,327	Renovation of the Third Street restrooms
City of Jacksonville downtown benches	1,520	1,520	California St. bench maintenance and replacement
City of Jacksonville Forest Park	3,700	3,689	\$1,500 to assist with installation of a waterless vault toilet, \$1,000 grant for building a wildlife viewing shelter, \$1,189 new trail signs
City of Jacksonville-Peter Britt Gardens	10,000	6,668	Weekly landscaping maintenance costs and new plants
Friends of Jacksonville's Historic Cemetery	1,000	1,000	Special award grant
Friends of St. Joseph's Historic Rectory	1,000	1,000	Special award grant
Historic Jacksonville, Inc.	1,000	1,000	Special grant award
Jacksonville Community Center	16,800	16,800	Contribution towards construction of the new 22'x26" storage building
Jacksonville Elem. School	1,000	1,000	Spring musical event
Waggin' Tails Dog Park	1,000	1,000	Creation of a dog park
Totals	83,354	69,174	

The A Path Through Time Project documents and permanently displays various elements of Jacksonville's history from the discovery of gold in the 1850's through the renovation of Peter Britt's gardens which are still ongoing. The 14 granite slabs measure 1.5 by 4 foot each and contain etched-in historical information. They were inlaid into the 5th Street sidewalk in front of

City Hall running from C to D Streets the week of December 2, 2019. The reader board that is part of the project is scheduled for installation in January 2020.

The Jacksonville Boosters have 181 individual members and 38 business members. During 2019, JBC completed nearly 2,000 hours of volunteer service on our own projects as well as for others. Volunteer activities included the following:

- Removal of Britt Music and Arts Festival's picnic tables and recycling of a portion of the materials for benches, etc. in the City's Forest Park
- Working with Britt Arts and Music Festivals building new picnic tables to replace older, deteriorating ones at the top of Britt hill
- Working on providing a new storage shed for the Jacksonville Community Center
- Completing remaining scraping and repainting of original buildings at Jacksonville Community Center
- Creating The Path Through Time, an inlaid granite set of panels presenting a chronological history of significant Jacksonville events to be placed in the sidewalk in front of the New City Hall
- Cleanup work parties in Peter Britt Gardens
- Cleanup work parties and hardscape improvements at the Arboretum
- Cleanups at Scheffel-Thurston Park
- Installing hardscape and landscaping at Jacksonville's Community Center
- Providing volunteer service for the Mayor's July 4th free picnic
- Putting up flags in downtown for all holidays
- Refinishing and/or replacing benches in downtown
- Providing all volunteers for the Boosters Home and Garden Tour
- Maintaining a recycle program which resulted in \$4,000 in donations to four Jacksonville nonprofits (included in above totals)
- Participating in FOJHC's cemetery cleanups and Meet the Pioneer fund raising event
- Putting together and delivering over 130 shoe boxes for the Access annual Shoe Box program for the needy
- Support of the Chamber of Commerce via crowd control during the Christmas Tree Lighting event, cider stand duties during Victorian Christmas, volunteer duties during the Christmas parade
- Hanging lanterns for Chinese New Years
- Refinishing of two Old City Hall benches for placement at the Jacksonville Community Center

It has been a pleasure for the Boosters to work with the City of Jacksonville during 2019, and we look forward to doing so again in 2020. While not huge in numbers, the Boosters continue to answer the bell whenever volunteer service or eligible financial contributions are needed.



Andrea Lerner Thompson
President, Jacksonville Boosters Club



Rob Buerk
President, Jacksonville Boosters Fdn.

Jacksonville City Council Agenda Item Summary



Revised Exhibit "A" to Resolution No. R2019-012: A Resolution Increasing Building, Plumbing, and Mechanical Fees

Date: December 30, 2019
From: Ian Foster, Planning Director
Robert Rice, Building Official

City Council Meeting: January 7, 2020
Agenda Item: 5b

Synopsis:

The City Council recently approved Resolution 2019-012, a revised fee schedule for the City's building inspection program. While working on implementation of the revised permitting forms, staff noted an error in the fee table that was reviewed by Council and referenced as Exhibit B in the December 3 Council packet. The Building Permit fees reflected in the left column on page one of the Exhibit were intended to show the current fees. However, the fees referenced were not correct and were older, lower figures. Essentially, this was a scrivener's error, as the proposed column on the Exhibit stated there would be no change from the current fees.

Fiscal Impact:

NA

Recommendations:

Staff recommends Council accept the revision to Exhibit "A" Referenced in Resolution R2019-012.

Exhibits:

Exhibit A: Corrected Exhibit "A" Fee Schedule, prepared by Robert Rice, Jacksonville Building Official

City of Jacksonville

Denotes item that was not previously addressed

Denotes removed item; either incorrect or unnecessary

BUILDING PERMIT FEES	Current	Proposed	Notes/Comments
Determination of the valuation is addressed in OAR 918-050-0100(1)(c) and (2)(c)(A) which requires that Building Valuation is determined per the ICC Building Valuation Data Table current as of April 1 of each year which is adopted annually as part of this fee table.			
\$1 to \$100	\$65.00 See printed fee table dated 01-01-08	No change at this time	Per OAR 918-050-0100(1)(c) and (2)(c)(A) Per OAR 918-050-0100(1)(c)(B), carports, covered porches, patios and decks shall be calculated at fifty-percent of the value of a private garage per the ICC valuation table.
\$101 to \$2000	\$65.00 for the first \$100, plus \$1.95 for each additional \$100, or fraction thereof, up to and including \$2000. (See printed fee table dated 01-01-08)	No change at this time	Per OAR 918-050-0100(1)(c)(C), alterations, repairs or other items not in the ICC table shall be calculated on fair market value as determined by the Building official.
\$2,001 to \$25,000	\$96.60 for the first \$2000, plus \$7.80 for each additional \$1000, up to and including \$25,000. (See printed fee table dated 01-01-08)	No change at this time	12/30/19 Revision: The fees for valuations of \$1 to \$25,000 in the original fee table, which was proposed and approved, were based on a printed copy of current fees. However, after that time, it was discovered that there is a more recent version of the printed table which is the one currently used at the front counter to determine fees. The table cells (highlighted in yellow), showing the fee calculation method, has been revised to reflect this. This is consistent with the original intention of maintaining the current fee amounts for this Phase I work which is primarily focused on creating a new table (in form) and to include some necessary items/categories that were not currently addressed and to align some of the items with the OAR as noted above. Phase II will involve review of the actual fee amounts and will include fee comparison with other local jurisdictions and other applicable data.
\$25,001 to \$50,000	\$249.53 for the first \$25,000, plus \$6.60 for each additional \$1000 or fraction thereof, up to and including \$50,000		
\$50,001 to \$100,000	\$414.53 for first \$50,000 plus \$4.39 for each additional \$1,000, or fraction thereof, up to and including \$100,000	No Significant change from existing table	
\$100,001 to \$200,000	\$634.03 for the first \$100,000 plus \$3.66 for each additional \$1,000, or fraction thereof, over \$100,000	No Significant change from existing table	
\$200,001 and above	\$1000.03 for the first \$200,000 plus \$3.25 for each additional \$1,000, or fraction thereof, over \$200,000	No Significant change from existing table	
Inspection outside of normal business hours	Not specified	\$85.00/hr, 1 hr minimum	New category to address item not currently noted
Re-inspection fees	Not specified	\$85.00/hr, 1/2 hr minimum	New category to address item not currently noted. This would be rare and only for repeat, failed or not-ready inspections.
Site observation-inspection (e.g. pre-permit consultation)	Not specified	\$85.00/hr, 1 hr minimum	New category to address item not currently noted
Plan Review Services (when applicable)	65% of permit fee	No Change	Per OAR 918-050-0110(3), OSSC 109.2.1/ORSC R108.2.1
Fire & Life Safety plan review (when applicable)	40% of permit fee	No Change	Per OAR 918-050, OSSC 109.2.1

Additional plan review required by changes, additions, or revisions	Not specified	\$85.00/hr, 1 hr minimum	<i>New category to address item not currently noted Per OSSC 109.2.1/ORSC R108.2.1. Use of this would be rare and not for minor revisions.</i>
Temporary Certificate of Occupancy (30 days)	Not specified	\$50 per discipline/permit. Re-newal required every 30 days.	<i>New category to address item not currently noted ORSC R110.4/OSSC 111.3</i>
Change of Occupancy (without additional work done requiring a permit)	Not specified	\$150.00	<i>New category to address item not currently noted</i>
Deferred Submittal Fees <i>(Payable at building plan review and is in addition to plan review of deferred work).</i>	Not specified	65% of the permit fee calculated using the total valuation of the deferred portion + \$100	<i>New category to address item not currently noted Per OAR 918-050-0170/OSSC 109.2.1</i>
Phased Permit Fee	Not specified	\$275.00 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500 for each phase.	<i>Per OAR 918-050-0160 New category to address item not currently noted</i>
Shell Building and Tenant Improvement Spaces <i>(Note: ICC Building Valuation Table states 20% deduction for shell only buildings. Future Tenant Improvements fees require separate permit and will be determined by valuation.)</i>	Not specified	Permit fee for the construction of the shell building is based on 80% of the valuation determined by building valuation data. The tenant improvement permit fee is based on 20% of the total valuation.	<i>ICC Building Valuation Table states 20% deduction for shell only buildings. New category to address item not currently noted</i>
Foundation Only	Not specified	Permit fee based on a building valuation of 10% of the total building valuation, with a \$100 minimum fee. The fee is in addition to, and cannot be used to reduce, the building permit fee	<i>This is an option that contractors occasionally request in order to get started on foundation work. It is not required by Building Department and is for contractor convenience. The current fee table has no provision for this option. New category to address item not currently noted</i>
Demolition	Not specified	Based on valuation of demo work, as determined by the Building Official. See Building permit valuation/fee schedule.	<i>New category to address item not currently noted. The State does not require a demolition permit and leaves it to jurisdiction. First decision would be to require one or not. Second decision would be how to charge; flat-rate fee or per valuation as shown.</i>

FIRE SPRINKLER PERMIT FEES

Residential Fire Sprinkler System (fee includes plan review)		
Square Footage		
0 - 2,000 sf	Not specified	\$212.20
2,001-3,600 sf	Not specified	\$264.70
3,601-7,200 sf	Not specified	\$344.80
7,201 sf +	Not specified	\$434.95

Per OAR 918-050-0140; State-defined categories are:
0-2000 sf, 2001 to 3600 sf, 3601 to 7200 sf,
7201 sf and greater

Commercial Fire Sprinkler System		
Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.	No change

FIRE ALARM SYSTEM PERMIT FEES		
	Current	Proposed
Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.	No change

MEDICAL GAS PERMIT FEES		
	Current	Proposed
Total Valuation (Fees based on valuation of installation costs and system equipment, including but not limited to, inlets, outlets, fixtures and appliances (rounded up to the nearest dollar))		
\$1 to \$500	Not specified	\$85.00
\$501 to \$2000	Not specified	\$85.00 for first \$500 plus \$9.90 for each additional \$100, or fraction thereof, to and including \$2000
\$2,001 to \$25,000	Not specified	\$228.30 for first \$2,000 plus \$10.33 for each additional \$1000, or fraction thereof, to and including \$25,000
\$25,000-\$50,000	Not specified	\$465.89 for first \$25,000 plus \$10.69 for each additional \$1000, or fraction thereof, to and including \$50,000
\$50,000-\$100,000	Not specified	\$733.14 for first \$50,000 plus \$9.51 for each additional \$1000, or fraction thereof, to and including \$100,000
\$100,001 +	Not specified	\$1,208.64 for first \$100,000 plus \$8.85 for each additional \$1000 over \$100,000

Per OAR 918-050-0150
New category to address item not currently noted

Plan Review (Plan review is required on all Medical Gas installations)	Not specified	40% of permit fee
State Surcharge - 12%		

MECHANICAL PERMIT FEES		
	Current	Proposed
One and Two Family Dwellings		
Base permit fee plus additional fees for individual fixtures	\$30.00	Delete
Minimum permit fee if less than total items	Not currently defined	\$70.00
Woodstove/insert/pellet	\$19.00	No change
Heat pump-compressor and air-handler	\$36.00	No change
GasPac-Exterior furnace and air-handler	\$19.00	No change
Gas water heater (Plumbing permit also required)	\$16.00	No change
Forced air/Gravity gas/Electric heater To 100,000 BTU Over 100,000 BTU	\$16.00 \$30.00	No change
Suspended heater, recessed wall heater-Gas	\$16.00	No change
Floor-mounted unit heater	\$16.00	No change
Appliance vent (not included elsewhere), Existing appliance changing vent	\$7.00	No change
Repair/Alteration/Addition of existing heating/cooling unit	\$9.00	No change
New Air Compressor/Absorption units (no air handler) To 100,000 BTU 100,001 to 500,000 BTU 500,001 to 1,000,000 BTU	\$18.00 \$18.00 \$22.00 \$23.00	No change
Separate Air-handling unit: To 10,000 CFM Over 10,000 CFM	\$18.00 \$30.00	No change
Evaporative cooler	\$9.00	No change
Vent fan single duct (Bathroom, Laundry)	\$9.00	No change
Ventilation system not included elsewhere (Commercial-not connected to an appliance)	\$7.00	Delete
Hood, Mechanical exhaust	\$16.00	No change
Domestic incinerator	\$16.00	No change
Equipment not listed above	\$16.00	No change
New Gas piping system: 1 to 4 outlets 5 or more-additional/per outlet	\$7.00 \$2.00	No change
Gas fireplace insert (including vent)	\$16.00	No change
Oil stove/Furnace (including piping and venting)	\$16.00	No change

Using a "Base fee" plus each individual item is no longer allowed per OAR 918-050.
Instead of a "Base fee plus items", OAR 918-050 provides for a "Minimum fee". Individual items are counted/totaled and the minimum permit fee applies when the total is not over the established minimum.

This is the One and Two-Family Dwelling section which should not include commercial mechanical items. See commercial mechanical below.

Radiant heat - Gas or fuel-fired	\$16.00	No change
Inspection fee w/no other fee included per hr Change to say, Additional Insp. fee when not included with permit (1 hr min)	\$55.00 / hr	No change
Re-inspection fee	\$55.00	No change
Additional Plan Review Fee (1/2 hr min)	\$55.00 / hr	No change
Commercial Mechanical Fees		
Valuation		
\$1 to \$3000	Currently, commercial mechanical items are listed along with residential (above) with per-item fees. OAR 918-050 does not allow this.	See Building Permit Valuation/Fee table.
\$3001 to \$4000		
\$4000-\$25,000		
\$25,001-\$50,000		
\$50,001-\$100,000		
\$100,001-\$200,000		
\$200,001 and above		
\$100,001 +		
Inspection outside of normal business hours	Not specified	\$85.00/hr, 1 hr minimum
Re-inspection fees	Not specified	\$85.00/hr, 1/2 hr minimum
Site observation-inspection (e.g. pre-permit consultation)	Not specified	\$85.00/hr, 1 hr minimum
Plan Review Services (when applicable)	25% of permit fee	No Change

Current language is confusing

Per OAR 918-050, commercial mechanical equipment permit fees be calculated by total valuation of the equipment and installations costs.

New category to address item not currently noted

New category to address item not currently noted

New category to address item not currently noted

Existing requirement

Additional plan review required by changes, additions, or revisions	Not specified	\$85.00/hr, 1 hr minimum
PLUMBING PERMIT FEES		
	Current	Proposed
Residential Construction		
<i>Per OAR 918-050-0100(1)(a), for new construction, one to three bathroom unit(s) below include one kitchen, the first 100 ft of water service, sanitary & storm, hose bibbs, icemakers, underfloor low-point drains and rain drain systems.</i>		
One Bathroom	\$186.40	No Change
Two Bathrooms	\$255.20	No Change
Three Bathrooms	\$287.70	No Change
Additional bathroom(s) over 3/kitchen over 1; or, Re-piping of and/or to existing bathroom(s) and kitchen(s) per room	\$75.00	No Change
Individual fixtures, appurtenances and piping:		
Clothes Washer	\$15.00	No Change
Dish Washer	\$15.00	No Change
Drinking Fountain	\$15.00	No Change
Ejector/Sump Pump	\$15.00	No Change
Floor Drain	\$15.00	No Change
Garbage Disposal	\$15.00	No Change
Hose Bibb	\$15.00	No Change
Ice Maker	\$15.00	No Change
Primer	\$15.00	No Change
Sink/Basin/Lav	\$15.00	No Change
Urinal	\$15.00	No Change
Water Closet	\$15.00	No Change
Water Heater	\$15.00	No Change
Backflow Preventer	\$25.00	No Change
Other	\$55.00	No Change
First 100 ft of Sanitary, Storm or Water when not included elsewhere (each)	\$40.00	No Change
Each Additional 100 ft or fraction thereof of Sanitary, Storm and/or Water (each) beyond what is included elsewhere	\$25.00	No Change
Solar (water/plumbing)	Non-existent	\$50.00
Swimming Pool piping	Non-existent	\$50.00
Basic Fee	\$30.00	Delete

New category to address item not currently noted

Per OAR 918-050-0100(1)(a), residential plumbing fee for new construction shall include one kitchen and the amount of bathrooms from one to three and up to 100 feet of water, sewer and storm lines. (See below for additional bath/kitchens and piping over 100 feet).

Per OAR 918-050, a specific fee shall apply for an additional bathroom or an additional kitchen beyond the items noted above.

Per OAR 918-050, a specific fee for additional individual fixtures appurtenances, and piping not included elsewhere.

Added "...when not included elsewhere.." to comply with items above in OAR 918-050.

Per OAR 918-050, additional fees apply to piping over 100 feet which is not included elsewhere.

Using a "Basic" or "Base" fee plus each individual item is no longer allowed per OAR 918-050.

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Minimum Fee	Non-existent	\$70.00
Commercial/Multi-family Units & Residential Remodels		
Individual fixtures, appurtenances and piping:		
Clothes Washer	\$15.00	No Change
Dish Washer	\$15.00	No Change
Drinking Fountain	\$15.00	No Change
Ejector/Sump Pump	\$15.00	No Change
Floor Drain	\$15.00	No Change
Garbage Disposal	\$15.00	No Change
Hose Bibb	\$15.00	No Change
Ice Maker	\$15.00	No Change
Primer	\$15.00	No Change
Sink/Basin/Lav	\$15.00	No Change
Urinal	\$15.00	No Change
Water Closet	\$15.00	No Change
Water Heater	\$15.00	No Change
Backflow Preventer	\$25.00	No Change
Other	\$55.00	No Change
Sanitary Services		
First 100 ft	\$40.00	No Change
Each Additional 100 ft or fraction thereof	\$25.00	No Change
Storm Services		
First 100 ft	\$40.00	No Change
Each Additional 100 ft or fraction thereof	\$25.00	No Change
Water Services		
First 100 ft	\$40.00	No Change
Each Additional 100 ft or fraction thereof	\$25.00	No Change
Other		
MH Park Sewer collection and water distribution system	Non-existent	\$55.00/space
MH service connections; sewer, water and storm	Non-existent	\$55.00/space
Additional Plan Review required by changes, additions or revisions to approve plans (minimum 1 hour)	Non-existent	\$85.00/hour

Instead of a "Base fee plus items", OAR 918-050 provides for a "Minimum fee". Individual items are counted/totaled and the minimum permit fee applies when the total is not over the established minimum.

OAR 918-050-0100(1)(a), sets criteria for residential plumbing fees separate from commercial (see above).

Per OAR 918-050-0100(2)(a), Commercial plumbing fees are determined per fixture and footage of piping with a minimum fee.

With this proposed fee table change, the actual fees remain the same. However, when considering changes in the fees in the future, the fixture fees for commercial permits should be higher than residential in order to cover the costs of doing the inspections.

New category to address item not currently noted

New category to address item not currently noted

New category to address item not currently noted

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Re-inspection Fee	Non-existent	\$85.00/hour	<i>New category to address item not currently noted</i>
Inspection outside normal business hours (2 hour minimum charge plus mileage)	Non-existent	\$85.00/hour	<i>New category to address item not currently noted</i>
When applicable, a plan review fee will be assessed for commercial installation.	Non-existent	25% or permit fee	<i>New category to address item not currently noted</i>
Minimum Fee	Non-existent	\$70.00	<i>Per OAR 918-050-0100(2)(a), a minimum fee is established and is consistent with the minimum fee for Mechanical.</i>

MANUFACTURED DWELLING PERMIT FEE		
	Current	Proposed
Installation Fee	\$201.00	No change
<p><i>This fee includes three inspections - including inspection of the stand and lot preparation, all support blocking, flood and wind anchoring devices, perimeter skirting, underfloor access and ventilation, mechanical crossovers & terminations, and temporary steps. It also includes plumbing connections and all cross-over connections.</i></p> <p><i>Accessory structures, decks, carports, etc. and utility connections beyond 30 lineal feet and/or new plumbing may require additional permits. See structural, mechanical and plumbing fees for requirements.</i></p> <p><i>This permit does not include electrical service or feeder. Separate electrical permit is required from Jackson County.</i></p>		
State Fee	\$30.00	No change (Set by State)

Solar Panel Racking/Structural system *		
	Current	Proposed
<p>PRESCRIPTIVE PATH SYSTEMS Qualifying roof installations on conventional light-framed construction. See checklist on PV installation form. Includes plan review*</p>	Non-existent	\$150.00
Re-inspection fee	Non-existent	\$85/hr
ENGINEERED SYSTEMS		
<p>Permit fees are based on the fair market value of the work performed. Indicate the value (rounded to the nearest dollar) of the structural elements for the solar panels, including racking, mounting elements, rails, and the cost of the labor to install. The cost of the solar electrical equipment, including collector panels and inverters, shall be excluded from the permit valuation.</p>	Non-existent	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
Plan Review	Non-existent	65% of Building Permit
Re-inspection Fee	Non-existent	\$85/hr
<i>*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</i>	Non-existent	
<i>* Electrical: Separate Electrical from Jackson County required</i>		

This item is to address the structural portions of PV Solar energy systems. Racking systems vary from ground-mounted to roof-mounted.

The Oregon Solar Installation Specialty Code contains "Prescriptive" installations options that, when met, qualify for a set fee for the permit, plan review and one inspection, per OAR 918-050-0180.

Other systems, addressed below, are based on building permit valuations and plan review.

Per OAR 918-050-0180, the valuation of installations other than the prescriptive system noted above are to include and exclude the specific items noted

Consistent with building permits for other structural items

INVESTIGATION FEES*		
	Current	Proposed
Investigation Fee A <i>Low effort to determine compliance</i>		\$85.00

The building codes used to have a provision for a fee to cover investigation of work started or otherwise done

Investigation Fee B <i>Medium effort to gain compliance. Stop Work order posted. Applicant obtains required permits within 10 business days.</i>	Former, code-defined, fee was equal to permit fee which is no longer applicable. See notes.	\$150.00
Investigation Fee C <i>High effort to gain compliance. Applicant failed to meet deadline or has had more than one documented violation in 12 months for starting work without permits.</i>		\$257.50 or hourly rate, whichever is greater
<p><i>*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</i></p> <p><i>Note: These fees are for investigation work only. Building permits may be required to resolve violations. All permits and inspections subject to state 12% surcharge (To Oregon Building Codes Division) in accordance with state law. See Building Codes Division website for additional information.</i></p>		

without permits. It stated that the "Investigation Fee" would be equal to the permit fee; in essence, double the permit fee.

Now, per ORS 455.058, the investigation fee "...shall be the average or actual additional cost of ensuring that a building, structure or system is in conformance.....". Therefore, average and hourly fees are required to cover the additional work required.

Some cases may not involve site visits which could be covered by the \$85.00, Investigation Fee A. When a site visit, or other additional work is required, Investigation B or C would be used, as applicable.

RAINWATER HARVESTING PERMIT FEES		
	Current	Proposed
Fees based on valuation of installation costs and system equipment, including but not limited to, inlets, outlets, fixtures and appliances (rounded up to the nearest dollar)		
Total Valuation		
\$1 to \$500	\$79.80	<p><i>Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.</i></p>
\$501 to \$2000	\$79.80 for first \$500 plus \$9.90 for each additional \$100, or fraction thereof, to and including \$2000	
\$2,001 to \$25,000	\$228.30 for first \$2,000 plus \$10.33 for each additional \$1000, or fraction thereof, to and including \$25,000	
\$25,000-\$50,000	\$465.89 for first \$25,000 plus \$10.69 for each additional \$1000, or fraction thereof, to and including \$50,000	
\$50,000-\$100,000	\$733.14 for first \$50,000 plus \$9.51 for each additional \$1000, or fraction thereof, to and including \$100,000	
\$100,001 +	\$1,208.64 for first \$100,000 plus \$8.85 for each additional \$1000 over \$100,000	
Plumbing Plan Review, if required.	25%	

State Surcharge - 12%

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BUILDING PERMIT FEES	Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
Valuation: In accordance with OAR 918-050-0100(1)(c) and (2)(c)(A), Building Valuation is determined per the ICC Building Valuation Data Table current as of April 1 of each year.)				
	2016-17 Fees	Current	Current	Proposed
\$1-\$1,000	\$43.70	N/A	N/A	N/A
\$1-\$2000	N/A	\$85.00	N/A	\$85.00
\$1-\$3000	N/A	N/A	\$50.00	N/A
\$1,001-\$2,000	\$43.70 for the first \$1,000 plus \$2.15 for each additional \$100 or fraction thereof	N/A	N/A	N/A
\$2,001-\$25,000	\$65.55 for the first \$2,000 plus \$8.75 each additional \$1,000	\$85.00 for the first \$2,000 plus \$5.95 each additional \$1,000	N/A	\$85.00 for the first \$2,000 plus \$8.78 each additional \$1,000 or fraction thereof up to and including \$25,000
\$3001-\$4000	N/A	N/A	\$50 for the first \$3,000 plus \$15.15 for each additional \$1,000 up to and including \$4,000	N/A
\$4,001-\$24,000	N/A	N/A	\$65.15 for the first \$4,000 plus \$8.78 for each additional \$1,000 up to and including \$24,000	N/A
\$24,001-\$49,000	N/A	N/A	\$240.93 for the first \$24,000, plus \$6.60 for each additional 1000 up to and including \$49,000	N/A
\$25,001-\$50,000	\$267.35 for the first \$25,000 plus \$6.60 for each additional \$1,000 or fraction thereof	\$221.85 for the first \$25,000 plus \$5.85 for each additional \$1,000 or fraction thereof	N/A	\$286.94 for the first \$25,000 plus \$6.60 for each additional \$1,000 or fraction thereof up to and including \$50,000
\$49,001-\$100,000	N/A	N/A	\$404.93 for first \$49,000 plus \$4.40 for each additional \$1,000 up to and including \$100,000	N/A
\$50,001-\$100,000	\$430.75 for first \$50,000 plus \$4.40 for each additional \$1,000 or fraction thereof	\$368.10 for first \$50,000 plus \$3.90 for each additional \$1,000 or fraction thereof	N/A	\$451.94 for first \$50,000 plus \$4.40 for each additional \$1,000 or fraction thereof up to and including \$100,000
\$100,001 and above	\$648.20 for the first \$100,000 plus \$3.80 for each additional \$1,000 or fraction thereof	\$563.10 for the first \$100,000 plus \$3.25 for each additional \$1,000 or fraction thereof	\$629.82 for the first \$100,000 plus \$3.66 for each additional \$1,000 over \$100,000	\$671.94 for the first \$100,000 plus \$3.66 for each additional \$1,000 or fraction thereof
Inspection outside of normal business hours	\$86.50/hr*	\$85.00/hr	Not specified	\$85.00/hr
Inspection/re-inspection fees	\$86.50/hr*	\$85.00/hr	Not specified	\$85.00/hr
Site observation-inspection (e.g. pre-permit consultation or inspections that do not involve an issued permit)	N/A	N/A	\$150.00	\$85/hr. - \$150 minimum
Plan Review Services (when applicable)	65% of permit fee	65% of permit fee	65% of permit fee	65% of permit fee
Fire & Life Safety plan review (when applicable)	40% of permit fee	40% of permit fee	40% of permit fee	40% of permit fee
Additional plan review required by changes, additions, or revisions	\$86.50/hr*	\$50/hr (Minimum 1 hour)	Not specified	\$85.00/hr
Temporary Certificate of Occupancy	Not specified	\$50 per discipline/permit. Re-newal required every 30 days.	Not specified	\$50 per discipline/permit. Re-newal required every 30 days.
Change of Occupancy (without additional work done)	Not specified	\$150.00	Not specified	\$150.00

Deferred Submittal Fees	Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
Commercial Deferred Submittal Fees <i>(Payable at building plan review and is in addition to plan review of deferred work).</i>	65% of the value of the building permit fee calculated and using the value of the deferred portion + \$100	Not specified	Not specified	65% of the permit fee calculated using the total valuation of the deferred portion + \$100
Residential Deferred Submittal Fees	65% of the value of the building permit fee calculated and using the value of the deferred portion + \$100	Not specified	Not specified	65% of the value of the building permit fee calculated and using the value of the deferred portion + \$100
Phased Permit Fee	\$275.00 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500 for each phase.	Not specified	Not specified	\$275.00 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500 for each phase.
Shell Building and Tenant Improvement Spaces <i>(Note: ICC Building Valuation Table states 20% deduction for shell only buildings)</i>	Not specified	Permit fee for the construction of the shell building is based on 75% of the valuation determined by building valuation data. The tenant improvement permit fee is based on 25% of the valuation	Not specified	Permit fee for the construction of the shell building is based on 80% of the valuation determined by building valuation data. The tenant improvement permit fee is based on 20% of the valuation
Foundation Only	Not specified	Permit fee based on a building valuation of 10% of the total building valuation, with a \$100 minimum fee. The fee cannot be used to reduce the building permit fee	Not specified	Permit fee based on a building valuation of 10% of the total building valuation, with a \$100 minimum fee. The fee is in addition to, and cannot be used to reduce, the building permit fee
Demolition	\$50.00	Based on valuation of demo work. See Building permit fee schedule	Not specified	Based on valuation of demo work. See Building permit fee schedule.
*Or the total hourly cost to the jurisdictions, whichever is the greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.				

FIRE SPRINKLER PERMIT FEES		Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
Residential Fire Sprinkler System (fee includes plan review)					
Square Footage	Fee				
0 - 2,000 sf	\$212.20		\$100.00	\$159.60	\$212.20
2,001-3,600 sf	\$264.70		\$125.00	\$199.50	\$264.70
3,601-7,200 sf	\$344.80		\$150.00	\$239.40	\$344.80
7,201 sf +	\$434.95		\$175.00	\$279.30	\$434.95
Commercial Fire Sprinkler System					
Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.					
			Same	Same	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
FIRE ALARM SYSTEM PERMIT FEES					
Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.					
			Same	Same	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.

MEDICAL GAS PERMIT FEES	Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
Fees based on valuation of installation costs and system equipment, including but not limited to, inlets, outlets, fixtures and appliances (rounded up to the nearest dollar)				
Total Valuation				
\$1 to \$2,000	N/A	\$85.00	N/A	
\$1 to \$500			\$79.80	\$85.00
\$501 to \$2000			\$79.80 for first \$500 plus \$9.90 for each additional \$100, or fraction thereof, to and including \$2000	\$85.00 for first \$500 plus \$9.90 for each additional \$100, or fraction thereof, to and including \$2000
\$2,001 to \$25,000	N/A	Same as structural: \$85.00 for the first \$2,000, plus \$5.95 for each \$1,000 or fraction thereof, to and including \$25,000	\$228.30 for first \$2,000 plus \$10.33 for each additional \$1000, or fraction thereof, to and including \$25,000	No Change
\$1-\$5,000	\$106.10	N/A	N/A	N/A
\$5,001-\$10,000	\$106.10 plus \$1.60 for each additional \$1000 or fraction thereof over \$5,000	N/A	N/A	N/A
\$25,000-\$50,000	N/A	Same as structural: \$221.85 for the first \$25,000, plus \$5.85 for each \$1,000 or fraction thereof, to and including \$50,000	\$465.89 for first \$25,000 plus \$10.69 for each additional \$1000, or fraction thereof, to and including \$50,000	No Change
\$10,001-\$100,000	\$185.65 plus \$10.80 for each additional \$1000 or fraction thereof over \$10,000	N/A	N/A	N/A
\$50,000-\$100,000	N/A	Same as structural: \$368.10 for the first \$50,000, plus \$3.95 for each \$1,000 or fraction thereof, to and including \$100,000	\$733.14 for first \$50,000 plus \$9.51 for each additional \$1000, or fraction thereof, to and including \$100,000	No Change
\$100,001 +	\$1,267.80 plus \$7.45 for each additional \$1000 or fraction thereof over \$100,000	Same as structural: \$563.10 for the first \$100,000, plus \$3.25 for each \$1,000 or fraction thereof	\$1,208.64 for first \$100,000 plus \$8.85 for each additional \$1000 over \$100,000	No Change
Minimum Permit Fee	\$100.00	\$85.00		\$100.00
Plumbing Plan Review*	40% of permit fee	30% of permit fee	Not specified	40% of permit fee
*Plan review is required on all Medical Gas installations. State Surcharge - 12%				

	Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
MECHANICAL PERMIT FEES				
One and Two Family Dwellings				
Issuance of each permit (minimum permit fee)	\$60.10	\$50.00	\$30.00 (base fee + items is no longer allowed per OAR 918-050-0200.)	\$60.00
Vent fan single duct (Bathroom/Laundry) Vent system not included elsewhere			\$5.00 (Conflicts with vent system below)	
New gas piping system 1 to 4 outlets			\$7.00	
Each additional outlet			\$1.00	
Heat Pump-Compressor and Air Handler			\$19.00	
GasPac-Exterior Furnace and Air Handler			\$19.00	
Gas Water Heater (Plumbing permit also required)			\$7.00	
Forced air/gravity gas/elect heater up to 100,000 BTU			\$9.00	
Forced air/gravity gas/elect heater up over 100,000 BTU			\$11.00	
Suspended heater, recessed wall heater - Gas			\$9.00	
Floor mounted unit heater			\$9.00	
Appliance vent (not included elsewhere)			\$7.00	
Existing appliance - change vent			\$7.00	
Repair/alteration/addition of exist heating/cooling unit			\$9.00	
New air compressor/absorb. Units separate cooling units to 100,000 BTU			\$9.00	
New air compressor/absorb. Units separate cooling units to 100,001 to 500,000 BTU			\$17.00	
500,000 to 1,000,000 BTU			\$23.00	
1,000,001 to 1,750,000 BTU			\$42.00	
Over 1,750,000 BTU			\$57.00	
Separate air handling unit to 10,000 CFM			\$7.00	
Separate air handling unit over 10,000 CFM			\$12.00	
Ventilation system not included elsewhere: Commercial not connected to an appliance Residential hood, mechanical exhaust			\$7.00 (Conflicts with vent system above)	
Equipment not listed above			\$7.00	
Air conditioning unit			\$9.00	
Oil stove/furnace including piping and venting			\$9.00	
Radiant heat - Gas or fuel fired			\$7.00	
Gas fireplace insert - including venting			\$9.00	
Woodstove/insert/pellet			\$17.00	
Domestic incinerator			\$12.00	
Evaporative Cooler			\$7.00	
Hood, Mechanical Exhaust			\$7.00	
Commercial incinerator			\$46.00	
Furnace, including ducts and venting		\$20.00		
Air conditioner		\$20.00		
Air handler		\$20.00		
Heat Pump		\$20.00		

See below for simplified fees

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	Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
Range hood and duct		\$20.00		
Vent fan (single duct)		\$10.00		
Appliance vent (separate)		\$10.00		
Water heater vent		\$10.00		
Clothes dryer vent		\$10.00		
Floor furnace and vent		\$20.00		
Extend HVAC ductwork		\$10.00		
Wood stove, pellet stove, decorative gas stove, fireplace or insert		\$10.00		
Unclassified equipment		\$20.00		
Electric Appliances (furnace, cooling unit, clothes dryer exhaust fan, kitchen hood)	\$15.35/each	See above		\$20.00
Fuel Burning Appliances (includes gas furnace, wood stove, pellet stove, fireplace insert)	\$15.35/each	See above		\$20.00
Gas Piping System (new or altered) any number of outlets	\$16.40	\$10.00		\$15.00
All Others	\$21.85/each	\$20.00		\$20.00
<i>Mechanical equipment for one and two family dwellings includes duct work, control units, thermostats, filter, volume damper, fresh air intakes. Water heaters regulated by plumbing code.</i>				
Commercial Mechanical Fees				
Valuation	Fee			
\$1 to \$2000		\$85.00		
\$0-\$5,000	\$76.50	N/A		
\$2000-\$25,000	N/A	\$85 for the first \$2000 plus \$5.95 for each \$1000 or fraction thereof, to and including \$25,000		
\$5,001-\$10,000	\$6.50 plus \$2.15 for each additional \$1,000 or fraction thereof over \$5,000	N/A		
\$10,001-\$100,000	\$185.75 plus \$10.95 for each additional \$1,000 or fraction thereof over \$5,000	N/A	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.	No Change. Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
\$25,000-\$50,000	N/A	\$221.85 for the first \$25,000 plus \$5.85 for each \$1000 or fraction thereof, to and including \$50,000		
\$50,000-\$100,000	N/A	\$368.10 for the first \$50,000 plus \$3.90 for each \$1000 or fraction thereof, to and including \$100,000		
\$100,001 +	\$1,169.20 plus \$7.70 for each additional \$1,000 or fraction thereof over \$5,000	\$563.10 for the first \$100,000 plus \$3.25 for each \$1000 or fraction thereof		
Hood Suppression System	Fee based on valuation of installation cost and system equipment.			
Deferred Submittals + Fees	\$100.00	N/A	Not specified	\$100.00
Plan Review Fee	25% of permit fees	30% of permit fees	25%	25%
Other Inspections & Fees				
Inspection outside of normal business hours (per hour-min charge 2 hours plus mileage)	\$86.50/hour*			
City of Eagle Point 12/31/2019 10:54 AM			Not specified	\$85.00/hr

	Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
Re-inspection Fee	\$86.50/hour*	\$55.00	Not specified	\$85.00/hr
Additional Plan Review required by changes, additions or revisions to approved plans (minimum 1 hour)	\$86.50/hour*		Not specified	\$85.00/hr
*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.				

	Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
PLUMBING PERMIT FEES				
New One and Two Family Dwelling				
Minimum Fee	\$71.02	\$50.00	\$70.00	\$70
<i>(when purchased as bathroom unit(s) - includes the first 100 ft of water service, sanitary & storm)</i>				
One Bathroom	\$409.80	\$287.50	\$233.00	\$409.80
Two Bathrooms	\$535.45	\$362.50	\$319.00	\$535.45
Three Bathrooms	\$595.55	\$418.75	\$359.00	\$595.55
Four or more Bathrooms - number of fixtures	\$18.55/each	\$50.50	See below	\$18.55/each
Fixtures	\$18.55/each	\$18.75/each (incl. backflow device)	No specific per fixture fee. Varies per the three categories below	\$18.75/fixture
Sewer or Water Pipe (less than 10 fixtures) <i>(Note: Not clear)</i>				(Delete. Unclear/confusing. Use per- fixture.)
More than 200 ft of sewer pipe or more than 10 fixtures: Number of fixtures times - <i>(Note: Not clear)</i>				\$185.00
Number of fixtures (up to 2) Single Family Water Service or Building Sewer <i>(Note: Not clear)</i>				\$12.00
Number of fixtures (up to 2) Single Family Water Service or Building Sewer <i>(Note: Not clear)</i>				(Delete. Unclear/confusing. Use per- fixture.)
Single Family Repair/Remodel	N/A	\$75.00	\$85.00 (less than 50%) \$135 (less than 7 fixt./over 50%)	(Delete. Unclear/confusing. Use per- fixture.)
Alternate Water Heating Systems (coils, heat pumps, etc.)			\$60.00	\$60.00
Solar	N/A	N/A	\$59.00	\$60.00
Swimming Pool piping	N/A	\$50.50	N/A	\$50.00
Commercial/Multi-family Units & Residential Remodels				
Fixtures	\$18.02/each	See below	\$14.90 (see individual items)	\$18.75/fixture
Fixtures (By range of 1 to 3, 4 to 6 and 7 or more)		1 to 3 = \$60, 4 to 6 = \$100 7 or more; \$100 + \$15.00/fixture	N/A	N/A
<i>Fixtures include: water closet, lavatory, tub/shower, sink bidet, laundry tubs, disposal, dishwasher, clothes washer, water heater, floor sink/drain, trough drain, drinking fountain, hose bib, sump pump/ejector, urinal, roof drain/overflow, catch basin, interceptor/grease trap, dental units, receptors</i>				
Swimming Pool piping	N/A	\$50.00	Not specified	\$50.00
Sanitary (Sewer) Services				
First 100 ft	\$81.95	\$50.00	\$60.00	\$81.95
Each Additional 100 ft or fraction thereof	\$48.30	\$27.50	\$33.00	\$48.30
Storm Services				
First 100 ft	\$79.57	\$50.00	\$60.00	\$81.95
Each Additional 100 ft or fraction thereof	\$46.87	\$27.50	\$33.00	\$48.30
Water Services				
First 100 ft	\$79.57	\$50.00	\$60.00	\$81.95
Each Additional 100 ft or fraction thereof	\$46.87	\$27.50	\$33.00	\$48.30
Other				
Deposition Capping off Sewer, Water, Rain Drain	\$71.00			\$71.00

	Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
MH Park Sewer collection and water distribution system			\$55/space	\$55.00/space
MH service connections; sewer, water and storm			\$55/space	\$55.00/space
Additional Plan Review required by changes, additions or revisions to approve plans (minimum 1 hour)	\$86.50/hour*	\$50/hour (minimum one hour)	Not specified	\$85.00/hour*
Re-inspection Fee	\$86.50/hour*	55	Not specified	\$85.00/hour*
Inspection outside normal business hours (2 hour minimum charge plus mileage)	\$86.50/hour*	\$85.00/hour	Not specified	\$85.00/hour*
When applicable, a plan review fee will be assessed for commercial installation	25%	30%	Not specified	25%
* Or the total hourly cost to the jurisdiction, whichever is the greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.				

	Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
MANUFACTURED DWELLING PERMIT FEE				
Installation Fee	\$424.35	\$201.00	\$201.00	\$424.35
State Fee	\$30.00	\$30.00	\$30.00	\$30.00
<i>(Includes three inspections - including the stand and lot preparation, all support blocking, flood and wind anchoring devices, perimeter skirting, underfloor access and ventilation, mechanical crossovers & terminations, and temporary steps. It also includes plumbing connections and all cross-over connections. Accessory structures, utility connections beyond 30 lineal feet and/or new plumbing may require additional permits. This permit does not include electrical service or feeder. Separate electrical permit is required). NOTE: All decks 30" above ground, car ports, garages, porches, and patios shall be based on the valuation of the installation cost and materials. Sewer, Storm and Water lines beyond 30 feet shall be based on plumbing permit fees.</i>				
Factory Manufactured Awning/Carport	N/A	N/A	\$45.00	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
Solar Panels				
PERSCRIPTIVE PATH SYSTEMS **				
Qualifying roof installations on conventional light-framed construction. See checklist on PV installation form.				
Includes plan review*	\$257.50	\$150.00	N/A	\$257.50
Re-inspection fee	\$86.50	\$55.00		\$85/hr
ENGINEERED SYSTEMS**				
Permit fees are based on the fair market value of the work performed. Indicate the value (rounded to the nearest dollar) of the structural elements for the solar panels, including racking, mounting elements, rails, and the cost of the labor to install. The cost of the solar electrical equipment, including collector panels and inverters, shall be excluded from the permit valuation.				
Based on valuation of installation costs and materials. Refer to Building Permit Fees				
Plan Review	65% of Building Permit	65% of Building Permit		65% of Building Permit
Re-inspection Fee	\$86.50/hour*	\$55.00		\$85/hr
<i>*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</i>				
**Electrical (Separate Electrical application required)				

	Estacada	Central Point	Rogue River (Current)	Rogue River (Proposed)
INVESTIGATION FEES*				
Investigation Fee A	\$86.50			
<i>Low effort to determine compliance</i>		\$85.00/hr	Not specified	\$85.00
Investigation Fee B	\$154.50			
<i>Medium effort to gain compliance. Stop Work order posted. Applicant obtains required permits within 10 business days.</i>		N/A	N/A	\$154.50
Investigation Fee C	\$257.50 or hourly rate, whichever is greater			
<i>High effort to gain compliance. Applicant failed to meet deadline or has had more than one documented violation in 12 months for starting work without permits.</i>		N/A	N/A	\$257.50 or hourly rate, whichever is greater
<i>*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</i>				
<i>Note: All permits and inspections subject to state 12% surcharge (To Oregon Building Codes Division) in accordance with state law. See Building Codes Division website for additional information.</i>				

CITY OF JACKSONVILLE

BUILDING FEE SCHEDULE - EFFECTIVE 01-01-2008



CC Exhibit A

VALUATION	BUILDING PERMIT	12% SSC	PLAN CHECK	VALUATION	BUILDING PERMIT	12% SSC	PLAN CHECK
\$1.00 to \$100.00	\$65.00	\$7.80	\$42.25	\$2,001.00 to \$3,000.00	\$96.60	\$11.59	\$62.79
\$101.00 to \$200.00	\$66.95	\$8.03	\$43.52	\$3,001.00 to \$4,000.00	\$104.40	\$12.53	\$67.86
\$201.00 to \$300.00	\$68.90	\$8.27	\$44.79	\$4,001.00 to \$5,000.00	\$112.20	\$13.46	\$72.93
\$301.00 to \$400.00	\$70.85	\$8.50	\$46.05	\$5,001.00 to \$6,000.00	\$120.00	\$14.40	\$78.00
\$401.00 to \$500.00	\$72.80	\$8.74	\$47.32	\$6,001.00 to \$7,000.00	\$127.80	\$15.34	\$83.07
\$501.00 to \$600.00	\$74.75	\$8.97	\$48.59	\$7,001.00 to \$8,000.00	\$135.60	\$16.27	\$88.14
\$601.00 to \$700.00	\$76.70	\$9.20	\$49.86	\$8,001.00 to \$9,000.00	\$143.40	\$17.21	\$93.21
\$701.00 to \$800.00	\$78.65	\$9.44	\$51.12	\$9,001.00 to \$10,000.00	\$151.20	\$18.14	\$98.28
\$801.00 to \$900.00	\$80.60	\$9.67	\$52.39	\$10,001.00 to \$11,000.00	\$159.00	\$19.08	\$103.35
\$901.00 to \$1,000.00	\$82.55	\$9.91	\$53.66	\$11,001.00 to \$12,000.00	\$166.80	\$20.02	\$108.42
\$1,001.00 to \$1,100.00	\$84.50	\$10.14	\$54.93	\$12,001.00 to \$13,000.00	\$174.60	\$20.95	\$113.49
\$1,101.00 to \$1,200.00	\$86.45	\$10.37	\$56.19	\$13,001.00 to \$14,000.00	\$182.40	\$21.89	\$118.56
\$1,201.00 to \$1,300.00	\$88.40	\$10.61	\$57.46	\$14,001.00 to \$15,000.00	\$190.20	\$22.82	\$123.63
\$1,301.00 to \$1,400.00	\$90.35	\$10.84	\$58.73	\$15,001.00 to \$16,000.00	\$198.00	\$23.76	\$128.70
\$1,401.00 to \$1,500.00	\$92.30	\$11.08	\$60.00	\$16,001.00 to \$17,000.00	\$205.80	\$24.70	\$133.77
\$1,501.00 to \$1,600.00	\$94.25	\$11.31	\$61.26	\$17,001.00 to \$18,000.00	\$213.60	\$25.63	\$138.84
\$1,601.00 to \$1,700.00	\$96.20	\$11.54	\$62.53	\$18,001.00 to \$19,000.00	\$221.40	\$26.57	\$143.91
\$1,701.00 to \$1,800.00	\$98.15	\$11.78	\$63.80	\$19,001.00 to \$20,000.00	\$229.20	\$27.50	\$148.98
\$1,801.00 to \$1,900.00	\$100.10	\$12.01	\$65.07	\$20,001.00 to \$21,000.00	\$237.00	\$28.44	\$154.05
\$1,901.00 to \$2,000.00	\$102.05	\$12.25	\$66.33	\$21,001.00 to \$22,000.00	\$244.80	\$29.38	\$159.12
				\$22,001.00 to \$23,000.00	\$252.60	\$30.31	\$164.19
				\$23,001.00 to \$24,000.00	\$260.40	\$31.25	\$169.26
				\$24,001.00 to \$25,000.00	\$268.20	\$32.18	\$174.33

Jacksonville City Council Agenda Item Summary



Elect Council President

Date: January 2, 2020
From: Angela Watson, City Recorder

City Council Meeting: January 7, 2020
Agenda Item: 5c

Synopsis:

At the first meeting of each year the Council shall elect a president from its membership. Ballots will be placed at your council seat. When Mayor directs please circle your choice and pass down to City Recorder, Angela Watson to tally votes.

Fiscal Impact:

N/A

Recommendations:

Council shall elect a Council president.

Exhibits:

N/A

Jacksonville City Council Agenda Item Summary



Appointment by Mayor of Council Members as Liaisons to Committees and Commissions

Date: January 2, 2020
From: Paul Becker, Mayor

City Council Meeting: January 7, 2020
Agenda Item: 5d

Synopsis:

In accordance with the provisions of the Jacksonville Municipal Code. Sec. 2.36.220. – Council Committees.

(B) The Mayor shall also designate Council members to serve as liaison between the committees and the City Council. The liaison is not to act as the Chair of the committee; but whose role is to coordinate the exchange of information or the planning of joint efforts between the City Council and the committee or commission. The liaison will be a non-voting member of the committee.

Liaisons are as follows:

Cemetery Commission	Mike McClain
Committee for Citizen Involvement	Donna Bowen
Historic and Architectural Review Commission	Jim Lewis
Movie Committee	Paul Becker
OSHA Committee	Criss Garcia
Parks and Visitors Services Committee	Criss Garcia
Personnel Committee	Paul Becker, Jim Lewis, Ken Gregg
Planning Commission	Steve Casaleggio
Transient Lodging Tax Committee	Ken Gregg
RVACT, MPO, RVCOG	Jim Lewis
RVCOG Alternate	Paul Becker
RVACT Alternate	Criss Garcia
ECSO	Wayne Painter
ECSO Alternate	Jim Lewis

Jacksonville City Council Agenda Item Summary



Appoint Committee and Commission Members

Date: January 2, 2020
From: Angela Watson, City Recorder

City Council Meeting: January 7, 2020
Agenda Item: 5e

Synopsis:

Letters were sent November 15, 2019 to all committee and commission members whose terms were expiring; asking them to indicate whether they would like to be considered for reappointment, with a deadline of December 20, 2019. The following members have responded back to the City that they would like to be considered for re-appointment. Council will consider all applicants, whether a new applicant or one that wishes to be considered for re-appointment equally and will appoint to committees and commissions as appropriate. If any positions are not filled, staff will post the vacant positions.

Planning Commission:

Mark Thomas – received November 18, 2019

Historic and Architectural Review Commission:

Penni Viets – received November 19, 2019

Jack Akin – his response has been mailed per message on January 2, 2020

Budget Committee:

Mark Thomas – received November 18, 2019

Nancy O'Connell – received December 16, 2019. Declined with indication that she will serve if the appointment is not made from other applicants.

Transient Lodging Committee:

Duane Sturm – received December 18, 2019

Committee for Citizen Involvement:

Martin Bishop – received November 19, 2019 declined

Jason Williams – received November 19, 2019

Tom Pratum – received November 18, 2019

Jacksonville City Council Agenda Item Summary



Appoint Planning Commission Members

Date: January 2, 2020
From: Angela Watson, City Recorder

City Council Meeting: January 7, 2020
Agenda Item: 5e1

Synopsis:

The Planning Commission has a term of 4 years, January 1, 2020 – December 31, 2023; and has (2) two open positions. Council may appoint (2) two of the (3) three applicants to fill the open positions.

Mark Thomas would like to be considered for re-appointment.
Brad Bennington submitted an application for consideration.
Marshall Thompson submitted an application for consideration.

With the absence of two Councilors and having three applicants for two positions; Council may choose to table this agenda item until the January 21, 2020 meeting.

Fiscal Impact:

N/A

Recommendation:

Council may table this agenda item until the January 21, 2020 meeting; or consider applicants and make appropriate appointments. If both positions are not filled the position will be posted.

Exhibits:

Exhibit A – Mark Thomas Response
Exhibit B – Brad Bennington Application
Exhibit C – Marshall Thompson Application



CITY OF JACKSONVILLE



P.O. Box 7 - 206 N. 5th St.
Jacksonville, OR 97530
Tel: (541) 899-1231
Fax: (541) 899-7882
www.jacksonvilleor.us

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NOV 18 2019

CITY OF JACKSONVILLE

November 15, 2019

Mark Thomas



Jacksonville, OR 97530

Subject: Planning Commission and Transient Lodging Tax Committee Terms

Mr. Thomas,

BUDGET

Your term on the Planning Commission and ~~Transient Lodging Tax~~ Committee expires on December 31, 2019. Please check the appropriate box below, sign and return to the City by December 20, 2019, to let us know if you would like to be considered for re-appointment.

Appointments to Committees and Commissions will go before City Council on January 7, 2020.

Sincerely,

Angela Watson

Angela Watson

City Recorder - City of Jacksonville

I would like to be considered for re-appointment

I would prefer not to be considered for re-appointment

Signature

[Handwritten Signature]

Date

11/18/19

City Council
January 7, 2020
Agenda Item 5e1
Exhibit A



City of Jacksonville

P.O. Box 7 - 110 E. Main Street

Jacksonville, OR. 97530

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CITY OF JACKSONVILLE

APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

FULL NAME BROD BENNINGTON

ADDRESS

MAILING ADDRESS (if different) _____

PHONE EMAIL on file

CURRENT EMPLOYER BASO TITLE CEO

REGISTERED TO VOTE? Y / N ARE YOU A JACKSONVILLE RESIDENT? Y / N

IF YES, # OF YEARS AS A RESIDENT 7

WHY DO YOU WISH TO SERVE THE CITY OF JACKSONVILLE? PLANNING IS
IMPORTANT TO OUR CITY BECAUSE OF ITS UNIQUE
AND SPECIAL HISTORY.

PLEASE LIST ANY PREVIOUS OR PRESENT INVOLVEMENT IN THE CITY OF JACKSONVILLE, SUCH AS CITY COUNCIL, COMMISSION OR BOARD MEMBERSHIP, CITIZEN'S COMMITTEE, ETC...

CITY COUNCIL, PLANNING COMMISSION, BUDGET COMMITTEE

PLEASE LIST YOUR EDUCATIONAL BACKGROUND: OREGON PUBLIC SCHOOLS

PLEASE LIST YOUR OCCUPATIONAL EXPERIENCE RELATED TO THE PLANNING COMMISSION:

OVER 40 YEARS IN PROFESSIONAL
DEVELOPMENT AND RELATED ACTIVITY

LIST ANY ADDITIONAL WORK, CIVIC OR COMMUNITY EXPERIENCE OR TECHNICAL MEMBERSHIPS THAT MAY RELATE TO THIS APPLICATION:

Developer, Contractor, Jackson County Planning
Commissioner, Board Member Am Planning Assoc. Oregon

HAVE YOU HAD ANY REGULATORY EXPERIENCE? HAVE YOU EVER BEEN RESPONSIBLE FOR BEING SURE THAT OTHERS COMPLY WITH THE RULES? Yes. I have extensive

regulatory experience

WHAT DO YOU BELIEVE ARE THE DUTIES OF A PLANNING COMMISSIONER?

Assist the
Administ the planning staff where needed
or required

DO YOU KNOW WHAT THE COMPREHENSIVE PLAN IS? IF YES, PLEASE DESCRIBE

Yes. The Comp Plan is the guiding
document for our city's development/operation

DO YOU KNOW WHAT THE LAND DEVELOPMENT CODE IS? IF YES, PLEASE DESCRIBE

Yes. The Development Code is the structure by
which we comply with Oregon State Planning Law

AS A PLANNING COMMISSIONER, YOU WILL BE REQUIRED TO ATTEND A NIGHT MEETING ON THE SECOND WEDNESDAY OF EVERY MONTH. YOU WILL BE REQUIRED TO REVIEW THE PLANNING COMMISSIONER PACKET PRIOR TO THE MEETING AND COME TO THE MEETING PREPARED. YOUR SIGNATURE ON THIS APPLICATION INDICATES YOU ARE WILLING TO DO SO.

Signature

B. B. A.

Date

10-15-2019



City of Jacksonville

P.O. Box 7 - 206 N. Fifth St.

Jacksonville, OR. 97530

(541)899-1231

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NOV 18 2019

CITY OF JACKSONVILLE

APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

FULL NAME Marshall Thompson

ADDRESS

MAILING ADDRESS (if different) (same)

PHONE EMAIL

CURRENT EMPLOYER Retired TITLE _____

REGISTERED TO VOTE? Y / N ARE YOU A JACKSONVILLE RESIDENT? Y / N

IF YES, # OF YEARS AS A RESIDENT 4 yrs

WHY DO YOU WISH TO SERVE THE CITY OF JACKSONVILLE? See Attached

PLEASE LIST ANY PREVIOUS OR PRESENT INVOLVEMENT IN THE CITY OF JACKSONVILLE, SUCH AS CITY COUNCIL, COMMISSION OR BOARD MEMBERSHIP, CITIZEN'S COMMITTEE, ETC...

See Attached

PLEASE LIST YOUR EDUCATIONAL BACKGROUND: See Attached

PLEASE LIST YOUR OCCUPATIONAL EXPERIENCE RELATED TO THE PLANNING COMMISSION:

See Attached

LIST ANY ADDITIONAL WORK, CIVIC OR COMMUNITY EXPERIENCE OR TECHNICAL MEMBERSHIPS THAT MAY RELATE TO THIS APPLICATION:

See Attached

HAVE YOU HAD ANY REGULATORY EXPERIENCE? HAVE YOU EVER BEEN RESPONSIBLE FOR BEING SURE THAT OTHERS COMPLY WITH THE RULES?

See Attached

WHAT DO YOU BELIEVE ARE THE DUTIES OF A PLANNING COMMISSIONER?

See Attached

DO YOU KNOW WHAT THE COMPREHENSIVE PLAN IS? IF YES, PLEASE DESCRIBE

See Attached

DO YOU KNOW WHAT THE LAND DEVELOPMENT CODE IS? IF YES, PLEASE DESCRIBE

See Attached

AS A PLANNING COMMISSIONER, YOU WILL BE REQUIRED TO ATTEND A NIGHT MEETING ON THE SECOND WEDNESDAY OF EVERY MONTH. YOU WILL BE REQUIRED TO REVIEW THE PLANNING COMMISSIONER PACKET PRIOR TO THE MEETING AND COME TO THE MEETING PREPARED. YOUR SIGNATURE ON THIS APPLICATION INDICATES YOU ARE WILLING TO DO SO.

Signature



Date

11/11/19

City of Jacksonville
P.O. Box 7 – 206 N. 5th St
Jacksonville, OR 97530
541-899-1231

**APPLICATION FOR APPOINTMENT TO
PLANNING COMMISSION**

Full Name: Marshall Thompson

Address:

Mailing Address: Same

Phone:

Employer: Retired

Registered to Vote: Yes Jacksonville Resident: Yes (4 years)

Why do you wish to serve the City of Jacksonville?

In order to maintain the quality of life we have come to expect in Jacksonville, civic minded community volunteers are needed given Jacksonville's relatively small tax base. I want to do my part.

Please list any previous or present involvement in the City of Jacksonville, such as City Council, commission or board membership, citizen's committee, etc.:

I regularly offer support and input to my wife with regard to her duties as chair of the Committee for Citizen Involvement.

Please list your educational background:

BA, Cal State Univ. Chico

Please list your occupational experience related to the Planning Commission:

During my career as the CEO of a successful advertising corporation in Northern California, and since my retirement in 2003, I designed and built office buildings in the City of Chico taking care to meet, or exceed, architectural review requirements. I have additionally worked with North Star Engineering in Chico and the planning department in the County of Butte to subdivide 2 lots into 4 lots. Due to the extreme need for housing in the aftermath of the Camp Fire, I am currently a financial partner in a Chico, California, project that has recently annexed two 3 acre parcels into the City of Chico, successfully obtaining approval from Chico's planning commission and City Council for a total of 42 lots.

List any additional work, civic or community experience or technical memberships that may relate to this application:

1. Contributor to the Jacksonville Boosters Foundation at the "Cornelius Beekman level
2. Frequent volunteer on Booster projects.
3. Contributor to Britt at the "Benefactor" level
4. Numerous civic contributions over many years, in Chico, CA, and Brookings, OR

Have you had any regulatory experience? Have you ever been responsible for being sure that others comply with the rules?

As CEO and General Manager, I personally wrote an extensive operations manual for The Cable Adworks, Inc., a California corporation that generated several million dollars each year, for nearly 20 years, in advertising revenue. Employees were to comply with the guidelines and rules set forth.

What do you believe are the duties of a planning commissioner?

I believe the primary duty of a planning commissioner is to work well with other commissioners and the public to help assure that all building and civic projects that are presented to the planning commission comply with the Comprehensive Plan, Development Code, and other applicable regulations. Given Jacksonville's unique status as an historic city, I believe a planning commissioner must make every effort to help protect Jacksonville's historic buildings, and historic sites, far into the future.

Do you know what the Comprehensive Plan is? If yes, please describe:

Jacksonville's Comprehensive Plan is a public document, available on the Jacksonville's website, the purpose of which is to guide how and where land is developed and infrastructure projects are built to prepare for and respond to population and job growth.

Do you know what the Land Development Code is? If yes, please describe:

The Development Code for Jacksonville are the "rules" for development and are divided into four major categories:

1. Building and Construction
2. Land Division Regulations
3. Zoning
4. Historic Protection and Design Regulations

Jacksonville City Council Agenda Item Summary



Appoint Historic and Architectural Review Commission Members

Date: January 2, 2020
From: Angela Watson, City Recorder

City Council Meeting: January 7, 2020
Agenda Item: 5e2

Synopsis:

The Historic and Architectural Review Commission has a term of 4 years, January 1, 2020 – December 31, 2023; and has (2) two open positions. Council may appoint (2) two of the applicants to fill the open position.

Penni Viets would like to be considered for re-appointment.
Jack Akin would like to be considered for re-appointment.

Fiscal Impact:

N/A

Recommendation:

Council to consider applicants and make appropriate appointments. If both positions are not filled the position will be posted.

Exhibits:

Exhibit A – Penni Viets Response

Exhibit B – Jack Akin verbal response, written response pending



CITY OF JACKSONVILLE



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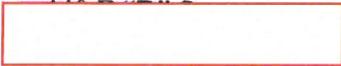
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NOV 19 2019

CITY OF JACKSONVILLE

November 15, 2019

Penni Viets



Subject: Historic & Architectural Review Commission (HARC) Terms

Ms. Viets,

Your term on HARC expires on December 31, 2019. Please check the appropriate box below, sign and return to the City by December 20, 2019, to let us know if you would like to be considered for re-appointment.

Appointments to Committees and Commissions will go before City Council on January 7, 2019. 2020

Sincerely,

Angela Watson

Angela Watson

City Recorder - City of Jacksonville

I would like to be considered for re-appointment

I would prefer not to be considered for re-appointment

Penni Viets

Signature

11/17/19

Date

City Council
January 7, 2020
Agenda Item 5e2
Exhibit A

Jacksonville City Council Agenda Item Summary



Appoint Budget Committee Members

Date: January 2, 2020
From: Angela Watson, City Recorder

City Council Meeting: January 7, 2020
Agenda Item: 5e3

Synopsis:

The Budget Committee has a term of 3 years per state law, January 1, 2020 – December 31, 2022; and has (2) two open positions. Council may appoint (2) two of the applicants to fill the open position.

Mark Thomas would like to be considered for re-appointment.

Nancy O'Connell declined consideration for re-appointment however indicated that she will serve if the appointment is not made from other applicants.

Fiscal Impact:

N/A

Recommendation:

Council to consider applicants for the two positions with terms of January 1, 2020 – December 31, 2022. If both positions are not filled the position will be posted.

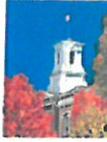
Exhibits:

Exhibit A – Mark Thomas Response

Exhibit B – Nancy O'Connell Response



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November 15, 2019

Mark Thomas



Subject: Planning Commission and Transient Lodging Tax Committee Terms

Mr. Thomas,

BUDGET

Your term on the Planning Commission and ~~Transient Lodging Tax~~ Committee expires on December 31, 2019. Please check the appropriate box below, sign and return to the City by December 20, 2019, to let us know if you would like to be considered for re-appointment.

Appointments to Committees and Commissions will go before City Council on January 7, 2020.

Sincerely,

Angela Watson

Angela Watson
City Recorder - City of Jacksonville

I would like to be considered for re-appointment

I would prefer not to be considered for re-appointment

Signature

[Handwritten signature]

Date

11/18/19

City Council
January 7, 2020
Agenda Item 5e3
Exhibit A



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November 15, 2019

Nancy O'Connell



Subject: Budget Committee Terms

Ms. O'Connell,

Your term on the Budget Committee expires on December 31, 2019. Please check the appropriate box below, sign and return to the City by December 20, 2019, to let us know if you would like to be considered for re-appointment.

Appointments to Committees and Commissions will go before City Council on January 7, 2019.

Sincerely,

Angela Watson
Angela Watson
City Recorder - City of Jacksonville

If no one applies I will serve but would like to see if others volunteer. Plan to spend more time @ my home on the coast -

I would like to be considered for re-appointment

I would prefer not to be considered for re-appointment

Nancy O'Connell

Signature

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11/23/19

Date

Jacksonville City Council Agenda Item Summary



Appoint Transient Lodging Committee Members

Date: January 2, 2020
From: Angela Watson, City Recorder

City Council Meeting: January 7, 2020
Agenda Item: 5e4

Synopsis:

The Transient Lodging Tax Committee has a term of 4 years, January 1, 2020 – December 31, 2023; and has one open position.

Duane Sturm would like to be considered for re-appointment.

Fiscal Impact:

N/A

Recommendation:

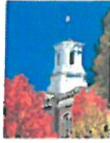
Council to consider applicant and make appropriate appointment. If the open position is not filled the position will be posted.

Exhibits:

Exhibit A – Duane Sturm Response



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November 15, 2019

Duane Sturm

Subject: Transient Lodging Tax Committee Terms

Mr. Sturm,

Your term on the Transient Lodging Tax Committee expires on December 31, 2019. Please check the appropriate box below, sign and return to the City by December 20, 2019, to let us know if you would like to be considered for re-appointment.

Appointments to Committees and Commissions will go before City Council on January 7, 2019. 2020

Sincerely,

Angela Watson
City Recorder - City of Jacksonville

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I would like to be considered for re-appointment

I would prefer not to be considered for re-appointment

Signature

12-17-19

Date

City Council
January 7, 2020
Agenda Item 5e4
Exhibit A

Jacksonville City Council Agenda Item Summary



Appoint Committee for Citizens Involvement Members

Date: January 2, 2020
From: Angela Watson, City Recorder

City Council Meeting: January 7, 2020
Agenda Item: 5e5

Synopsis:

Members to Committee for Citizen Involvement (CCI) are appointed by the Mayor. The CCI has a term of 4 years, January 1, 2020 – December 31, 2023; and has three open positions.

Jason Williams would like to be considered for re-appointment.
Tom Pratum would like to be considered for re-appointment.

Fiscal Impact:

N/A

Recommendation:

Mayor Becker is appointing Jason Williams and Tom Pratum to the Committee for Citizen Involvement. The vacant position will remain posted until filled.

Exhibits:

- Exhibit A – Jason Williams Response
- Exhibit B – Tom Pratum Response
- Exhibit C – Martin Bishop Response (Decline)



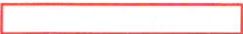
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November 15, 2019

Jason Williams



Jacksonville, OR 97530

Subject: Committee for Citizen Involvement Terms

Mr. Williams,

Your term on the Committee for Citizen Involvement expires on December 31, 2019. Please check the appropriate box below, sign and return to the City by December 20, 2019, to let us know if you would like to be considered for re-appointment.

Appointments to Committees and Commissions will go before City Council on January 7, 2019. 2020

Sincerely,

Angela Watson

Angela Watson

City Recorder - City of Jacksonville



I would like to be considered for re-appointment



I would prefer not to be considered for re-appointment

Jason Williams

Signature

11-11-19
Date

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City Council
January 7, 2020
Agenda Item 5e5
Exhibit A



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November 15, 2019

Tom Pratum



Jacksonville, OR 97530

Subject: Committee for Citizen Involvement Terms

Mr. Pratum,

Your term on the Committee for Citizen Involvement expires on December 31, 2019. Please check the appropriate box below, sign and return to the City by December 20, 2019, to let us know if you would like to be considered for re-appointment.

Appointments to Committees and Commissions will go before City Council on January 7, 2019. 2020

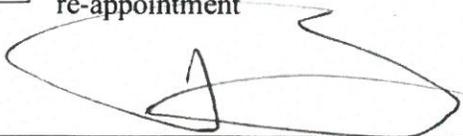
Sincerely,

Angela Watson

City Recorder - City of Jacksonville

I would like to be considered for re-appointment

I would prefer not to be considered for re-appointment



Signature

11/17/19

Date

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CITY OF JACKSONVILLE

City Council
January 7, 2020
Agenda Item 5e5
Exhibit B



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November 15, 2019

Martin Bishop



Jacksonville, OR 97530

Subject: Committee for Citizen Involvement Terms

Mr. Bishop,

Your term on the Committee for Citizen Involvement expires on December 31, 2019. Please check the appropriate box below, sign and return to the City by December 20, 2019, to let us know if you would like to be considered for re-appointment.

Appointments to Committees and Commissions will go before City Council on January 7, 2020.

Sincerely,

Angela Watson

City Recorder - City of Jacksonville

I would like to be considered for re-appointment

I would prefer not to be considered for re-appointment

Signature

Date

11-18-19

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CITY OF JACKSONVILLE

City Council
January 7, 2020
Agenda Item 5e5
Exhibit C

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

June 4, 2019 at Old City Hall, 205 W Main St, Jacksonville

1) **CALL TO ORDER 6:18 pm**

Present: Councilors Bowen, Garcia, Gregg, Casaleggio, Lewis and Mayor Becker

Absent: Councilor Jesser

Staff Present: Finance Director Bray and City Recorder Watson

Emergency Agenda Action Item – Elect Urban Renewal Agency Vice President

Public Comment: None.

Council Discussion: Councilor Jesser, Agency President, absent during meeting. Mayor Becker and Finance Director Bray speak to electing an Agency Vice Chair.

Move to: Place the election of Vice President of the Urban Renewal on the agenda as an emergency item.

Motion by: Councilor Lewis

Vote:

Ayes: Unanimous

Motion Carries Unanimously

Elect Urban Renewal Vice President

Public Comment: None

Council Discussion: Mayor Becker and Finance Director Bray explains and answer questions regarding the ballot process to Councilors. Director Bray and City Recorder Watson tally the votes.

Councilor Lewis is elected Urban Renewal Agency Vice President

2) **MINUTES (minutes from May 21, 2019 meeting)**

Move to: Approval

Motion by: Councilor Garcia

Seconded by: Councilor Gregg

Vote:

Ayes: Unanimous

Motion Carries Unanimously

3) **ACTION/DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

a. Resolution No. UR2019-003 – A Resolution Adopting the Urban Renewal Budget for the Jacksonville Urban Renewal District for the Fiscal Year Commencing July 1, 2019, Making Appropriations, and Declaring Tax Increment.

Public Comment: None.

Council Discussion: Vice President Lewis reads Resolution No. UR2019-003 by title only.

Move to: Approve Resolution NO. UR2019-003
Motion by: Councilor Bowen
Seconded by: Councilor Garcia
Roll Call Vote:
Ayes: 6
Nays: 0
Motion Carries Unanimously

4) **ADJOURN: 6:21 pm**

Councilor Lewis, Agency Vice President

Angela Watson, Recorder

Date approved: _____

Jacksonville Urban Renewal Agency Agenda Item Summary



Elect Urban Renewal Agency President

Date: January 2, 2020
From: Angela Watson, City Recorder

Urban Renewal Meeting: January 7, 2020
Agenda Item: 3a

Synopsis:

At the first meeting of each year the Urban Renewal Agency needs to elect a president from its membership. Ballots will be placed at your council seat. When the President directs, please circle your choice and pass down to City Recorder, Angela Watson, to tally votes.

Fiscal Impact:

N/A

Recommendations:

Council to elect an Urban Renewal Agency president.

Exhibits:

N/A

Jacksonville Urban Renewal Agency Agenda Item Summary



Elect Urban Renewal Agency Vice President

Date: January 2, 2020
From: Angela Watson, City Recorder

Urban Renewal Meeting: January 7, 2020
Agenda Item: 3b

Synopsis:

At the first meeting of each year the Urban Renewal Agency needs to elect a Vice President from its membership. Ballots will be placed at your council seat. When the President directs, please circle your choice and pass down to City Recorder, Angela Watson, to tally votes.

Fiscal Impact:

N/A

Recommendations:

Council to elect an Urban Renewal Agency Vice President.

Exhibits:

N/A