



CITY OF JACKSONVILLE
CITY COUNCIL AGENDA

CITY COUNCIL
City Council Meeting

June 16, 2020
6:00 pm

YOU MAY ALSO ATTEND THE MEETING VIRTUALLY VIA CONFERENCE CALL
Dial into the Meeting – (844) 890-7777 Access Code: 247-063-431*

For those wishing to provide comment during the meeting, there are two opportunities on the agenda:
Public Comment; and
Action Item 5(a) A Public Hearing to Discuss the Budget for FY 2020-2021

Written statements may be sent in advance of the meeting to City Recorder Angela Watson, recorder@jacksonvilleor.us up until 4:00 pm on Monday, June 15th. These statements will be included in the official meeting record, but not read during the meeting.

- 1) **CALL TO ORDER**
- 2) **a. MINUTES**
June 2, 2020
b. BILLS LIST
June 16, 2020
- 3) **PUBLIC COMMENT (items **not** on the agenda) limited to 3 minutes per speaker, refer to “Speaking Time Limit” guidelines below:** *Opportunity for Public Comment will be given at this time. There will be a prompt that a Q & A Session has begun. Press *6 to be placed in the queue and you will be called upon.*
- 4) **STAFF / DEPARTMENT REPORTS STAFF / DEPARTMENT REPORTS**
- 5) **ACTION / DISCUSSION ITEMS**
*The public will be allowed to speak, one time, to certain items during the action/discussion items. The public will be given the opportunity to speak on **Agenda Item Letter A** by using the same method as stated above under Public Comment. **Speaking Time Limit: To allow equal time for speakers, each speaker has 3 minutes; a reminder will sound and speaker has another 1 minute to complete presentation. At that time, the chair will sound gavel, ending presentation and thank the speaker. This rule also applies to reading written communications. There will be no ceding of time among speakers.***
 - a. **A PUBLIC HEARING to Discuss the Budget for the Fiscal Year Beginning July 1, 2020, as Recommended by the Jacksonville Budget Committee**

PUBLIC HEARING CLOSED

 1. **Adoption of the FY 2020-2021 City of Jacksonville Budget**
 - b. **RESOLUTION NO. R2020-007 – A Resolution Adopting the Budget for the City of Jacksonville for the Fiscal Year Commencing July 1, 2020, Making Appropriations, Imposing the Tax and Categorizing the Tax**
 - c. **RESOLUTION NO. R2020-008 – A Resolution Certifying that the City of Jacksonville Provides Four or More Municipal Services to be Eligible to Receive State Shared Revenue**
 - d. **RESOLUTION NO. R2020-009 – A Resolution Declaring the City’s Election to Receive State Revenues**
 - e. **RESOLUTION NO. R2020-010 – A Resolution of the City of Jacksonville Ratifying the Mayor’s Administrative Order Dated June 11, 2020 Extending a Local State of Emergency in the City of Jacksonville as a Result of COVID-19 Pandemic**
- 6) **COUNCIL COMMITTEE REPORTS AND DISCUSSION**
- 7) **ADJOURN TO URBAN RENEWAL MEETING**

Please let the City offices know if you will need any special accommodations to attend or participate in the meeting by calling (541) 899-1231. Informational documents for items on this agenda are available for review on the City website www.jacksonvilleor.us. A recording of the meeting will be available on the website within one week of the meeting.

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

June 2, 2020 OCH and via Teleconference due to COVID-19 Pandemic

1) **CALL TO ORDER (includes call to order and roll call of attendees) 6:00 pm**

Present: Councilors Bowen, Casaleggio, Garcia (via conference call), Gregg (via conference call), Lewis, McClain and Mayor Becker

Absent:

Staff Present: Administrator Alvis, Finance Director, Planning Director Foster, City Attorney Dreyer (via conference call) and City Recorder Watson

2) **a. MINUTES (minutes from May 19, 2020 meeting)**

Move to: Approval of the minutes

Motion by: Councilor Casaleggio

Seconded by: Councilor McClain

Vote:

Ayes: Unanimous

Motion Carries

b. BILLS LIST

June 2, 2020

Move to: Approval of the list

Motion by: Councilor Lewis

Seconded by: Councilor McClain

Roll Call Vote:

Ayes: : 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

Councilors ask specific questions regarding line items on the bills list. City Administrator answers.

3) **PUBLIC COMMENT (items **not** on the agenda) limited to 3 minutes per speaker.**

None.

4) **STAFF / DEPARTMENT REPORTS**

a. Admin Department – Jeff Alvis/Stacey Bray / Angela Watson

Administrator Alvis speaks to:

- Bybee Drive Project is finished.
- Kick off meeting for the Seismic Grant for the remodel for the Fire Station.
- Bids will be advertised for the New City Hall Second Floor remodel.
- Interim Fire Chief Painter secured a grant from Josephine County for Fire Department Equipment.

b. Planning Department -Ian Foster

c. Police Department - Chief Towe

d. Fire Department – Interim Fire Chief Painter

e. Mayor – Paul Becker

5) **ACTION / DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

a. Library District Ground Lease Agreement

Public Comment: None.

Council Discussion: Administrator Alvis and City Attorney Dreyer speak to the City Council regarding the Library District Ground Lease Agreement.

Move to: Approve the Library District Ground Lease

Motion by: Councilor Bowen

Seconded by: Councilor McClain

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries Unanimously

b. Scope of Work – Ad Hoc Committee on Accessibility

Public Comment: None.

Council Discussion: Planning Director Foster speaks to Council regarding the scope of work for the Ad-Hoc Committee on Accessibility. This committee would serve as an advisory body to the Mayor and City Council on accessibility issues; and would be for education, not enforcement.

Move to: Approval of the Scope of Work on the Ad Hoc Committee Accessibility.

Motion by: Councilor Lewis

Seconded by: Councilor Casaleggio

Vote:

Ayes: Unanimous

Motion Carries

c. Resolution NO. R2020-006 – A Resolution of the City of Jacksonville Ratifying the Mayor’s Administrative Order Dated May 28, 2020 Extending a Local State of Emergency in the City of Jacksonville as a Result of COVID-19 Pandemic

Public Comment: None.

Council Discussion: Mayor Becker reads the Resolution by title only.

Move to: Ratify Administrative Order of the May 28, 2020 and Approve Resolution No. R2020-006

Motion by: Councilor Bowen

Seconded by: Councilor Lewis

Vote:

Ayes: Unanimous

Motion Carries

d. Second Reading of Ordinance No. O2020-001 – An Ordinance Amending in Part Jacksonville Municipal Code Section 1.08.010 (A) Regarding General Penalty

Public Comment: None.

Council Discussion: Mayor Becker reads Ordinance O2020-001 by title only.

Move to: Approve for the second reading and adoption of Ordinance No. O2020-001

Motion by: Councilor Lewis

Seconded by: Councilor Casaleggio

Vote:

Ayes: Unanimous
Motion Carries

Mayor Becker reads second reading by title only of Ordinance O2020-001

Move to: Adoption the Ordinance
Motion by: Councilor Lewis
Seconded by: Councilor Casaleggio

Roll Call Vote:
Ayes: 7 Councilors Lewis, Casaleggio, Bowen, Garcia, Gregg, McClain and Mayor Becker
Nays: 0
Motion Carries Unanimously

e. Set Final Bill Pay Meeting for end of June

Public Comment: None.

Council Discussion: Finance Director speaks to Council regarding setting the final bill pay for the fiscal year 2019-20. Meeting was set for June 29, 2020 at 12:00 pm, Old City Hall.

PUBLIC HEARING OPENED: 6:15 PM

A PUBLIC HEARING to Discuss the Budget for the Fiscal Year Beginning July 1, 2020, as Recommended by the Jacksonville Budget Committee

Public Comment: Debra Lee, Executive Director of the Southern Oregon Chinese Association, 305 Harbor PL Medford, speaks to City Council regarding funds for the 2021 Chinese New Year Parade.

Council Discussion: Council asks Debra questions regarding donations. Debra answers.

PUBLIC HEARING CLOSED: 6:25 PM

1. Discussion of the FY 2020-2021 City of Jacksonville Budget

Public Comment: None.

Council Discussion: City Administrator speaks to FY 2020-2021 Budget. After the Budget Committee approved the budget, the City received a notification of a seismic grant for the Fire Hall. Finance Director speaks to the process for adding the grant revenue and expenditures to the budget prior to adoption by City Council, which requires publishing a revised Notice of Budget Hearing and holding a second Budget Hearing on June 16, 2020. The revisions will be in the Capital Projects Fund and also a minor change in the SDC Fund related to the completion of the Bybee Drive project.

Move to: Publish a revised Notice of Budget Hearing and Finance Summary for another Budget Hearing and adoption of the fiscal year 2020-2021 budget on June 16, 2020.

Motion by: Councilor Bowen
Seconded by: Councilor McClain

Roll Call Vote:
Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker
Nays: 0
Motion Carries Unanimously

6) COUNCIL AND COMMITTEE REPORTS AND DISCUSSION

- a. Councilor Bowen: No Report.
- b. Councilor McClain: No Report
- c. Councilor Casaleggio: Planning Commission will meet on June 24th.

- d. Councilor Gregg: No Report.
- e. Councilor Garcia: No Report.
- f. Councilor Lewis: No Report.
- g. Mayor Becker: No Report.

9) **ADJOURN TO URBAN RENEWAL MEETING: 6:33 PM**

Paul Becker, Mayor

Angela Watson, City Recorder

Date approved: _____

**CITY OF JACKSONVILLE
Bills Against the City - City Council
JUNE 16, 2020**

GENERAL FUND - ADMINISTRATION DEPARTMENT		
Vendor Name	Description	Amount
Bell Hardware	ADA signs for NCH	60.00
Best Signs Inc.	sign for NCH	80.00
Budget Lumber	bldg. maintenance supplies	11.60
C & K Market, Inc.	sympathy flowers	10.98
Jarvis Dreyer Glatte & Larsen LLP	atty svcs. May 2020	2,229.50
Peck Rubanoff & Hatfield	labor atty svcs.	525.00
Rosebud Media LLC	publishing LB1/UR1 for budget hearing	1,605.49
Sherwin-Williams	supplies for bldg. maint.	90.69
Staples Business Credit	office supplies	225.59
WCP Solutions	paper supplies for renewals	344.55
		5,183.40
GENERAL FUND - PLANNING DEPARTMENT		
Vendor Name	Description	Amount
C & K Market, Inc.	Planning supplies	12.58
Farrell's Glass Service	COVID-19 supplies	193.50
		206.08
FIRE PROTECTION FUND		
Vendor Name	Description	Amount
C & K Market, Inc.	motor oil for apparatus	13.96
City of Medford	annual fire truck maintenance	3,644.81
City of Medford	fuel - May 2020	215.86
Department of Transportation	DMV records	3.00
Mercy Flights Inc.	medical supplies	159.10
Weldon's Cleaning Center	uniform cleaning	85.10
		4,121.83
POLICE PROTECTION FUND		
Vendor Name	Description	Amount
911 Supply	uniform shirt	17.00
Butler Ford Butler Kia	part for vehicle	44.10
C & K Market, Inc.	PD supplies	10.99
C & K Market, Inc.	supplies for bldg. maint.	27.16
Central Point Cleaners	uniform cleaning	78.00
City of Medford	fuel - May 2020	443.99
Galls LLC - DBA Blumenthal Uniforms	P.D. supplies	183.95
Kawasaki Honda of Medford	vehicle supplies	49.95
Quench & Drench	vehicle maintenance	89.85
Quill Corporation	supplies	79.85
WatchGuard Video	new camera & equipment for P.D. vehicle	4,620.00
		5,644.84
CEMETERY FUND		
Vendor Name	Description	Amount
Bi-Mart	cemetery shop supplies	80.68
C & K Market, Inc.	cemetery restroom keys and shop supplies	99.41
Hilton Fuel & Supply	Debris removal	10.00
		190.09
STREETS FUND		
Vendor Name	Description	Amount
Alsco	Janitorial Supplies	267.31
Blackbird Shopping Center	shop supplies	87.90
Budget Lumber	shop supplies	30.15
C & K Market, Inc.	shop supplies	55.88
City of Medford	street sweeper parts	275.00
Coastal - White City	shop supplies	21.96
Edge Construction Supply Inc.	shop supplies	78.37
Grange Co-Op	safety/shop supplies	54.39
Hilton Fuel & Supply	Debris removal	20.00

Vendor Name	Description	Amount
Interstate Batteries of the Rogue River	2 new batteries for sweeper	255.90
KAS & Associates Inc.	engineering Applegate St SCA grant	1,916.18
KAS & Associates Inc.	engineering on Bybee Dr.	2,990.88
KBE	shop supplies	64.40
Napa Auto Parts	shop supplies	45.31
Northwest Sign Refurbishing & Recycling	sign recycling	1,188.41
Pacific Electrical Contractors Inc.	PW shop light	110.00
Parker Excavation & Landscape Supply	gravel for shop	252.00
Quench & Drench	vehicle maintenance	20.00
Rodda Paint	STR supplies	210.70
Sherwin-Williams	paint for STR	672.70
United Rentals	concrete planer for removing thermoplastic	398.51
		9,015.95
WATER FUND		
Vendor Name	Description	Amount
AlSCO	Janitorial Supplies	267.32
Bradley's Excavation Inc.	Pair A Dice repair	1,472.95
C & K Market, Inc.	chain - shop supplies	18.36
Civil West Engineering Services Inc.	Engineering for SDWRLF	7,792.00
Ferguson Waterworks	water supplies	789.59
Ferguson Waterworks	meter boxes & lids	829.14
Ferguson Waterworks	water meters	1,127.28
Grover Electric and Plumbing Supply Co.	shop supplies	9.96
Hukill's Inc.	repair leak at 690 N. 5th St.	337.00
Neilson Research Corporation	routine water testing	105.00
Pacific Electrical Contractors Inc.	repairs on Laurelwood pump station	643.32
Pacific Electrical Contractors Inc.	telemetry work	1,045.00
Rogue Valley Council of Governments	SDWRLF grant management	1,138.54
Valley Web Printing	monthly bills	1,298.83
		16,874.29
PARKS FUND		
Vendor Name	Description	Amount
AlSCO	Janitorial Supplies	534.63
Budget Lumber	lumber for FP signs	38.40
C & K Market, Inc.	shop supplies and supplies for PBG wall repair	142.03
C & K Market, Inc.	COVID-19 cleaning supplies	17.16
Coastal - White City	deck wheel for mower	13.98
Crater Chain Saw Co.	shop supplies	28.00
Dog Waste Depot	dog waste bags	399.90
Grange Co-Op	shop supplies	114.90
Hilton Fuel & Supply	Wood debris haul away	20.00
Jacksonville Chamber of Commerce	reimb. TLT grant # GC02-02-2019-20	2,525.00
Jacksonville Chamber of Commerce	VIC reimbursement May 2020	1,504.38
Jacksonville Chamber of Commerce	reimb. TLT grant # MGC02-03-2019-20	634.83
Jacksonville Garden Club	Doc Griffin hanging baskets	250.00
Napa Auto Parts	brake release handle	14.54
Parker Excavation & Landscape Supply	gravel for road repair	252.00
Pronto Print	Avenza maps instr. / JWA reimb.	37.94
Salvador's Landscape Maintenance	parks & lawn maintenance	1,340.00
		7,867.69

Vendor Name	Description	Amount
CAPITAL PROJECT FUND		
Vendor Name	Description	Amount
Affordable Telephone	telephone lines for elevators	190.00
ZCS Inc.	engineering for NCH 2nd floor	3,605.00
		3,795.00
	TOTAL:	52,899.17
APPROVED BY:	DATE:	

Table of Acronyms	
FP =	Forest Park
HPF =	Historic Preservation Fund
JWA =	Jacksonville Woodlands Association
NCH =	New City Hall
PKS =	Parks
SAFER =	Staffing for Adequate Fire and Emergency Response
SDWRLF =	Safe Drinking Water Revolving Loan Fund
SRGP =	Seismic Rehabilitation Grant Program
SRAMP =	Seismic Risk Assessment and Mitigation Plan
SCA =	Small Cities Allotment
STR =	Streets
TLT =	Transient Lodging Tax
VIC =	Visitors Information Center
WTR =	Water

Jacksonville City Council Agenda Item Summary



A Public Hearing to Discuss the Budget for the Fiscal Year Beginning July 1, 2020, As Recommended by the Jacksonville Budget Committee

Date: June 11, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 16, 2020
Agenda Item: 5a

Synopsis:

The Budget Committee met on May 07, 2020. The budget recommendations, with a unanimous vote, are forwarded to council for final adoption.

A Budget Hearing was held at the City Council Meeting on June 2, 2020.

A Revised Notice of Budget Hearing was published for a second Budget Hearing on June 16, 2020 with changes to the SDC Fund (related to the completion of the Bybee Drive project) and the Capital Projects Fund (related to the Seismic Rehabilitation Grant the City has been awarded for the Fire Hall).

Pursuant to Oregon State Local Budget Law, a Budget Hearing must be held on the budget that was approved by the Budget Committee before the budget is adopted by the governing body. The governing body conducts the hearing and receives testimony from any person present. It gives consideration to matters discussed at the hearing.

Fiscal Impact:

Per FY 2020-2021 Budget

Recommendations:

After the Public Budget Hearing is closed, Council will be adopting the FY 2020-2021 Budget in Agenda item 5a1.

Exhibits:

Exhibit A – FY 2020-2021 City Budget

**RESOURCES
GENERAL FUND
FY 2020-2020**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
1			-	1 Beginning Fund Balance:	-			1
2	523,041	697,007	760,291	2 Net Working Capital (CASH Basis)	807,661	807,661	807,661	2
3	3,185	3,216	3,249	3 Prev Levied Taxes Est to be Received (Delinquent Taxes)	3,281	3,281	3,281	3
4	8,160	5,560	5,560	4 Interest	15,000	15,000	15,000	4
5				5 OTHER RESOURCES				5
6	35,000	35,000	39,000	6 Business Licenses	39,000	39,000	39,000	6
7	15,000			7 Fines - Parking				7
8	30,000			8 Fines - Moving Violations				8
9	31,415	35,000	35,950	9 State Revenue Sharing (SRS)	38,000	38,000	38,000	9
10	5,200	5,200	5,200	10 Rentals & Leases: Church (Restricted) / Library / Brunner Bldg	5,200	5,200	5,200	10
11	8,000	8,000	8,000	11 Revenue from Historic Buildings	8,000	8,000	8,000	11
12	150	150	150	12 Surplus Property Sales	150	150	150	12
13	100			13 Police Dedicated Donations				13
14	1,000	1,000	1,000	14 Miscellaneous, Donations, Refunds	1,000	1,000	1,000	14
15	43,500	54,000	55,300	15 Tax: OLCC	59,000	59,000	59,000	15
16	3,405	3,500	3,550	16 Tax: Cigarette	3,400	3,400	3,400	16
17	32,000	32,000	32,000	17 Fees: Land Use (Restricted)	32,000	32,000	32,000	17
18	2,388	2,460	2,534	18 Fees: Lien Search	2,610	2,610	2,610	18
19	1,500			19 Fees: Alarm Permit				19
20	60,000	80,000	80,000	20 Fees: Building Permit (Restricted)	80,000	80,000	80,000	20
21	450	450	450	21 Fees: Flood Plain Administration	450	450	450	21
22	824			22 Fees: Towing				22
23	500	500	500	23 Fees: OLCC Application	500	500	500	23
24	1,000	1,000	1,000	24 Fees: Administrative (SDC, Court, Bus. Lic, Alarm)	1,000	1,000	1,000	24
25	55,000	80,000	90,000	25 Fees: Community Development (Restricted)	80,000	80,000	80,000	25
26	3,000			26 Fees: Court				26
27	1,000	1,000	1,000	27 Fees: Event Permits	1,000	1,000	1,000	27
28	127	131	135	28 Fees: Late	139	139	139	28
29	500	500	500	29 Fees: Motion Picture	500	500	500	29
30	53,045			30 Franchise Fees: Gas				30
31	2,000	2,000	2,000	31 Misc. (copies, Public Record reqs, Court fees, etc.)	2,000	2,000	2,000	31
32	30,454	31,054	32,054	32 Transfer from Other Funds: Urban Renewal (Matts/Svcs)	32,554	32,554	32,554	32
33	25,000	25,000	25,000	33 Transfer from Other Funds: Urban Renewal (\$144,507 Loan)	25,000	25,000	25,000	33
34	975,944	1,103,728	1,184,423	34 Total resources, except taxes to be levied	1,237,445	1,237,445	1,237,445	34
35	642,000	680,000	703,700	35 Taxes Estimated to be Received	724,811	724,811	724,811	35
36	65,000	65,000	65,000	36 Taxes on Frozen Urban Renewal Value	65,000	65,000	65,000	36
37	1,682,944	1,848,728	1,953,123	37 Resources Subtotal	2,027,256	2,027,256	2,027,256	37
38	100,000	100,000	100,000	38 Contractor Bonds	100,000	100,000	100,000	38
39				39 Pass Through Projects	100,000	100,000	100,000	39
40	75,000	75,000	75,000	40 Medford 549c Pass Through	75,000	75,000	75,000	40
41	1,857,944	2,023,728	2,128,123	41 TOTAL RESOURCES	2,302,256	2,302,256	2,302,256	41

City Council
June 16, 2020
Agenda Item 5a GEN1-1
Exhibit A

**REQUIREMENTS SUMMARY
GENERAL FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
1				1 PERSONAL SERVICES				1
2	40,884			2 Sergeant				2
3	43,056			3 Patrolman				3
4	34,656			4 Patrolman				4
5	39,000			5 Patrolman				5
6	66,500			6 Police Chief				6
7	36,408			7 Police Clerk/Admin Asst.				7
8	12,240			8 PD Overtime				8
9	6,000			9 PD - DPSST Incentive Pay				9
10	2,000	2,000	2,000	10 AD & PL Overtime	2,000	2,000	2,000	10
11	48,000	48,000	58,000	11 Planning Director - Historic Preservation Officer	59,334	59,334	59,334	11
12	36,552	38,472	42,324	12 Planner	44,592	44,592	44,592	12
13	33,024	34,752	39,372	13 Planning - Building Tech	40,272	40,272	40,272	13
14		15,000	15,000	14 Building Official	15,000	15,000	15,000	14
15	17,010	15,900	18,012	15 Administrative Assistant	17,892	17,892	17,892	15
16	10,500	10,500	11,800	16 Finance Director	12,071	12,071	12,071	16
17	1,000	1,000	1,100	17 Assistant City Administrator	1,125	1,125	1,125	17
18	11,158	10,625	11,688	18 Recorder	12,456	12,456	12,456	18
19	20,860	20,860	33,600	19 Administrator / PW Director	34,372	34,372	34,372	19
20	5,000	5,000	5,000	20 Temporary / Seasonal	5,000	5,000	5,000	20
21		3,500	3,500	21 Payroll Reserves (ETO Cash-Outs)	4,000	4,000	4,000	21
22	463,848	205,609	241,396	22 Salaries	248,114	248,114	248,114	22
23	133,246	59,295	63,552	23 Medical-Dental-Vision Allowance	65,953	65,953	65,953	23
24	2,135	1,000	1,000	24 Life Insurance	1,000	1,000	1,000	24
25	17,345	7,200	7,200	25 Worker's Comp (including volunteers)	7,200	7,200	7,200	25
26	35,484	15,729	18,467	26 Social Security & Medicare	18,981	18,981	18,981	26
27	11,596	5,140	6,035	27 Unemployment Insurance	6,203	6,203	6,203	27
28	113,504	54,425	67,253	28 Retirement	69,125	69,125	69,125	28
29	2,047	10,000	15,000	29 Vacations Payable	15,450	15,450	15,450	29
30	315,357	152,789	178,507	30 Benefits	183,912	183,912	183,912	30
31	779,205	358,398	419,903	31 TOTAL PERSONAL SERVICES	432,026	432,026	432,026	31

**REQUIREMENTS SUMMARY
GENERAL FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
32				MATERIALS AND SERVICES				32
33	20,000			PD Maintenance & Supplies				33
34	17,000			PD Fuel				34
35	100			PD Donations Spending				35
36	3,200			PD Clothing				36
37	2,200			PD Equipment/Software				37
38	20,000	20,000	20,000	AD Office Expense	20,000	20,000	20,000	38
39	2,800	2,800	2,800	AD Bank Fees	5,000	5,000	5,000	39
40	5,000	5,000	7,500	AD Mayor / Sister City (inc. Council Training)	7,500	7,500	7,500	40
41	4,000	4,000	4,000	PL Planning Commission & HARC & CCI	4,000	4,000	4,000	41
42	25,000	25,000	25,000	AD Building Maintenance	25,000	25,000	25,000	42
43	5,000	5,000	5,000	PL Building Maintenance	5,000	5,000	5,000	43
44	5,000			PD Building Maintenance				44
45	10,000	10,000	10,000	AD Janitors	10,000	10,000	10,000	45
46	1,440	1,440	1,440	PL Janitors	1,440	1,440	1,440	46
47	2,600			PD Janitors				47
48	12,353	14,153	9,000	AD Church Restoration (Contractually Restricted and Rolls Over)	10,800	10,800	10,800	48
49	8,000	8,000	9,000	PL Office Expense	9,000	9,000	9,000	49
50	143,693	95,393	93,740	Maintenance & Supplies	97,740	97,740	97,740	50
51	65,564			PD 911 Services (SRS)				51
52	2,700			PD Telephone				52
53	6,200			PD LEDS & Data Services				53
54	5,000	5,000	5,000	AD Telephone	6,000	6,000	6,000	54
55	25,000	30,000	30,000	AD Utilities (with Blue Sky) - SRS	30,000	30,000	30,000	55
56	3,000	3,000	3,000	PL Utilities (with Blue Sky) - SRS	3,000	3,000	3,000	56
57	3,000			PD Utilities (with Blue Sky) - SRS				57
58	4,000	4,000	4,000	PL Telephone	6,000	6,000	6,000	58
59	114,464	42,000	42,000	Utilities & Communications	45,000	45,000	45,000	59
60	2,400	2,476	2,576	AD League of Oregon Cities	2,700	2,700	2,700	60
61	380	380	380	AD Jackson County Recycling Education Program	380	380	380	61
62	1,000	1,000	1,000	AD Rogue Valley Council of Governments	1,000	1,000	1,000	62
63	500	500	500	AD Rogue Valley Metropolitan Planning Organization	500	500	500	63
64	17,819			AD State & County Court Assessments				64
65	1,100	1,100	1,100	AD SOREDI	1,100	1,100	1,100	65
66	600		600	AD Local Government Personnel Institute	650	650	650	66
67	23,799	5,456	6,156	Fees & Dues	6,330	6,330	6,330	67
68	6,000			PD Training				68
69	7,000	7,000	10,000	AD Training	15,000	15,000	15,000	69
70	5,000	5,000	5,000	PL Training	5,000	5,000	5,000	70
71	3,000	3,000	3,000	Council Training	3,000	3,000	3,000	71
72	21,000	15,000	18,000	Training	23,000	23,000	23,000	72
73	10,800	12,000	12,000	AD Insurance	14,000	14,000	14,000	73
74	17,800			PD Insurance				74
75	28,600	12,000	12,000	Insurance	14,000	14,000	14,000	75
76	39,000	52,000	52,000	PL Building Inspector	52,000	52,000	52,000	76
77	7,200	9,600	9,600	PL Building Inspection Expense	9,600	9,600	9,600	77
78	450	450	450	PL Flood Plain Administrator	450	450	450	78
79	15,000	35,000	30,000	PL Contract Services for Planning	20,000	20,000	20,000	79

**REQUIREMENTS SUMMARY
GENERAL FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
80	10,000	10,000	10,000	80 PL Buildable Lands Analysis	20,000	20,000	20,000	80
81	7,000	7,000	7,000	81 AD IT Planning & Maintenance	10,000	10,000	10,000	81
82	4,000	4,000	5,000	82 PL IT Planning & Maintenance	5,000	5,000	5,000	82
83	2,000			83 PD IT Planning & Maintenance				83
84	2,000	1,000	1,000	84 AD IT Communications & Solutions	1,000	1,000	1,000	84
85		1,000	1,000	85 PL IT Communications & Solutions	1,000	1,000	1,000	85
86	12,000	14,000	14,000	86 AD Auditor (25% of City + 8000 Urban Renewal)	15,000	15,000	15,000	86
87	30,000	50,000	50,000	87 AD Attorney	50,000	50,000	50,000	87
88	2,600	2,600	2,600	88 Codification	2,600	2,600	2,600	88
89	7,200			89 AD Judge				89
90	1,000	1,000	1,000	90 AD Consulting Services for Historic Planning / UR Consultant	1,000	1,000	1,000	90
91	2,000	2,000	2,000	91 AD Contract Services for Accounting Support	2,000	2,000	2,000	91
92	5,000	5,000	5,000	92 AD Publishing	5,000	5,000	5,000	92
93	10,000			93 AD RARE Student				93
94		1,300	1,300	94 AD Employee Assistance Program	1,300	1,300	1,300	94
95	10,000	10,000	10,000	95 AD Senior Nutrition Program	10,000	10,000	10,000	95
96	2,000	2,000	2,000	96 AD Springbrook Annual License Fees	2,000	2,000	2,000	96
97	500	500	500	97 AD-Motion Picture	500	500	500	97
98	2,000			98 AD-Court Refunds				98
99	1,000	1,000	1,000	99 AD-Misc Refunds	1,000	1,000	1,000	99
100	10,000	10,000	10,000	100 AD - Grant Match	10,000	10,000	10,000	100
101	2,000	10,000	5,000	101 AD - Citizen Involvement Program	2,000	2,000	2,000	101
102	183,950	229,450	220,450	102 Special Programs	221,450	221,450	221,450	102
103	515,506	399,299	392,346	103 TOTAL MATERIALS & SERVICES	407,520	407,520	407,520	103
104				104 MATERIALS AND SERVICES / PASS THROUGHS				104
105				105 Medford 549c Pass Through	-	-	-	105
106	-	-	-	106 Materials and Services / Pass Through Expenditures	-	-	-	106
107				107 CAPITAL OUTLAY				107
108	5,000	5,000	5,000	108 AD Office Equipment/Server	5,000	5,000	5,000	108
109	7,000	7,000	5,000	109 AD-Archiving & Codification	5,000	5,000	5,000	109
110	12,000	12,000	10,000	110 Improvement Projects	10,000	10,000	10,000	110
111				111 PD Reserves for Police Vehicles				111
112	-	-	-	112 Vehicles / Equipment	-	-	-	112
113	85,000	250,000	150,000	113 AD Reserves for Replacement (Repairs/Rollover)	150,000	150,000	150,000	113
114	85,000	250,000	150,000	114 Reserve for Replacements	150,000	150,000	150,000	114
115	97,000	262,000	160,000	115 TOTAL CAPITAL OUTLAY	160,000	160,000	160,000	115
116				116 SPECIAL PAYMENTS				116
117	100,000	100,000	100,000	117 Contractor Bonds	100,000	100,000	100,000	117
118				118 Pass Through Projects	100,000	100,000	100,000	118
119	75,000	75,000	75,000	119 Medford 549c Pass Through	75,000	75,000	75,000	119
120	175,000	175,000	175,000	120 TOTAL SPECIAL PAYMENTS	275,000	275,000	275,000	120
121				121 INTERFUND TRANSFERS				121
122		285,000	285,000	122 Transfer to Police Protection Fund	300,000	300,000	300,000	122
123		50,000	50,000	123 Transfer to Fire Protection Fund	50,000	50,000	50,000	123
124		10,000	10,000	124 Transfer to Cemetery Fund	10,000	10,000	10,000	124
125		100,000	100,000	125 Transfer to Street Fund	50,000	50,000	50,000	125
126		75,000	75,000	126 Transfer to Parks Fund	75,000	75,000	75,000	126
127		50,000	50,000	127 Transfer to Historic Preservation Fund	50,000	50,000	50,000	127
128	-	570,000	570,000	128 TOTAL INTERFUND TRANSFERS	535,000	535,000	535,000	128

**REQUIREMENTS SUMMARY
GENERAL FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
129				129	CONTINGENCY			129
130	25,000	25,000	25,000	130	25,000	25,000	25,000	130
131	25,000	25,000	25,000	131	25,000	25,000	25,000	131
132	1,591,711	1,789,697	1,742,249	132	1,834,546	1,834,546	1,834,546	132
133	266,233	234,031	385,874	133	467,710	467,710	467,710	133
134	1,857,944	2,023,728	2,128,123	134	2,302,256	2,302,256	2,302,256	134

**RESOURCES AND REQUIREMENTS
FIRE PROTECTION FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm.	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
1				1 Beginning Fund Balance:				1
2	269,077	411,831	458,598	2 Net Working Capital (CASH Basis)	448,847	448,847	448,847	2
3	660,000	710,000	710,000	3 Fire Protection Surcharge (1500 units @ \$35/mo)	710,000	710,000	710,000	3
4	4,800	4,800	4,800	4 Interest	12,000	12,000	12,000	4
5	3,000	3,000	3,000	5 Pioneer Village	3,000	3,000	3,000	5
6	100	100	100	6 Fire Protection Hardship Donations	100	100	100	6
7	100	100	100	7 Donations / Misc	100	100	100	7
8	15,000	15,000	15,000	8 Brush Truck Revenue / Conflagration Revenue	15,000	15,000	15,000	8
9		50,000	50,000	9 Transfer from General Fund for Capital	50,000	50,000	50,000	9
10	952,077	1,194,831	1,241,598	10 Resources Subtotal	1,239,047	1,239,047	1,239,047	10
11				11 Pass Through Projects	100,000	100,000	100,000	11
12	952,077	1,194,831	1,241,598	12 TOTAL RESOURCES	1,339,047	1,339,047	1,339,047	12

**REQUIREMENTS
FIRE PROTECTION FUND
FY 2020-2021**

1	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021		
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm.	Adopted by Gov Body
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019					
1				PERSONAL SERVICES			
2	57,500	59,000	59,000	2 Fire Chief	59,334	59,334	59,334
3	34,428	37,584	42,576	3 Fire Captain Shift A	46,272	46,272	46,272
4	35,700	37,584	42,576	4 Fire Captain Shift B	46,272	46,272	46,272
5	37,872	37,584	40,140	5 Fire Captain Shift C	42,348	42,348	42,348
6	32,448	34,152	37,572	6 Firefighter Shift A	40,248	40,248	40,248
7	32,448	34,152	36,480	7 Firefighter Shift B	39,072	39,072	39,072
8	35,460	33,156	38,700	8 Firefighter Shift C	37,932	37,932	37,932
9	8,000	-	-	9 Seasonal / Temp	-	-	-
10	36,500	50,000	50,000	10 FD Overtime	60,000	60,000	60,000
11	5,225	5,600	5,600	11 Incentive Pay	5,880	5,880	5,880
12		4,300	4,300	12 Payroll Reserves (ETO Cash-Outs)	4,400	4,400	4,400
13	315,581	333,112	356,944	Salaries	381,758	381,758	381,758
14	91,175	95,681	99,294	14 Medical-Dental-Vision Allowance	102,588	102,588	102,588
15	5,017	5,168	5,168	15 Life Insurance	5,168	5,168	5,168
16	9,991	10,291	10,291	16 Worker's Comp	10,291	10,291	10,291
17	24,142	25,483	27,306	17 Social Security & Medicare	29,204	29,204	29,204
18	7,890	8,328	8,924	18 Unemployment Insurance	9,544	9,544	9,544
19	77,223	88,175	99,445	19 Retirement	106,358	106,358	106,358
20	1,600	2,500	5,000	20 Vacations Payable	5,150	5,150	5,150
21	217,038	235,626	255,428	Benefits	268,303	268,303	268,303
22	532,619	568,738	612,372	TOTAL PERSONAL SERVICES	650,061	650,061	650,061
23				MATERIALS AND SERVICES			
24	26,500	26,500	26,500	24 Maintenance & Supplies	26,500	26,500	26,500
25	13,000	13,000	13,000	25 Fuel	13,000	13,000	13,000
26	6,500	10,000	15,000	26 Vehicle Maintenance	15,000	15,000	15,000
27	6,300	6,300	10,000	27 Medical Supplies & Physicians	10,000	10,000	10,000
28	7,700	7,700	7,700	28 Clothing	7,700	7,700	7,700
29	15,000	15,000	15,000	29 Brush Truck Maintenance / Conflagration Expenses	15,000	15,000	15,000
30	5,000	5,000	5,000	30 Building Maintenance	5,000	5,000	5,000
31	80,000	83,500	92,200	Maintenance & Supplies	92,200	92,200	92,200
32	2,800	2,800	2,800	32 Telephone	3,500	3,500	3,500
33	28,411	29,263	30,141	33 911 Services	31,045	31,045	31,045
34	8,800	8,800	8,800	34 Utilities	8,800	8,800	8,800
35	40,011	40,863	41,741	Utilities & Communications	43,345	43,345	43,345
36	500	500	500	36 EOC Equipment	500	500	500
37	2,700	2,700	2,700	37 Computer Software & Miscellaneous Expense (Annual Dues)	2,700	2,700	2,700
38	2,500	2,500	2,500	38 IT Planning & Maintenance	2,500	2,500	2,500
39	1,000	1,000	1,000	39 IT Communications & Solutions	1,000	1,000	1,000
40	2,000	2,000	2,000	40 Springbrook Annual License Fees	2,000	2,000	2,000
41	8,700	8,700	8,700	Small Equip & Improvements	8,700	8,700	8,700
42	15,250	17,000	17,000	42 Insurance	17,000	17,000	17,000
43	15,250	17,000	17,000	Insurance	17,000	17,000	17,000
44	5,000	5,000	5,000	44 Training	5,000	5,000	5,000
45	3,000	3,000	3,000	45 Student Tuition	3,000	3,000	3,000
46	8,000	8,000	8,000	Training	8,000	8,000	8,000
47	4,114	4,114	4,114	47 Auditor (20%)	5,000	5,000	5,000

**REQUIREMENTS
FIRE PROTECTION FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm.	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
48	5,000	5,000	5,000	48	Volunteer/Drill Reimbursements	5,000	5,000	5,000	48
49	9,114	9,114	9,114	49	Services	10,000	10,000	10,000	49
50	161,075	167,177	176,755	50	TOTAL MATERIALS & SERVICES	179,245	179,245	179,245	50
51				51	CAPITAL OUTLAY				51
52	145,000	250,000	200,000	52	Reserves (Repair/Rollover)	220,000	220,000	220,000	52
53	145,000	250,000	200,000	53	Reserve for Replacements	220,000	220,000	220,000	53
54	145,000	250,000	200,000	54	TOTAL CAPITAL OUTLAY	220,000	220,000	220,000	54
55				55	SPECIAL PAYMENTS				55
56				56	Pass Through Projects	100,000	100,000	100,000	56
57				57	TOTAL SPECIAL PAYMENTS	100,000	100,000	100,000	57
58				58	INTERFUND TRANSFERS				58
59	10,000	10,000	10,000	59	Transfer to Water Fund for Collection Services	10,000	10,000	10,000	59
60	10,000	10,000	10,000	60	TOTAL INTERFUND TRANSFERS	10,000	10,000	10,000	60
61	848,694	995,915	999,127	61	TOTAL EXPENDITURES FOR FIRE PROTECTION FUND	1,159,306	1,159,306	1,159,306	61
62	103,383	198,916	242,471	62	UNAPPROPRIATED ENDING FUND BALANCE (10% Target)	179,741	179,741	179,741	62
63	952,077	1,194,831	1,241,598	63	TOTAL	1,339,047	1,339,047	1,339,047	63

**RESOURCES
POLICE PROTECTION FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			-	1	Beginning Fund Balance:				1
2		0	86,472	2	Net Working Capital (CASH Basis)	91,208	91,208	91,208	2
3		2,600	2,600	3	Interest	7,000	7,000	7,000	3
4				4	OTHER RESOURCES				4
5		25,000	12,000	5	Fines	12,000	12,000	12,000	5
6		100	100	6	Police Dedicated Donations	100	100	100	6
7		1,500	1,500	7	Fees: Alarm Permit	1,500	1,500	1,500	7
8		300	300	8	Fees: False Alarm	300	300	300	8
9		824	824	9	Fees: Towing	824	824	824	9
10		100	100	10	Fees: Late	100	100	100	10
11		200	200	11	Misc. (Copies, Public Record Requests, Police Reports, etc.)	200	200	200	11
12		285,000	285,000	12	Transfer from General Fund	300,000	300,000	300,000	12
13	-	315,624	389,096	13	Resources Subtotal	413,232	413,232	413,232	13
14		400,000	400,000	14	Police Protection Surcharge	400,000	400,000	400,000	14
15	-	715,624	789,096	15	TOTAL RESOURCES	813,232	813,232	813,232	15

**REQUIREMENTS SUMMARY
POLICE PROTECTION FUND
FY 2020-2021**

1	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			1
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
				PERSONAL SERVICES				
2		68,000	68,000	2 Police Chief	71,000	71,000	71,000	2
3		45,660	50,232	3 Sergeant	51,396	51,396	51,396	3
4		44,004	48,408	4 Patrolman	49,524	49,524	49,524	4
5		36,492	41,340	5 Patrolman	43,584	43,584	43,584	5
6		36,492	41,340	6 Patrolman	44,892	44,892	44,892	6
7		37,212	40,932	7 Police Clerk	41,868	41,868	41,868	7
8		12,240	18,000	8 PD Overtime	18,000	18,000	18,000	8
9		7,800	7,800	9 PD - DPSST Incentive Pay	8,190	8,190	8,190	9
10		5,200	5,200	10 Payroll Reserves (ETO Cash-Outs)	5,460	5,460	5,460	10
11	-	293,100	321,252	Salaries	333,914	333,914	333,914	11
12		82,253	85,356	12 Medical-Dental-Vision Allowance	88,230	88,230	88,230	12
13		1,100	1,100	13 Life Insurance	1,100	1,100	1,100	13
14		10,720	10,720	14 Worker's Comp (including volunteers)	10,720	10,720	10,720	14
15	-	22,422	24,576	15 Social Security & Medicare	25,544	25,544	25,544	15
16	-	7,328	8,031	16 Unemployment Insurance	8,348	8,348	8,348	16
17	-	47,498	56,561	17 Retirement	93,028	93,028	93,028	17
18		2,500	5,000	18 Vacations Payable	6,000	6,000	6,000	18
19	-	173,821	191,344	Benefits	232,970	232,970	232,970	19
20	-	466,921	512,596	TOTAL PERSONAL SERVICES	566,884	566,884	566,884	20
21				MATERIALS AND SERVICES				21
22		20,000	20,000	22 Maintenance & Supplies	20,000	20,000	20,000	22
23		17,000	14,000	23 Fuel	10,000	10,000	10,000	23
24		100	100	24 Donations Spending	100	100	100	24
25		3,200	3,200	25 Clothing	3,200	3,200	3,200	25
26		2,200	2,200	26 Equipment/Software	2,200	2,200	2,200	26
27		5,000	5,000	27 Building Maintenance	5,000	5,000	5,000	27
28		2,600	2,600	28 Janitors	2,600	2,600	2,600	28
29	-	50,100	47,100	Maintenance & Supplies	43,100	43,100	43,100	29
30		67,531	69,557	30 911 Services (SRS)	71,644	71,644	71,644	30
31		2,700	2,700	31 Telephone	3,000	3,000	3,000	31
32		6,200	6,200	32 LEADS & Data Services	6,200	6,200	6,200	32
33		3,000	3,000	33 Utilities	3,000	3,000	3,000	33
34	-	79,431	81,457	Utilities & Communications	83,844	83,844	83,844	34
35		1,000	200	35 State & County Court Assessments	200	200	200	35
36	-	1,000	200	Fees & Dues	200	200	200	36
37		6,000	6,000	37 Training	6,000	6,000	6,000	37
38	-	6,000	6,000	Training	6,000	6,000	6,000	38
39		20,000	20,000	39 Insurance	20,000	20,000	20,000	39
40	-	20,000	20,000	Insurance	20,000	20,000	20,000	40
41		2,000	2,000	41 IT Planning & Maintenance	2,000	2,000	2,000	41
42		1,000	1,000	42 IT Communications & Solutions	1,000	1,000	1,000	42
43		700	700	43 Springbrook Annual License Fees	700	700	700	43
44		2,000	2,000	44 Auditor	2,500	2,500	2,500	44
45	-	5,700	5,700	Special Programs	6,200	6,200	6,200	45
46	-	162,231	160,457	TOTAL MATERIALS & SERVICES	159,344	159,344	159,344	46

**REQUIREMENTS SUMMARY
POLICE PROTECTION FUND
FY 2020-2021**

Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
47			47	MATERIALS AND SERVICES / PASS THROUGHS			47
48			48	CAPITAL OUTLAY			48
49		5,000	49	Office Equipment/Server	5,000	5,000	5,000
50	-	5,000	50	Improvement Projects	5,000	5,000	5,000
51		30,000	51	AD Reserves for Replacement (Repairs/Rollover)	30,000	30,000	30,000
52	-	30,000	52	Reserve for Replacements	30,000	30,000	30,000
53	-	35,000	53	TOTAL CAPITAL OUTLAY	35,000	35,000	35,000
54			54				54
55	-	664,152	55	TOTAL EXPENDITURES FOR POLICE PROTECTION FUND	761,228	761,228	761,228
56	-	51,472	56	UNAPPROPRIATED ENDING FUND BALANCE (10.0% Target)	52,004	52,004	52,004
57	-	715,624	57	TOTAL EXPENDITURES, FUND BALANCE	813,232	813,232	813,232

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
CEMETERY TRUST FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1				1	RESOURCES				1
2				2	Beginning Fund Balance:				2
3	347,942	353,342	398,976	3	Cash on Hand (Cash Basis)	403,114	403,114	403,114	3
4	1,920	1,920	1,920	4	Interest	5,000	5,000	5,000	4
5	15,000	15,000	15,000	5	Open & Close	15,000	15,000	15,000	5
6	10,000	10,000	10,000	6	Cemetery Lot Sales	10,000	10,000	10,000	6
7	2,500	2,500	2,500	7	Weekend Burials	2,500	2,500	2,500	7
8	500	500	500	8	Donations	500	500	500	8
9		10,000	10,000	9	Transfer from General Fund	10,000	10,000	10,000	9
10	377,862	393,262	438,896	10	Total Resources, Except Taxes to be Levied	446,114	446,114	446,114	10
11	377,862	393,262	438,896	11	TOTAL RESOURCES	446,114	446,114	446,114	11

**SPECIAL FUND
REQUIREMENTS
CEMETERY TRUST FUND
FY 2020-2021**

Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019	This Year FY 2019-2020						
1			1	PERSONAL SERVICES			1	
2	4,619	4,722	2	Sexton - Parks/Recreation Coordinator	5,312	5,312	5,312	2
3	6,396	6,540	3	Utility II	7,356	7,356	7,356	3
4	5,000	5,000	4	Seasonal Help	5,000	5,000	5,000	4
5	2,000	2,000	5	Overtime	2,000	2,000	2,000	5
6		250	6	Payroll Reserves (ETO Cash-Outs)	255	255	255	6
7	18,015	18,512	7	Salaries	19,923	19,923	19,923	7
8	3,908	4,029	8	Medical-Dental-Vision Allowance	4,308	4,308	4,308	8
9	192	198	9	Life Insurance	198	198	198	9
10	2,678	2,758	10	Worker's Comp (inc volunteers)	2,758	2,758	2,758	10
11	1,378	1,416	11	Social Security	1,524	1,524	1,524	11
12	450	463	12	Unemployment Insurance	498	498	498	12
13	4,408	4,900	13	Retirement	5,551	5,551	5,551	13
14	98	250	14	Vacations Payable	260	260	260	14
15	13,113	14,014	15	Benefits	15,097	15,097	15,097	15
16	31,128	32,526	16	TOTAL PERSONAL SERVICES	35,020	35,020	35,020	16
17			17	MATERIALS & SERVICES			17	
18	7,000	7,000	18	Cemetery Maintenance	7,000	7,000	7,000	18
19	1,200	1,200	19	Cemetery Restroom Maintenance	1,200	1,200	1,200	19
20	4,000	4,000	20	Grave Liners	5,000	5,000	5,000	20
21	500	500	21	Perpetual Care (Thomas Plot)	500	500	500	21
22	750	750	22	Cemetery Website Maintenance	750	750	750	22
23	10,000	10,000	23	Survey New Property	10,000	10,000	10,000	23
24	23,450	23,450	24	Maintenance & Supplies	24,450	24,450	24,450	24
25	23,450	23,450	25	TOTAL MATERIALS & SERVICES	24,450	24,450	24,450	25
26			26	CAPITAL OUTLAY			26	
27	5,000	5,000	27	Cemetery Rehabilitation	5,000	5,000	5,000	27
28	5,000	5,000	28	Improvement Projects	5,000	5,000	5,000	28
29	-	10,000	29	Cemetery Building Reserve (Rollover)	30,000	30,000	30,000	29
30	-	10,000	30	Reserves for Replacement	30,000	30,000	30,000	30
31	5,000	15,000	31	TOTAL CAPITAL OUTLAY	35,000	35,000	35,000	31
32	59,578	70,976	32	TOTAL REQUIREMENTS	94,470	94,470	94,470	32
33	318,284	322,286	33	UNAPPROPRIATED ENDING FUND BALANCE (10% Target) (\$207,000 minimum)	351,644	351,644	351,644	33
34	377,862	393,262	34	TOTAL	446,114	446,114	446,114	34

**RESOURCES
STREETS AND STORM DRAIN FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1				1	Beginning Fund Balance:				1
2	727,068	763,643	984,101	2	Available Cash on Hand	1,009,928	1,009,928	1,009,928	2
3	7,200	7,200	7,200	3	Interest	20,000	20,000	20,000	3
4				4	OTHER RESOURCES				4
5	163,500	210,000	222,000	5	Highway Tax - Restricted	237,000	237,000	237,000	5
6	-	54,000	54,540	6	Gas Franchise	55,085	55,085	55,085	6
7	163,216	164,848	166,497	7	Pacific Power Franchise	168,162	168,162	168,162	7
8	30,000	30,300	30,603	8	Garbage Franchise	36,000	36,000	36,000	8
9	5,000	5,000	5,000	9	Leachate	5,000	5,000	5,000	9
10	1,000	1,000	1,000	10	Miscellaneous	1,000	1,000	1,000	10
11		100,000	50,000	11	SCA Allotment	50,000	50,000	50,000	11
12		100,000	100,000	12	Transfer from General Fund	50,000	50,000	50,000	12
13	1,096,984	1,435,991	1,620,941	13	Total Resources, except taxes to be levied	1,632,175	1,632,175	1,632,175	13
14	1,096,984	1,435,991	1,620,941	14	Resources Subtotal	1,632,175	1,632,175	1,632,175	14
15	350,000	400,000	400,000	15	Sewer User Charges Passed Through to RVSS - Restricted	500,000	500,000	500,000	15
16	25,000	25,000	25,000	16	Engineering Fees Rebilled to Developer - Restricted	25,000	25,000	25,000	16
17	1,471,984	1,860,991	2,045,941	17	TOTAL RESOURCES	2,157,175	2,157,175	2,157,175	17

**REQUIREMENTS SUMMARY
STREETS AND STORM DRAIN FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			1	PERSONAL SERVICES				1
2	16,390	16,390	18,029	2 City Administrator / PW Director	18,444	18,444	18,444	2
3			14,500	3 Public Works Operations Manager	14,834	14,834	14,834	3
4	11,671	11,934	13,122	4 Building Maintenance Supervisor	13,424	13,424	13,424	4
5			27,528	5 Division Supervisor	28,164	28,164	28,164	5
6	13,856	14,162	15,577	6 Sexton--Parks/Recreation Coordinator	15,937	15,937	15,937	6
7	21,042			7 Utility III				7
8	9,594	9,810	10,862	8 Utility II	11,440	11,440	11,440	8
9		14,100	15,978	9 Utility II	16,830	16,830	16,830	9
10		9,587	10,789	10 Utility II	11,034	11,034	11,034	10
11	15,000	15,000	15,000	11 Seasonal Help	15,000	15,000	15,000	11
12	2,805			12 Buildings Tech (PTE)				12
13	5,000	10,000	10,000	13 Overtime	10,000	10,000	10,000	13
14	15,750	15,750	17,700	14 Finance Director	18,107	18,107	18,107	14
15	1,500	1,500	1,650	15 Assistant City Administrator	1,688	1,688	1,688	15
16	13,389	12,750	14,025	16 Recorder	14,948	14,948	14,948	16
17	8,505	7,950	9,006	17 Administrative Assistant	8,946	8,946	8,946	17
18		2,200	2,200	18 Payroll Reserves (ETO Cash-Outs)	2,310	2,310	2,310	18
19	134,502	141,133	195,966	19 Salaries	201,106	201,106	201,106	19
20	28,266	34,446	50,811	20 Medical-Dental-Vision Allowance	52,574	52,574	52,574	20
21	383	395	395	21 Life Insurance	395	395	395	21
22	8,652	8,912	8,912	22 Worker's Comp	8,912	8,912	8,912	22
23	10,289	10,797	14,991	23 Social Security	15,385	15,385	15,385	23
24	3,363	3,528	4,899	24 Unemployment Insurance	5,028	5,028	5,028	24
25	32,913	37,358	54,596	25 Retirement	56,028	56,028	56,028	25
26	1,791	5,000	5,150	26 Vacations Payable	5,305	5,305	5,305	26
27	85,657	100,436	139,755	27 Benefits	143,626	143,626	143,626	27
28	220,159	241,569	335,721	28 TOTAL PERSONAL SERVICES	344,732	344,732	344,732	28
29				29 MATERIALS AND SERVICES				29
30	10,000	10,000	10,000	30 Trees	15,000	15,000	15,000	30
31	1,625	1,625	1,625	31 Sidewalks & Bikeways (min. 1% Highway Tax) - Restricted	2,370	2,370	2,370	31
32	8,000	8,000	8,000	32 Equipment Maintenance	15,000	15,000	15,000	32
33	19,625	19,625	19,625	33 Maintenance & Supplies	32,370	32,370	32,370	33
34	100,000	100,000	100,000	34 Street Maintenance & Supplies/Equipment	100,000	100,000	100,000	34
35		100,000	50,000	35 SCA Grant	50,000	50,000	50,000	35
36	100,000	200,000	150,000	36 Small Equipment/Improvements	150,000	150,000	150,000	36
37	32,000	32,000	32,000	37 Street Lights	32,000	32,000	32,000	37
38	2,500	2,500	2,500	38 Telephone	3,500	3,500	3,500	38
39	34,500	34,500	34,500	39 Utilities	35,500	35,500	35,500	39
40	4,000	4,500	4,500	40 Insurance	4,500	4,500	4,500	40
41	4,000	4,500	4,500	41 Insurance	4,500	4,500	4,500	41
42			5,000	42 Training & Schools	5,000	5,000	5,000	42
43			5,000	43 Training	5,000	5,000	5,000	43
44	4,114	4,114	4,114	44 Auditor (20%)	5,000	5,000	5,000	44
45	10,000	10,000	10,000	45 Engineer	10,000	10,000	10,000	45

**REQUIREMENTS SUMMARY
STREETS AND STORM DRAIN FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
46	1,000	1,000	1,000	46	IT Communications & Solutions	1,000	1,000	1,000	46
47	2,000	2,000	2,000	47	Springbrook Annual License Fees	2,000	2,000	2,000	47
48	9,200	9,200	17,200	48	Urban Creek Runoff	17,200	17,200	17,200	48
49	26,314	26,314	34,314	49	Services	35,200	35,200	35,200	49
50	184,439	284,939	247,939	50	TOTAL MATERIALS & SERVICES	262,570	262,570	262,570	50
51				51	CAPITAL OUTLAY				51
52	75,000	125,000	50,000	52	Equipment	50,000	50,000	50,000	52
53	75,000	125,000	50,000	53	Vehicles / Equipment	50,000	50,000	50,000	53
54	475,000	575,000	600,000	54	Reserves for Replacement (Repair/Rollover)	775,000	775,000	775,000	54
55	475,000	575,000	600,000	55	Reserves for Replacement	775,000	775,000	775,000	55
56	550,000	700,000	650,000	56	TOTAL CAPITAL OUTLAY	825,000	825,000	825,000	56
57				57	SPECIAL PAYMENTS				57
58	350,000	400,000	400,000	58	Sewer User Charges Passed Through to RVSS - Restricted	500,000	500,000	500,000	58
59	25,000	25,000	25,000	59	Engineering Fees Rebilled to Developer - Restricted	25,000	25,000	25,000	59
60	375,000	425,000	425,000	60	TOTAL SPECIAL PAYMENTS	525,000	525,000	525,000	60
61	954,598	1,226,508	1,233,660	61	TOTAL EXPENDITURES	1,432,302	1,432,302	1,432,302	61
62	142,386	209,483	387,281	62	UNAPPROPRIATED ENDING FUND BAL. (10.0% Target)	199,873	199,873	199,873	62
63	1,471,984	1,860,991	2,045,941	63	TOTAL EXPENDITURES, FUND BALANCE	2,157,175	2,157,175	2,157,175	63

**RESOURCES
WATER OPERATING FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019	This Year FY 2019-2020						
1				1	Beginning Fund Balance:				1
2	751,041	830,301	991,163	2	Available Cash on Hand (Cash Basis) or	1,077,406	1,077,406	1,077,406	2
3	8,640	8,640	8,640	3	Interest	20,000	20,000	20,000	3
4				4	OTHER RESOURCES				4
5	867,600	900,000	920,000	5	Sale of Water	960,000	960,000	960,000	5
6	3,000	3,000	3,000	6	Water Meters	3,000	3,000	3,000	6
7	4,000	4,000	4,000	7	Water Deposit (Tenants)	4,000	4,000	4,000	7
8	3,000	3,000	3,000	8	Miscellaneous	3,000	3,000	3,000	8
9	20,000	20,000	20,000	9	RVSS payment for collection services	20,000	20,000	20,000	9
10	15,000	15,000	15,000	10	Late Fees	15,000	15,000	15,000	10
11		1,000,000	1,000,000	11	SWDRLF Revenue	1,850,000	1,850,000	1,850,000	11
12	10,000	10,000	10,000	12	Transfer from Fire Dept for collection services	10,000	10,000	10,000	12
13	1,682,281	2,793,941	2,974,803	13	Total Resources, except taxes to be levied	3,962,406	3,962,406	3,962,406	13
14	1,682,281	2,793,941	2,974,803	14	Resources Subtotal	3,962,406	3,962,406	3,962,406	14
15	35,000	35,000	35,000	15	Pass Thru (incl Engineer)	50,000	50,000	50,000	15
16	1,717,281	2,828,941	3,009,803	16	TOTAL RESOURCES	4,012,406	4,012,406	4,012,406	16

Enterprise fund restricted entirely

**REQUIREMENTS SUMMARY
WATER OPERATING FUND
FY 2020-2021**

1	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			1
	Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019	This Year FY 2019-2020					
				PERSONAL SERVICES				
2	32,035	32,035	24,585	2 City Administrator / PW Director	25,151	25,151	25,151	2
3			38,860	3 Public Works Operations Manager	39,754	39,754	39,754	3
4	7,781	7,956	8,748	4 Building Maint. Supervisor	8,950	8,950	8,950	4
5	48,972	50,052	27,528	5 Division Supervisor	28,164	28,164	28,164	5
6	21,042			6 Utility III				6
7	13,856	14,162	15,577	7 Sexton--Parks/Recreation Coordinator	15,937	15,937	15,937	7
8	9,594	9,810	10,862	8 Utility II	11,440	11,440	11,440	8
9		14,100	15,978	9 Utility II	16,830	16,830	16,830	9
10		9,587	10,789	10 Utility II	11,034	11,034	11,034	10
11	9,500	9,500	9,500	11 Seasonal Help	9,500	9,500	9,500	11
12	2,805			12 Buildings Tech (PTE)				12
13	20,000	20,000	20,000	13 Overtime	20,000	20,000	20,000	13
14	44,652	45,636	41,232	14 Utility Clerk	43,440	43,440	43,440	14
15	34,572	36,396	41,232	15 Utility Clerk	43,440	43,440	43,440	15
16	13,125	13,125	14,750	16 Finance Director	15,089	15,089	15,089	16
17	1,250	1,250	1,375	17 Assistant City Administrator	1,407	1,407	1,407	17
18	11,158	10,625	11,688	18 Recorder	12,456	12,456	12,456	18
19	8,505	7,950	9,006	19 Administrative Assistant	8,946	8,946	8,946	19
20		4,850	4,850	20 Payroll Reserves (ETO Cash-Outs)	5,093	5,093	5,093	20
21	278,847	287,034	306,560	Salaries	316,631	316,631	316,631	21
22	75,285	83,190	83,645	22 Medical-Dental-Vision Allowance	86,533	86,533	86,533	22
23	959	988	988	23 Life Insurance	988	988	988	23
24	12,875	13,261	13,261	24 Worker's Comp	13,261	13,261	13,261	24
25	21,332	21,958	23,452	25 Social Security	24,222	24,222	24,222	25
26	6,971	7,176	7,664	26 Unemployment Insurance	7,916	7,916	7,916	26
27	68,234	75,978	85,408	27 Retirement	88,213	88,213	88,213	27
28	3,000	5,000	5,150	28 Vacations Payable	5,305	5,305	5,305	28
29	188,656	207,551	219,567	Benefits	226,438	226,438	226,438	29
30	467,503	494,585	526,127	TOTAL PERSONAL SERVICES	543,069	543,069	543,069	30
31				MATERIALS AND SERVICES				31
32	7,000	7,000	7,000	32 Vehicle Maintenance	10,000	10,000	10,000	32
33	15,000	15,000	15,000	33 Office Supplies & Miscellaneous	20,000	20,000	20,000	33
34	22,000	22,000	22,000	Maintenance & Supplies	30,000	30,000	30,000	34
35	7,500	9,000	9,000	35 PRVs	9,000	9,000	9,000	35
36	140,000	140,000	140,000	36 Water Maintenance ~ Reservoirs/Equipment	140,000	140,000	140,000	36
37	60,000	60,000	60,000	37 Power Pumps	60,000	60,000	60,000	37
38	5,000	5,000	5,000	38 Telemetry & Inspection	5,000	5,000	5,000	38
39	212,500	214,000	214,000	Small Equipment / Improvements	214,000	214,000	214,000	39
40	5,000	5,000	5,000	40 Telephone	6,000	6,000	6,000	40
41	5,000	5,000	5,000	Utilities / Communications	6,000	6,000	6,000	41
42	9,000	9,000	9,000	42 Training & Schools	15,000	15,000	15,000	42
43	9,000	9,000	9,000	Training	15,000	15,000	15,000	43
44	15,000	17,000	17,000	44 Insurance	17,000	17,000	17,000	44
45	15,000	17,000	17,000	Insurance	17,000	17,000	17,000	45
46	10,000	10,000	10,000	46 Engineer	10,000	10,000	10,000	46
47	4,114	24,114	24,114	47 Auditor (20%)	25,000	25,000	25,000	47
48	2,200	2,200	4,000	48 IT Planning & Maintenance	6,000	6,000	6,000	48

**REQUIREMENTS SUMMARY
WATER OPERATING FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019	This Year FY 2019-2020					
49	1,000	1,000	1,000	49 IT Communications & Solutions	1,000	1,000	1,000	49
50	7,000	7,000	7,000	50 RARE Student	7,000	7,000	7,000	50
51	2,000	2,000	2,000	51 Springbrook Annual License Fees	2,000	2,000	2,000	51
52	26,314	46,314	48,114	52 Services	51,000	51,000	51,000	52
53	176,212	177,974	179,754	53 Water Cost	210,000	210,000	210,000	53
54	176,212	177,974	179,754	54 Cost of Goods Sold	210,000	210,000	210,000	54
55	466,026	491,288	494,868	55 TOTAL MATERIALS & SERVICES	543,000	543,000	543,000	55
56				56 CAPITAL OUTLAY				56
57	5,000	5,000	5,000	57 Tools and Equipment	5,000	5,000	5,000	57
58	5,000	5,000	5,000	58 Vehicles / Equipment	5,000	5,000	5,000	58
59	1,500	1,500	1,500	59 Water Taps	1,500	1,500	1,500	59
60		1,000,000	1,000,000	60 SDWLRFR Expenditures	1,850,000	1,850,000	1,850,000	60
61	1,500	1,001,500	1,001,500	61 Improvement Projects	1,851,500	1,851,500	1,851,500	61
62	650,000	675,000	600,000	62 Reserves for Replacement & Depreciation (Repair/Rollover)	600,000	600,000	600,000	62
63	650,000	675,000	600,000	63 Reserves for Replacement	600,000	600,000	600,000	63
64	656,500	1,681,500	1,606,500	64 TOTAL CAPITAL OUTLAY	2,456,500	2,456,500	2,456,500	64
65				65 SPECIAL PAYMENTS				65
66	35,000	35,000	35,000	66 Pass Thru (including engineer)	50,000	50,000	50,000	66
67	35,000	35,000	35,000	67 TOTAL SPECIAL PAYMENTS	50,000	50,000	50,000	67
68	1,590,029	2,667,373	2,627,495	68 TOTAL EXPENDITURES	3,542,569	3,542,569	3,542,569	68
69	92,252	126,568	347,308	69 UNAPPROPRIATED ENDING FUND BAL (10.0% Target)	419,837	419,837	419,837	69
70	25,000	25,000	25,000	70 Pass Thru				70
71	1,717,281	2,828,941	3,009,803	71 TOTAL	4,012,406	4,012,406	4,012,406	71

**RESOURCES
PARKS, RECREATION, AND VISITOR SERVICES FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1				1	RESOURCES				1
2				2	Beginning Fund Balance:				2
3	303,364	279,834	370,545	3	Cash on Hand (Cash Basis), or	384,182	384,182	384,182	3
4	2,880	2,880	2,880	4	Interest	7,000	7,000	7,000	4
5	100	100	100	5	Donations	100	100	100	5
6	400	400	400	6	Miscellaneous	400	400	400	6
7	70,000	70,000	70,000	7	Admission Tax Revenue - Restricted	70,000	10,000	10,000	7
8	60,000	60,000	60,000	8	Parks Fee Revenue (1500 @ \$2.16) Restricted	60,000	60,000	60,000	8
9	40,000	40,000	40,000	9	Cable TV Franchise	40,000	40,000	40,000	9
10	10,000	10,000	10,000	10	Telephone Franchise	10,000	10,000	10,000	10
11	100,000	130,000	130,000	11	Transient Room Tax * - Restricted	130,000	130,000	130,000	11
12	10,000	13,000	13,000	12	Transient Room Tax - Marketing Fund - Restricted	13,000	13,000	13,000	12
13	3,700	3,700	3,700	13	Parking District Fees - Restricted	5,000	5,000	5,000	13
14	1,000	1,000	1,000	14	Parks & Recreation Events - Restricted	1,000	1,000	1,000	14
15	3,000	3,000	3,000	15	Trolley Lease Revenue - Restricted	3,000	3,000	3,000	15
16	250			16	Firewood Sales				16
17	-	75,000	75,000	17	Transfer from General Fund	75,000	75,000	75,000	17
18	604,694	688,914	779,625	18	Resources Subtotal	798,682	738,682	738,682	18
19				19	Pass Through Projects	100,000	100,000	100,000	19
20	604,694	688,914	779,625	20	TOTAL RESOURCES	898,682	838,682	838,682	20

* 20% dedicated to Parks and Parking

**REQUIREMENTS SUMMARY
PARKS, RECREATION, AND VISITOR SERVICES FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021					
Actual		Adopted Budget	2nd Preceding FY 2017-2018		1st Preceding FY 2018-2019	This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Committee	Adopted by Gov Body
1									1	
						PERSONAL SERVICES				
2	5,215	5,215	5,737	2	City Administrator / PW Director	5,868	5,868	5,868	2	
3			4,640	3	Public Works Operations Manager	4,747	4,747	4,747	3	
4	13,856	14,162	15,577	4	Sexton-Parks/Recreation Coordinator	15,937	15,937	15,937	4	
5	19,452	19,890	21,870	5	Building Maint. Supervisor	22,374	22,374	22,374	5	
6	6,396	6,540	7,193	6	Utility II	7,356	7,356	7,356	6	
7	-	9,878	11,191	7	Utility II	11,787	11,787	11,787	7	
8	9,500	9,500	9,500	8	Seasonal Help	9,500	9,500	9,500	8	
9	2,890			9	Buildings Tech (PTE)				9	
10	2,000	5,000	5,000	10	Overtime	5,000	5,000	5,000	10	
11	13,125	13,125	14,750	11	Finance Director	15,089	15,089	15,089	11	
12	1,250	1,250	1,375	12	Assistant City Administrator	1,407	1,407	1,407	12	
13	8,926	8,500	9,350	13	Recorder	9,965	9,965	9,965	13	
14		1,550	1,550	14	Payroll Reserves (ETO Cash-Outs)	1,628	1,628	1,628	14	
15	82,610	94,610	107,733	15	Salaries	110,658	110,658	110,658	15	
16	19,797	25,514	27,730	16	Medical-Dental-Vision Allowance	28,688	28,688	28,688	16	
17	762	785	785	17	Life Insurance	785	785	785	17	
18	5,356	5,517	5,517	18	Worker's Comp (includes volunteers)	5,517	5,517	5,517	18	
19	6,320	7,238	8,242	19	Social Security	8,465	8,465	8,465	19	
20	2,065	2,365	2,693	20	Unemployment Insurance	2,766	2,766	2,766	20	
21	20,215	25,043	30,014	21	Retirement	30,829	30,829	30,829	21	
22	855	3,000	5,000	22	Vacations Payable	5,150	5,150	5,150	22	
23	55,370	69,462	79,981	23	Benefits	82,201	82,201	82,201	23	
24	137,980	164,072	187,714	24	TOTAL PERSONAL SERVICES	192,859	192,859	192,859	24	
25				25	MATERIALS AND SERVICES				25	
26	45,000	45,000	45,000	26	Parks Maintenance	50,000	50,000	50,000	26	
27	4,000	4,000	4,000	27	Equipment Maintenance	4,000	4,000	4,000	27	
28	30,000	30,000	30,000	28	Restroom Maintenance	35,000	35,000	35,000	28	
29	5,000	5,000	5,000	29	Parks Building Maintenance	5,000	5,000	5,000	29	
30			2,500	30	Dog Park Maintenance	2,500	2,500	2,500	30	
31	3,790	5,000	5,000	31	Janitorial Supplies	8,000	8,000	8,000	31	
32	87,790	89,000	91,500	32	Maintenance & Supplies	104,500	104,500	104,500	32	
33	7,000	7,000	7,000	33	Trees	7,000	7,000	7,000	33	
34		1,000		34	SK8 camera	-			34	
35	7,000	8,000	7,000	35	Small Equipment / Improvements	7,000	7,000	7,000	35	
36	75	75	75	36	Telephone	1,000	1,000	1,000	36	
37	2,500	2,500	2,500	37	Electricity	3,000	3,000	3,000	37	
38	3,475	3,475	3,475	38	Water	3,475	3,475	3,475	38	
39	6,050	6,050	6,050	39	Utilities / Communications	7,475	7,475	7,475	39	
40	4,250	5,000	5,000	40	Insurance	5,000	5,000	5,000	40	
41	4,250	5,000	5,000	41	Insurance	5,000	5,000	5,000	41	

**REQUIREMENTS SUMMARY
PARKS, RECREATION, AND VISITOR SERVICES FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
Actual		Adopted Budget	Proposed by Budget Officer		Recommended by Budget Committee	Adopted by Gov Body			
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019	This Year FY 2019-2020							
42	1,830	1,830	1,830	42	Gasoline & Trash Pickup	1,830	1,830	1,830	42
43	2,500	2,500	2,500	43	Engineer	2,500	2,500	2,500	43
44	3,086	3,086	3,086	44	Auditor (15%)	3,500	3,500	3,500	44
45	1,000	1,000	1,000	45	IT Communications & Solutions	1,000	1,000	1,000	45
46	2,000	2,000	2,000	46	Springbrook Annual License Fees	2,000	2,000	2,000	46
47	10,416	10,416	10,416	47	Services	10,830	10,830	10,830	47
48	50,000	65,000	65,000	48	Visitors Information Center Operation (from Transient Room Tax)	65,000	65,000	65,000	48
49	20,000	26,000	49,020	49	Grants to Applicants (from Transient Room Tax)	79,357	79,357	79,357	49
50	1,200	1,200	1,200	50	Highway Sign Maintenance (from Transient Room Tax)	1,200	1,200	1,200	50
51	21,573	30,798	28,861	51	Marketing Fund from Transient Lodging Tax fees (contractually rollover)	21,000	21,000	21,000	51
52	2,500	2,500	2,500	52	Chinese New Year	2,500	1,000	1,000	52
53	1,000	1,000	1,000	53	Victorian Christmas	1,000	1,000	1,000	53
54	11,500	12,500	12,500	54	Fire Protection (Woodlands 803 acres; Watershed 1800)	12,500	12,500	12,500	54
55	5,000	5,000	5,000	55	Parks & Grants Management	5,000	5,000	5,000	55
56	5,000	5,000	5,000	56	Trail Maintenance	5,000	5,000	5,000	56
57	8,500	8,500	8,500	57	Grant Match	8,500	8,500	8,500	57
58	126,273	157,498	178,581	58	Special Programs	201,057	199,557	199,557	58
59	241,779	275,964	298,547	59	TOTAL MATERIALS & SERVICES	335,862	334,362	334,362	59
60				60	CAPITAL OUTLAY				60
61	6,600	6,600	6,600	61	On Street Parking (Contractually Rollover)	6,600	6,600	6,600	61
62	5,000	5,000	5,000	62	Capital Improvements for Parks within City Limits	5,000	5,000	5,000	62
63	11,600	11,600	11,600	63	Improvement Projects	11,600	11,600	11,600	63
64	5,000	8,000	11,000	64	Reserves for Trolley Repair (Contractually Rollover)	14,000	14,000	14,000	64
65	125,000	125,000	125,000	65	Reserves for Replacement	125,000	125,000	125,000	65
66	130,000	133,000	136,000	66	Reserves for Replacement (\$0.5M Goal)	139,000	139,000	139,000	66
67	141,600	144,600	147,600	67	TOTAL CAPITAL OUTLAY	150,600	150,600	150,600	67
68				68	SPECIAL PAYMENTS				68
69				69	Pass Through Projects	100,000	100,000	100,000	69
70				70	TOTAL SPECIAL PAYMENTS	100,000	100,000	100,000	70
71	521,359	584,636	633,861	71	TOTAL EXPENDITURES	779,321	777,821	777,821	71
72	83,335	104,278	145,764	72	UNAPPROPRIATED ENDING FUND BALANCE (10.0% Target)	119,361	60,861	60,861	72
73	604,694	688,914	779,625	73	TOTAL	898,682	838,682	838,682	73

**SPECIAL FUND RESOURCES
SYSTEMS DEVELOPMENT FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1				1	RESOURCES			1	
2				2	Beginning Fund Balance:			2	
3	152,293	427,682	470,917	3	Cash On Hand: Water	591,306	591,306	582,288	3
4	267,798	258,860	243,224	4	Storm Drainage	357,895	357,895	323,375	4
5	229,473	213,841	259,296	5	Parks/Recreation	295,653	295,653	295,653	5
6	136,128	225,096	273,147	6	Transportation	311,213	311,213	257,494	6
7	785,692	1,125,478	1,246,584	7	Total Cash On Hand	1,556,067	1,556,067	1,458,810	7
8	2,188	2,188	2,188	8	Interest Earned: Water	5,700	5,700	5,700	8
9	1,325	1,325	1,325	9	Storm Drainage	3,450	3,450	3,450	9
10	1,095	1,095	1,095	10	Parks/Recreation	2,850	2,850	2,850	10
11	1,152	1,152	1,152	11	Transportation	3,000	3,000	3,000	11
12	53,000	53,000	53,000	12	Fees: Water (2600.66)	53,000	53,000	53,000	12
13	40,000	40,000	50,000	13	Storm Drainage (0.88 / sf)	60,000	60,000	60,000	13
14	60,000	60,000	70,000	14	Parks/Recreation (3804.00)	70,000	70,000	70,000	14
15	40,000	40,000	40,000	15	Transportation (2493.00)	50,000	50,000	50,000	15
16	984,452	1,324,238	1,465,344	16	TOTAL RESOURCES	1,804,067	1,804,067	1,706,810	16

Restricted by category in it's entirety by fund

**SPECIAL FUND REQUIREMENTS
SYSTEMS DEVELOPMENT FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Committee	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			1	MATERIALS AND SERVICES				1
2	1,000	1,000	1,000	2 Water	1,000	1,000	1,000	2
3	1,000	1,000	1,000	3 Storm Drain	1,000	1,000	1,000	3
4	10,000	10,000	10,000	4 Parks/Recreation	10,000	10,000	10,000	4
5	1,000	1,000	1,000	5 Transportation	1,000	1,000	1,000	5
6	13,000	13,000	13,000	6 TOTAL MATERIALS & SERVICES	13,000	13,000	13,000	6
7				7 CAPITAL OUTLAY				7
8	206,481	481,870	525,105	8 Water	649,006	649,006	639,988	8
9	308,123	299,185	293,549	9 Storm Drain	420,345	420,345	385,825	9
10	280,568	264,936	320,391	10 Parks/Recreation	358,503	358,503	358,503	10
11	176,280	265,248	313,299	11 Transportation	363,213	363,213	309,494	11
12	971,452	1,311,238	1,452,344	12 TOTAL CAPITAL OUTLAY	1,791,067	1,791,067	1,693,810	12
13				13 DEBT SERVICE				13
14				14	-	-	-	14
15	-	-	-	15 TOTAL DEBT SERVICE	-	-	-	15
16	984,452	1,324,238	1,465,344	16 TOTAL REQUIREMENTS	1,804,067	1,804,067	1,706,810	16
17			-	17 UNAPPROPRIATED ENDING FUND BALANCE	-	-	-	17
18	984,452	1,324,238	1,465,344	18 TOTAL	1,804,067	1,804,067	1,706,810	18

ALL UNEXPENDED SDC FUNDS ROLLOVER WITHIN THEIR SPECIFIC CATEGORY EACH YEAR

**BONDED DEBT
RESOURCES AND REQUIREMENTS
WATER BOND AND INTEREST FUND
FY 2020-2021**

Bond Debt Payments are for:

- Revenue Bonds or
 General Obligation Bonds

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
1				RESOURCES				1
2				Beginning Fund Balance:				2
3	126,860	129,383	133,160	Cash on Hand (Cash Basis), or	141,034	141,034	141,034	3
4	1,920	1,920	1,920	Interest (LGIP)	4,000	4,000	4,000	4
5	128,780	131,303	135,080	Total Resources, Except Taxes to be Levied	145,034	145,034	145,034	5
6	237,000	243,745	253,495	Taxes Necessary to Balance	260,895	260,895	260,895	6
7	365,780	375,048	388,575	TOTAL RESOURCES	405,929	405,929	405,929	7
				REQUIREMENTS				
				Bond Principal Payments				
8				Issue Date	Budgeted Payment Date			8
9	165,000	175,000	190,000	2012 issue	205,000	205,000	205,000	9
10	450	495	495	Water Bond Paying Agent	495	495	495	10
11	165,450	175,495	190,495	Total Principal	205,495	205,495	205,495	11
				Bond Interest Payments				
12				Issue Date	Budgeted Payment Date			12
13	71,550	68,250	63,000	2012 issue	55,400	55,400	55,400	13
14	71,550	68,250	63,000	Total Interest	55,400	55,400	55,400	14
15	128,780	131,303	135,080	Total Unappropriated Ending Fund Balance	145,034	145,034	145,034	15
16	365,780	375,048	388,575	TOTAL REQUIREMENTS	405,929	405,929	405,929	16

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
HISTORIC PRESERVATION FUND
FY 2020-2021**

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019	This Year FY 2019-2020						
1			1	RESOURCES			1	
2			2	Beginning Fund Balance:			2	
3	433,894	410,111	455,607	3	534,951	534,951	534,951	3
4	4,000	4,000	4,000	4	14,000	14,000	14,000	4
5	1,000	1,000	1,000	5	1,000	1,000	1,000	5
6		50,000	50,000	6	50,000	50,000	50,000	6
7	438,894	465,111	510,607	7	599,951	599,951	599,951	7
8				8	REQUIREMENTS			8
9	275,000	275,000	275,000	9	275,000	275,000	275,000	9
10	5,000	5,000	5,000	10	5,000	5,000	5,000	10
11	50,000	50,000	50,000	11	50,000	50,000	50,000	11
12	330,000	330,000	330,000	12	330,000	330,000	330,000	12
13	108,894	135,111	180,607	13	269,951	269,951	269,951	13
14	438,894	465,111	510,607	14	599,951	599,951	599,951	14

ALL UNEXPENDED FUNDS ROLLOVER THE NEXT YEAR

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
CAPITAL PROJECT FUND
FY 2020-2021**

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			1	RESOURCES				1
2			2	Beginning Fund Balance:				2
3	550,000	567,000	497,914	3 Cash on Hand (Cash Basis), or	1,300,000	1,300,000	1,450,000	3
4	4,800	4,800	4,800	4 Interest	14,000	14,000	14,000	4
5	-	-	-	5 Revenue from sale of properties	-	-	-	5
6				6 SRGP Revenue			1,346,620	6
7			1,500,000	7 Transfer from Urban Renewal for Historic City Owned Fac				7
8	100,000	100,000	100,000	8 Fundraising	100,000	100,000	100,000	8
9	654,800	671,800	2,102,714	9 TOTAL RESOURCES	1,414,000	1,414,000	2,910,620	9
10				10 REQUIREMENTS				10
11				11 MATERIALS & SERVICES				11
12	5,000	10,000	10,000	12 Building Maintenance - City Owned Historic Buildings	10,000	10,000	10,000	12
13	100,000	100,000	100,000	13 Fundraising	100,000	100,000	100,000	13
14	8,000	3,000	3,000	14 Reservoir / Spillway Work	0	0	0	14
15	136,800	136,800	300,000	15 Urban Renewal Projects	400,000	400,000	500,000	15
16	249,800	249,800	413,000	16 TOTAL MATERIALS & SERVICES	510,000	510,000	610,000	16
17				17 CAPITAL OUTLAY				17
18	5,000	3,000	3,000	18 Reservoir / Spillway Work	3,000	3,000	3,000	18
19				19 SRGP Expenditures			1,346,620	19
20	400,000	400,000	1,650,000	20 Capital Fund Projects	900,000	900,000	950,000	20
21				21				21
22	405,000	403,000	1,653,000	22 TOTAL CAPITAL OUTLAY	903,000	903,000	2,299,620	22
23				23				23
24	654,800	652,800	2,066,000	24 TOTAL REQUIREMENTS	1,413,000	1,413,000	2,909,620	24
25	-	19,000	36,714	25 UNAPPROPRIATED ENDING FUND BALANCE	1,000	1,000	1,000	25
26	654,800	671,800	2,102,714	26 TOTAL	1,414,000	1,414,000	2,910,620	26

Jacksonville City Council Agenda Item Summary



Adoption of the FY 2020-2021 City of Jacksonville Budget

Date: May 27, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 2, 2020
Agenda Item: 5a1

Synopsis:

The Budget Committee met on May 07, 2020. The budget recommendations, with a unanimous vote, are forwarded to council for final adoption.

A Budget Hearing was held at the City Council Meeting on June 2, 2020.

A Revised Notice of Budget Hearing was published for a second Budget Hearing on June 16, 2020 with changes to the SDC Fund (related to the completion of the Bybee Drive project) and the Capital Projects Fund (related to the Seismic Rehabilitation Grant the City has been awarded for the Fire Hall).

Fiscal Impact:

Per FY 2020-2021 Budget

Recommendations:

Staff recommends adoption of the FY 2020-2021 budget.

Exhibits:

N/A

Jacksonville City Council Agenda Item Summary



RESOLUTION NO. R2020-007 – A Resolution Adopting the Budget for the City of Jacksonville for the Fiscal Year Commencing July 1, 2020, Making Appropriations, Imposing the Tax and Categorizing the Tax

Date: June 11, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 16, 2020
Agenda Item: 5b

Synopsis:

Resolution No. R2020-007 comes before Council as the formal adoption of the FY 2020-2021 Budget.

Fiscal Impact:

Per FY 2020-2021 Budget.

Recommendations:

Approval of Resolution No. R2020-007

Exhibits:

Exhibit A: Resolution No. R2020-007

RESOLUTION NO. R2020-007

A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF JACKSONVILLE FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, MAKING APPROPRIATIONS, IMPOSING THE TAX AND CATEGORIZING THE TAX.

ADOPTING THE BUDGET

BE IT RESOLVED that the City Council of the City of Jacksonville hereby adopts the budget for fiscal year 2020-2021 in the amount of \$17,532,222 now on file at the Jacksonville City Offices.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2020, and for the purposes shown in the attached Exhibit "A", are hereby appropriated and by this reference incorporated herein.

IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed by the City Council of the City of Jacksonville for tax year 2020-2021 upon the assessed value of all taxable property within the district:

At the rate of \$1.8417 per \$1,000 of assessed value for permanent tax rate.
In the amount of \$260,895 for general obligation bonds.

CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

General Government Limitation

Permanent Rate Tax \$1.8417 / \$1,000

Excluded from Limitations

General Obligation Bond: \$260,895

Passed by the Council and signed by me in open session in authentication of its passage this 16th day of June, 2020.

Paul Becker, Mayor

ATTEST:

Angela Watson, City Recorder

City Council
June 16, 2020
Agenda Item 5b
Exhibit A

RESOLUTION NO. R2020-007

EXHIBIT "A" TO RESOLUTION NO. R2020-007
2020 / 2021
APPROPRIATIONS SUMMARY BY FUND

<u>Fund: General</u>	FY 2020-2021
Personal Services	\$ 432,026
Materials & Services	\$ 407,520
Capital Outlay	\$ 160,000
Special Payments	\$ 275,000
Interfund Transfers	\$ 535,000
Contingency	\$ 25,000
 Total General Fund Appropriations	 \$ 1,834,546
Unappropriated Ending Fund Balance	\$ 467,710
<u>Fund: Fire Protection Fund</u>	
Personal Services	\$ 650,061
Materials & Services	\$ 179,245
Capital Outlay	\$ 220,000
Special Payments	\$ 100,000
Interfund Transfers	\$ 10,000
 Total Police Protection Fund Appropriations	 \$ 1,159,306
Unappropriated Ending Fund Balance	\$ 179,741
<u>Fund: Police Protection Fund</u>	
Personal Services	\$ 566,884
Materials & Services	\$ 159,344
Capital Outlay	\$ 35,000
 Total Fire Protection Fund Appropriations	 \$ 761,228
Unappropriated Ending Fund Balance	\$ 52,004
<u>Fund: Cemetery Trust</u>	
Personal Services	\$ 35,020
Materials & Services	\$ 24,450
Capital Outlay	\$ 35,000
 Total Cemetery Trust Fund Appropriations	 \$ 94,470
Unappropriated Ending Fund Balance	\$ 351,644
<u>Fund: Streets and Storm Drains</u>	
Personal Services	\$ 344,732
Materials & Services	\$ 262,570
Capital Outlay	\$ 825,000
Special Payments	\$ 525,000
 Total Streets and Storm Drain Fund Appropriations	 \$ 1,957,302
Unappropriated Ending Fund Balance	\$ 199,873

EXHIBIT "A" TO RESOLUTION NO. R2020-007
2020 / 2021
APPROPRIATIONS SUMMARY BY FUND

Fund: Water Operating

Personal Services	\$	543,069
Materials & Services	\$	543,000
Capital Outlay	\$	2,456,500
Special Payments	\$	50,000
Total Water Operating Fund Appropriations	\$	3,592,569
Unappropriated Ending Fund Balance	\$	419,837

Fund: Parks, Recreation and Visitor Services

Personal Services	\$	192,859
Materials & Services	\$	334,362
Capital Outlay	\$	150,600
Special Payments	\$	100,000
Total PR & VS Fund Appropriations	\$	777,821
Unappropriated Ending Fund Balance	\$	60,861

Fund: Historic Preservation

Materials & Services	\$	330,000
Total Historic Preservation Fund Appropriations	\$	330,000
Unappropriated Ending Fund Balance	\$	269,951

Fund: Systems Development

Materials & Services	\$	13,000
Capital Outlay	\$	1,693,810
Total Systems Development Fund Appropriations	\$	1,706,810
Unappropriated Ending Fund Balance	\$	-

Fund: Water Bond & Interest

Principal	\$	205,495
Interest	\$	55,400
Total Water Bond Fund Appropriations	\$	260,895
Unappropriated Ending Fund Balance	\$	145,034

Fund: Capital Project Fund

Materials & Services	\$	610,000
Capital Outlay	\$	2,299,620
Total Project Fund Appropriations	\$	2,909,620
Unappropriated Ending Fund Balance	\$	1,000

Jacksonville City Council Agenda Item Summary



RESOLUTION NO. R2020-008 – A Resolution Certifying that the City of Jacksonville Provides Four or More Municipal Services to be Eligible to Receive State Shared Revenue

Date: June 11, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 16, 2020
Agenda Item: 5c

Synopsis:

Resolution No. R2020-008 comes before Council certifying that the City of Jacksonville provides four or more municipal services for State Revenue Sharing.

Fiscal Impact:

Per FY 2020-2021 Budget

Recommendations:

Approval of Resolution No. R2020-008

Exhibits:

Exhibit A: Resolution No. R2020-008

RESOLUTION NO. R2020-008

A RESOLUTION CERTIFYING THAT THE CITY OF JACKSONVILLE PROVIDES FOUR OR MORE MUNICIPAL SERVICES TO BE ELIGIBLE TO RECEIVE STATE SHARED REVENUE.

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent Federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police Protection
- (2) Fire Protection
- (3) Street Construction, Maintenance, and Lighting
- (4) Sanitary Sewers
- (5) Storm Sewers
- (6) Planning, Zoning, and Subdivision Control
- (7) One or More Utility Services

and

WHEREAS, City Officials recognize the desirability of assisting the State Officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 211.760.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Jacksonville, Oregon, hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- (1) Police Protection
- (2) Fire Protection
- (3) Street Construction, Maintenance, and Lighting
- (4) Storm Sewers
- (5) Planning, Zoning, and Subdivision Control
- (6) Water Service

Signed by me in open session in authentication of its passage this 16th day of June 2020.

Paul Becker, Mayor

ATTEST:

Angela Watson, City Recorder

City Council
June 16, 2020
Agenda Item 5c
Exhibit A

Resolution No. R2020-008

Jacksonville City Council Agenda Item Summary



RESOLUTION NO. R2020-009 – A Resolution Declaring the City’s Election to Receive State Revenues

Date: June 11, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 16, 2020
Agenda Item: 5d

Synopsis:

Resolution No. R2020-009 comes before Council for adoption to receive State Revenue Sharing for FY 2020-2021.

Fiscal Impact:

Per FY 2020-2021 Budget

Recommendations:

Approval of Resolution No. R2020-009

Exhibits:

Exhibit A: Resolution No. R2020-009

RESOLUTION NO. R2020-009

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES.

THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, OREGON,
RESOLVES AS FOLLOWS:

Section 1. Pursuant to ORS 221.770, the City hereby elects to receive state revenues for fiscal year 2020-2021.

Passed by the City Council this 16th day of June, 2020.

Approved by the Mayor this 16th day of June, 2020.

Paul Becker, Mayor

ATTEST:

Angela Watson, City Recorder

I certify that a public hearing before the Budget Committee was held on May 7, 2020, and a public hearing before the City Council was held on June 2, 2020 and June 16, 2020, giving citizens an opportunity to comment on use of State Revenue Sharing.

Angela Watson, City Recorder

City Council
June 16, 2020
Agenda Item 5d
Exhibit A

Jacksonville City Council Agenda Item Summary



Resolution No. R2020-010 – A Resolution of the City of Jacksonville Ratifying the Mayor’s Administrative Order Dated June 11, 2020 Extending a Local State of Emergency in the City of Jacksonville as a Result of COVID-19

Date: June 11, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 16, 2020
Agenda Item: 5e

Synopsis:

On June 2, 2020, the City Council ratified the Mayor’s Administrative Order of May 28, 2020, extending the local state of emergency to June 10, 2020.

The Mayor signed an Administrative Order on June 11, 2020 to extend the local state of emergency to June 24, 2020.

Resolution No. R2020-010 comes to Council to ratify the Administrative Order of June 11, 2020.

Fiscal Impact:

NA

Recommendations:

Approval of Resolution No. R2020-010

Exhibits:

Exhibit A: Resolution No. R2020-010

RESOLUTION NO. R2020-010

A RESOLUTION OF THE CITY OF JACKSONVILLE RATIFYING THE MAYOR'S ADMINISTRATIVE ORDER DATED JUNE 11, 2020 EXTENDING A LOCAL STATE OF EMERGENCY IN THE CITY OF JACKSONVILLE AS A RESULT OF COVID-19 PANDEMIC

RECITALS:

- A. Declarations of Emergency may be declared by the Mayor pursuant to Jacksonville Emergency Operations Plan Section II(a) and Ordinance No. 538, Section 2, subject to ratification by the City Council. Such Declaration was approved by the Mayor, pursuant to EOP and Ordinance No. 538.
- B. On March 17, 2020, the Mayor of the City of Jacksonville declared a local state of emergency due to the COVID-19 Pandemic to be in effect through April 30, 2020.
- C. On April 7, 2020, the City Council for the City of Jacksonville ratified said Administrative Order by Resolution No. **R2020-002** and affirmed the Mayor's authority to extend the local state of emergency in two-week increments.
- D. On April 30, 2020, the Mayor of the City of Jacksonville declared an extension of the local state of emergency due to the COVID-19 Pandemic to May 13, 2020.
- E. On May 5, 2020, the City Council for the City of Jacksonville ratified said Administrative Order by Resolution No. R2020-003 extending the local state of emergency to May 13, 2020.
- F. On May 14, 2020, the Mayor of the City of Jacksonville declared an extension of the local state of emergency due to the COVID-19 Pandemic to May 27, 2020.
- G. On May 19, 2020, the City Council for the City of Jacksonville ratified said Administrative Order by Resolution No. R2020-005 extending the local state of emergency to May 27, 2020.
- H. On May 28, 2020, the Mayor of the City of Jacksonville declared an extension of the local state of emergency due to the COVID-19 Pandemic to June 10, 2020.

- I. On June 2, 2020, the City Council for the City of Jacksonville ratified said Administrative Order by Resolution No. R2020-006 extending the local state of emergency due to the COVID-19 Pandemic to June 10, 2020.
- J. The City Council of the City of Jacksonville is in full agreement with the Administrative Order Extending the local state of emergency through June 24, 2020, and all the contents thereof.

NOW THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE CITY COUNCIL AS FOLLOWS:

Section 1. The Mayor's Administrative Order dated June 11, 2020 Extending the Local State of Emergency in the City of Jacksonville as a Result of COVID-19 Pandemic to June 24, 2020, attached hereto as Exhibit "A", is hereby ratified.

APPROVED by the Jacksonville City Council at the meeting this 16th day of June, 2020.

City of Jacksonville, Oregon

By: _____
Paul Becker, Mayor

Attest:

By: _____
Angela Watson, City Recorder

Exhibit A: Administrative Order by the Mayor of the City of Jacksonville dated June 11, 2020

Exhibit "A" to Resolution No. R2020-010

ADMINISTRATIVE ORDER

June 11, 2020

By the Mayor of the City of Jacksonville

Extending Declaration of a Local State of Emergency due to COVID-19

The Mayor of the City of Jacksonville finds that:

- a. On March 8, 2020 Governor Kate Brown declared a State of Emergency due to the COVID-19 (Executive Order No. 20-03). Governor Brown also issued guidelines regarding group gatherings and social distancing to alleviate possible impacts of COVID-19 (Executive Order No. 20-5). On March 13, 2020 President Donald Trump declared a National Emergency concerning COVID-19. On March 23 Governor Kate Brown ordered Oregonians to "Stay Home, Save Lives" (Executive Order No. 20-12) directing individuals to stay home to the greatest extent possible, ordering closure of certain businesses, and requiring social distancing measures for other public and private facilities.
- b. COVID-19 requires significant amount of resources at the local level to keep the public and community informed and as safe as possible.
- c. The unknown duration of the COVID-19 may have a **significant** financial impact on the community.
- d. The primary focus at the City is to keep the community safe while maintaining the health of our workforce so the City can continue to provide crucial city services, and to alleviate impacts to residents and business owners within the City of Jacksonville.
- e. Pursuant to ORS 401.309(1), the governing body of a city may declare, by ordinance or resolution, that a state of emergency exists within the city.
- f. On March 17, 2020, the Mayor issued an Administrative Order Declaring a State of Emergency in the City of Jacksonville to be in effect until April 30, 2020, with authority to extend in two-week increments.
- g. On April 7, 2020, the City Council for the City of Jacksonville ratified said Administrative Order by Resolution No. **R2020-002** and affirmed the Mayor's authority to extend the local state of emergency in two-week increments.

- h. On April 30, 2020, the Mayor issued an Administrative Order extending a State of Emergency in the City of Jacksonville to be in effect to May 13, 2020.
- i. On May 1, 2020, the Governor adopted Executive Order 20-24 extending the State of Emergency to July 6, 2020 due to the continuing threat of COVID-19.
- j. On May 14, 2020, the Governor announced approval of Jackson County's application to enter in to Reopening Oregon: Phase I.
- k. On May 14, 2020, the Mayor issued an Administrative Order extending a State of Emergency in the City of Jacksonville to be in effect to May 27, 2020.
- l. On May 28, 2020, the Mayor issued an Administrative Order extending a State of Emergency in the City of Jacksonville to be in effect to June 10, 2020.
- m. To ensure the City remains prepared for COVID-19 and that local authorities have the resources needed to respond to COVID-19, an additional two-week extension of the declaration of local emergency is necessary.

Now, therefore, based on the above findings, the Mayor of the City of Jacksonville declares that:

1. This Declaration of Local Emergency in effect through June 10, 2020, 2020 shall be extended to June 24, 2020.

Dated June 11, 2020



Mayor, City of Jacksonville, Oregon

Ratified by City Council action on June 16, 2020

Recorder, City of Jacksonville, Oregon



**CITY OF JACKSONVILLE
URBAN RENEWAL AGENCY AGENDA**

**JACKSONVILLE URBAN RENEWAL AGENCY
Urban Renewal Agency Meeting**

June 16, 2020

Time: Directly After City Council Meeting

Written statements may be sent in advance of the meeting to City Recorder Angela Watson, recorder@jacksonvilleor.us up until 4:00 pm on Monday, June 1st. These statements will be included in the official meeting record, but not read during the meeting.

- 1) **CALL TO ORDER**
- 2) **MINUTES** June 2, 2020
- 3) **ACTION / DISCUSSION ITEMS**
 - a. **RESOLUTION NO. UR2020-001 – A Resolution Adopting the Urban Renewal Budget for the Jacksonville Urban Renewal Agency for the Fiscal Year Commencing July 1, 2020, Making Appropriations, and Declaring Tax Increment**
- 4) **ADJOURN**

Please let the City offices know if you will need any special accommodations to attend or participate in the meeting by calling (541) 899-1231. Informational documents for items on this agenda are available for review on the City website www.jacksonvilleor.us. A recording of the meeting will be available on the website within one week of the meeting.

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

June 2, 2020 at Old City Hall, 205 W Main St, Jacksonville

1) **CALL TO ORDER 6:33 pm**

City Recorder Watson takes roll call of Council Present

Present: Councilors Casaleggio, Bowen, Garcia, Gregg, Lewis, McClain and Mayor Becker.

Absent:

Staff Present: Administrator Alvis, Finance Director Bray and City Recorder Watson

2) **MINUTES (minutes from January 7, 2020 meeting)**

Move to: Approve the minutes

Motion by: Councilor Bowen

Seconded by: Councilor Lewis

Votes:

Ayes: Unanimous

Motion Carries

3) **ACTION/DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

PUBLIC HEARING OPENED: 6:35 PM

a. **A PUBLIC HEARING of the JACKSONVILLE URBAN RENEWAL AGENCY to discuss the budget for the fiscal year beginning July 1, 2020, as recommended by the Jacksonville UR Budget Committee**

Public Comment: None.

Council Discussion: None.

PUBLIC HEARING CLOSED: 6:36 PM

1. Adoption of the FY 2020-2021 Urban Renewal Budget

Public Comment: None.

Council Discussion: Administrator Alvis speaks to Urban Renewal Budget.

Move to: Adopt the fiscal year 2020-2021 Urban Renewal Budget

Motion by: Councilor Bowen

Seconded by: Councilor Lewis

Roll Call Vote:

Ayes: 7 Councilors Bowen, Lewis, Gregg, Garcia, McClain, Casaleggio and Mayor Becker

Nays:

Motion Carries

3) **ADJOURN 6:37 pm**

Councilor Lewis, Agency President

Angela Watson, City Recorder

Date approved: _____

Transcribed by: Angela Watson

Jacksonville Urban Renewal Agency Agenda Item Summary



RESOLUTION UR2020-001 A Resolution Adopting the Urban Renewal Budget for the Jacksonville Urban Renewal District for the Fiscal Year Commencing July 1, 2020, Making Appropriations, and Declaring Tax Increment

Date: June 11, 2020
From: Stacey Bray, Finance Director

Urban Renewal Agency Meeting: June 16, 2020
Agenda Item: 3a

Synopsis:

Resolution No. UR2020-001 comes before Council as the formal adoption of the FY 2020-2021 Urban Renewal Budget, which was adopted on June 2, 2020.

Fiscal Impact:

Per FY 2020-2021 Urban Renewal Budget adopted June 2, 2020.

Recommendations:

Approval of Resolution No. UR2020-001

Exhibits:

Exhibit A – Resolution No. UR2020-001

RESOLUTION NO. UR2020-001

A RESOLUTION ADOPTING THE URBAN RENEWAL BUDGET FOR THE JACKSONVILLE URBAN RENEWAL DISTRICT FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, MAKING APPROPRIATIONS, AND DECLARING TAX INCREMENT.

ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Jacksonville Urban Renewal Agency hereby adopts the budget for fiscal year 2020-2021 in the total of \$1,078,000 now on file at the Jacksonville City Offices.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2020, and for the purposes shown below, are hereby appropriated:

Fund: Urban Renewal

Materials & Services	\$ 32,554
Debt Service	\$ 359,800

Total Urban Renewal Fund Appropriations	\$ 392,354
Unappropriated Ending Fund Balance	\$ 685,646

DECLARATION OF TAX INCREMENT

BE IT RESOLVED that the Board of Directors of the Jacksonville Urban Renewal Agency hereby resolves to certify to the county assessor a request for the Jacksonville Preservation and Enhancement Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX of the Oregon Constitution and ORS Chapter 457.

Passed by the Urban Renewal Agency and signed by me in open session in authentication of its passage this 16th day of June 2020.

Councilor Lewis, Agency President

ATTEST:

Angela Watson, City Recorder

Urban Renewal Agency
June 16, 2020
Agenda Item 3a
Exhibit A