



**CITY OF JACKSONVILLE
CITY COUNCIL AGENDA**

**CITY COUNCIL
City Council Meeting**

**June 2, 2020
6:00 pm**

**YOU MAY ALSO ATTEND THE MEETING VIRTUALLY VIA CONFERENCE CALL
*Dial into the Meeting – (844) 890-7777 Access Code: 247-063-431****

For those wishing to provide comment during the meeting, there are five opportunities on the agenda:
Public Comment; and
Action Item 5(b) Scope of Work – Ad Hoc Committee on Accessibility
Action Item 5(d) Second Reading and Adoption of Ordinance No. O2020-001
Action Item 5(f) A Public Hearing to Discuss the Budget for FY 2020-2021

Written statements may be sent in advance of the meeting to City Recorder Angela Watson, recorder@jacksonvilleor.us up until 4:00 pm on Monday, June 1st. These statements will be included in the official meeting record, but not read during the meeting.

- 1) **CALL TO ORDER**
- 2) **a. MINUTES**
May 19, 2020
b. BILLS LIST
June 2, 2020
- 3) **PUBLIC COMMENT (items not on the agenda) limited to 3 minutes per speaker, refer to “Speaking Time Limit” guidelines below:** *Opportunity for Public Comment will be given at this time. There will be a prompt that a Q & A Session has begun. Press *6 to be placed in the queue and you will be called upon.*
- 4) **STAFF / DEPARTMENT REPORTS STAFF / DEPARTMENT REPORTS**
- 5) **ACTION / DISCUSSION ITEMS**
*The public will be allowed to speak, one time, to certain items during the action/discussion items. The public will be given the opportunity to speak on Agenda Item Letter B, Agenda Item Letter D and Agenda Item Letter F by using the same method as stated above under Public Comment. **Speaking Time Limit: To allow equal time for speakers, each speaker has 3 minutes; a reminder will sound and speaker has another 1 minute to complete presentation. At that time, the chair will sound gavel, ending presentation and thank the speaker. This rule also applies to reading written communications. There will be no ceding of time among speakers.***
 - a. **Library District Ground Lease Agreement**
 - b. **Scope of Work – Ad Hoc Committee on Accessibility**
 - c. **Resolution No. R2020-006 – A Resolution of the City of Jacksonville Ratifying the Mayor’s Administrative Order Dated May 28, 2020 Extending a Local State of Emergency in the City of Jacksonville**
 - d. **Second Reading and Adoption of Ordinance No. O2020-001 – An Ordinance Amending in Part Jacksonville Municipal Code Section 1.08.010 (A) Regarding General Penalty**
 - e. **Set Final Bill Pay Meeting for end of June**
 - f. **A PUBLIC HEARING to Discuss the Budget for the Fiscal Year Beginning July 1, 2020, as Recommended by the Jacksonville Budget Committee**

PUBLIC HEARING CLOSED

 1. **Discussion of the FY 2020-2021 City of Jacksonville Budget**
- 6) **COUNCIL COMMITTEE REPORTS AND DISCUSSION**
- 7) **ADJOURN TO URBAN RENEWAL MEETING**

Please let the City offices know if you will need any special accommodations to attend or participate in the meeting by calling (541) 899-1231. Informational documents for items on this agenda are available for review on the City website www.jacksonvilleor.us. A recording of the meeting will be available on the website within one week of the meeting.

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

May 19, 2020 OCH and via Teleconference due to COVID-19 Pandemic

- 1) **CALL TO ORDER (includes call to order and roll call of attendees) 6:00 pm**
City Recorder Watson takes roll call of attendees.
Present: Councilors Bowen, Casaleggio, Garcia (via conference call), Gregg (via conference call), Lewis, McClain and Mayor Becker
Absent:
Staff Present: Administrator Alvis, Finance Director and City Recorder Watson
- 2) **a. MINUTES (minutes from May 5, 2020 meeting)**
Move to: Approve the Minutes for May 5, 2020
Motion by: Councilor Bowen
Seconded by: Councilor Lewis

Roll Call Vote:
Ayes: 6 Councilors Bowen, Casaleggio, Gregg, Lewis, McClain and Mayor Becker
Nays: 0
Abstain: 1 Councilor Garcia
Motion Carries

b. BILLS LIST

May 19, 2020

Move to: Approval of the Bills List
Motion by: Councilor Casaleggio
Seconded by: Councilor McClain

Roll Call Vote:
Ayes: : 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker
Nays: 0
Motion Carries

Councilors ask specific questions regarding line items on the bills list. City Administrator and Finance Director answer.
- 3) **PUBLIC COMMENT (items not on the agenda) limited to 3 minutes per speaker.**
None.
- 4) **STAFF / DEPARTMENT REPORTS**
 - a. **Admin Department** – Jeff Alvis/Stacey Bray / Angela Watson
Finance Director Bray speaks to the Budget Hearing at the June 2, 2020 City Council meeting.
 - b. **Planning Department** -Ian Foster
 - c. **Police Department** - Chief Towe
 - d. **Fire Department** – Interim Fire Chief Painter
 - e. **Mayor** – Paul Becker
- 5) **ACTION / DISCUSSION ITEMS**
(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

a. Library District Ground Lease Agreement

Public Comment: None.

Council Discussion: Administrator Alvis speaks to the Library District Ground Lease Agreement and requests additional time and asks if the agenda item could be tabled until the next City Council meeting.

Move to: Approve tabling this item to June 2, 2020

Motion by: Councilor Casaleggio

Seconded by: Councilor Lewis

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries

b. Resolution No. R2020-004 – A Resolution of the City of Jacksonville Authorizing a Loan from the Safe Drinking Water Revolving Loan Fund by Entering into a Financing Contract with the Oregon Infrastructure Finance Authority

Public Comment: None.

Council Discussion: Mayor Becker reads the Resolution by title only.

Move to: Approve Resolution No. R2020-004 Safe Drinking Water Revolving Loan Fund finance contract.

Motion by: Councilor Bowen

Seconded by: Councilor Lewis

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries

c. Resolution NO. R2020-005 – A Resolution of the City of Jacksonville Ratifying the Mayor’s Administrative Order Dated May 14, 2020 Extending a Local State of Emergency in the City of Jacksonville as a Result of COVID-19 Pandemic

Public Comment: None.

Council Discussion: Mayor Becker reads the Resolution by title only.

Move to: Approve Resolution No. R2020-005 Resolution Ratifying the Mayors Administrative Order dated May 14, 2020.

Motion by: Councilor Bowen

Seconded by: Councilor McClain

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries

d. First Reading of Ordinance No. O2020-001 – An Ordinance Amending in Part Jacksonville Municipal Code Section 1.08.010 (A) Regarding General Penalty

Public Comment: None.

Council Discussion: Mayor Becker reads Ordinance O2020-001.

Move to: Approve the first reading of Ordinance No. O2020-001 and the second reading by title only.

Motion by: Councilor Lewis

Seconded by: Councilor Casaleggio

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker Nays: 0

Motion Carries

Councilors ask specific questions regarding language in the Ordinance. Administrator Alvis and Finance Director Bray answer. Administrator Alvis clarifies procedure for the second reading which will be read at the next City Council meeting.

e. Ordinance No. O2020-002 – An Ordinance Authorizing a Temporary Amendment to the Nomination Requirements for City Council and Mayoral Elections for the 2020 General Election and Declaring an Emergency

Public Comment: None.

Council Discussion: Mayor Becker reads Ordinance No. O2020-002. Councilors ask specific questions regarding the ordinance. Administrator Alvis and Finance Director Bray answer.

Move to: Approve first reading of Ordinance No. O2020-002 and second reading by title only.

Motion by: Councilor Lewis

Seconded by: Councilor Casaleggio

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries

Mayor Becker reads Ordinance No. O2020-002 by title only.

Move to: Approve the second reading O2020-002 and adoption by title only.

Motion by: Councilor Lewis

Seconded by: Councilor Casaleggio

Roll Call Vote:

Ayes: 7 Councilors Bowen, Casaleggio, Garcia, Gregg, Lewis, McClain and Mayor Becker

Nays: 0

Motion Carries

6) COUNCIL AND COMMITTEE REPORTS AND DISCUSSION

- a. Councilor Bowen: Planning Department is putting together packets for the CAC.
- b. Councilor McClain: The City and the Cemetery Committee will be cleaning the Cemetery to get ready for Memorial Day. Councilor Bowen asks about more mushroom hunters. Councilor McClain answers.
- c. Councilor Casaleggio: No Report.
- d. Councilor Gregg: No Report.
- e. Councilor Garcia: No Report.
- f. Councilor Lewis: Speaks to Zoom meeting taking place for the next RVSS meeting.
- g. Mayor Becker: No Report.

9) ADJOURN 6:30 PM

Paul Becker, Mayor

Angela Watson, City Recorder

Date approved: _____

Transcribed by: Angela Watson

CITY OF JACKSONVILLE
Bills Against the City - City Council
JUNE 2, 2020

GENERAL FUND - PLANNING DEPARTMENT		
Vendor Name	Description	Amount
Rogue Valley Council of Governments	contract planner April 2020	844.93
		844.93
FIRE PROTECTION FUND		
Vendor Name	Description	Amount
Cascade Fire Equipment	patches for F.D.	58.00
City of Medford	Fuel April 2020	361.57
Cascade Fire Equipment	supplies for SAFER grant	59.00
City of Medford	Fuel April 2020	164.61
		643.18
POLICE PROTECTION FUND		
Vendor Name	Description	Amount
City of Medford	Fuel April 2020	283.78
Praetorian Digital	annual training bulletins	780.00
Quill Corporation	supplies	75.28
Quill Corporation	supplies	27.65
		1,166.71
CEMETERY FUND		
Vendor Name	Description	Amount
Army Navy Store	flag for cemetery	69.95
Jacksonville Garden Club	flowers for Thomas Trust gravesites	50.00
		119.95
STREETS FUND		
Vendor Name	Description	Amount
United Rentals	black marking paint	19.47
		19.47
WATER FUND		
Vendor Name	Description	Amount
Control Systems NW LLC	telemetry controls repair	458.23
Control Systems NW LLC	telemetry project	1,765.96
KAS & Associates Inc.	engineer work on meter project - SDWRLF	105.00
Medford Tools	shop supplies	49.37
Willamette Graystone Inc.	concrete for water service repair - Pair-A-Dice	20.30
Willamette Graystone Inc.	concrete for water service repair - Pair-A-Dice	20.30
Willamette Graystone Inc.	concrete for water service repair - Pair-A-Dice	16.24
		2,435.40
PARKS FUND		
Vendor Name	Description	Amount
Medford Tools	drill bit gauges	22.78
Playcraft Systems	replacement slide for Doc Griffin	2,101.32
TRUGREEN	fertilizer for parks	652.98
Zoll's Lawn & Garden Equipment	shop supplies	26.80
Zoll's Lawn & Garden Equipment	weedeating supplies	58.00
		2,861.88
SDC FUND		
Vendor Name	Description	Amount
GSI Water Solutions Inc.	work for water conservation plan	476.00
Neatham Surveying Inc.	survey Bybee Dr.	5,830.00
		6,306.00

CAPITAL PROJECT FUND		
Vendor Name	Description	Amount
ZCS Inc.	engineering for fire hall	5,000.00
		5,000.00
		TOTAL: 19,397.52
APPROVED BY:	DATE:	

Jacksonville City Council Agenda Item Summary



Library District Ground Lease Agreement

Date: May 27, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 2, 2020
Agenda Item: 5a

Synopsis:

Staff met with representatives from the Library District regarding possible assignment of the County's ground lease for the library building or a new lease. The County has confirmed that it desires to assign all its leases to the district rather than terminate the leases and have the district negotiate new leases. The district hopes to have assignments with all the cities

The City Attorney worked with the City and the Library District and prepared the Ground Lease Agreement. Per the direction of the City Administrator, the City Attorney also negotiated removal of **5.1.1 – Indemnification for Work on Property Not Subject to this Lease.**

Items that have changed in the Ground Lease are shown in Amendment 3 of the Ground Lease regarding maintenance. At this time the City maintains all the grounds beyond 2 feet of the building. This will now become the responsibility of the Library District.

City Attorney, Sydney Dreyer will be available via teleconference to answer any questions.

Fiscal Impact:

NA

Recommendations:

Staff recommends approval of the Library District Ground Lease

Exhibits:

Exhibit A – Library District Ground Lease Agreement

**ASSIGNMENT OF GROUND LEASE DATED JUNE 28, 2002, ASSUMPTION,
CONSENT OF CITY OF JACKSONVILLE AND AMENDMENT NO. 3 TO GROUND
LEASE UPON ASSIGNMENT**

THIS ASSIGNMENT, ASSUMPTION, CONSENT, AND AMENDMENT (hereinafter the "Agreement"), is entered into by and between JACKSON COUNTY, a political subdivision of the State of Oregon, (hereinafter "COUNTY"), the JACKSON COUNTY LIBRARY DISTRICT, a library district organized pursuant to Chapters 198 and 357 of the Oregon Revised Statutes (the "DISTRICT"), and the CITY OF JACKSONVILLE, a political subdivision of the State of Oregon (hereinafter the "CITY") (collectively, the "Parties").

RECITALS

WHEREAS, the COUNTY and the CITY are the original parties to the Ground Lease dated June 28, 2002, amended by Amendment #1 effective as of October 28, 2002, and Amendment No. 2, effective as of June 16, 2015 (hereinafter the "Lease"), which permitted the use of a portion of the real property commonly known as 340 W. "C" Street, within the City of Jacksonville (hereinafter the "Premises") for the construction and operation of a county branch library;

WHEREAS, Amendment No. 2, effective as of June 16, 2015, to the Lease permitted the COUNTY to sublease the Premises to the DISTRICT;

WHEREAS, the COUNTY subleases the Premises to the DISTRICT, as authorized by Amendment No. 2 to the Lease, pursuant to the Intergovernmental Agreement Between Jackson County and Jackson County Library District for Lease and Sublease of Library Facilities and Property entered into on June 24, 2015 (hereinafter the "IGA");

WHEREAS the IGA terminates on June 30, 2020;

WHEREAS the COUNTY desires to assign all library property interests to the DISTRICT effective July 1, 2020;

WHEREAS the DISTRICT desires to assume all library property interests from the COUNTY;

WHEREAS the CITY desires for library operations to continue within the CITY and therefore desires to consent to the assignment and assumption of the Lease by the DISTRICT; and

WHEREAS the CITY and the DISTRICT desire to amend portions of the Lease in conjunction with the DISTRICT's assumption.

NOW THEREFORE, in consideration of mutual promises set forth in this Agreement, the Parties agree as follows:

//

//

City Council
June 2, 2020
Agenda Item 5a
Exhibit A

Section 1. Assignment, Assumption, and Consent.

1.1 Assignment. For valuable consideration, receipt of which is hereby acknowledged, the COUNTY hereby assigns to the DISTRICT all of its rights, title, and interest in, under, and to the Lease, effective as of July 1, 2020 (the “Effective Date”).

1.2 Assumption. In consideration for the assignment as set forth in Section 1.1, above, the DISTRICT hereby assumes and agrees to perform all existing obligations, covenants, and conditions of the COUNTY under the Lease, in strict accordance with the terms of the Lease including any obligations to make payment or to perform obligations that accrued but remain unpaid and/or underperformed as of the Effective Date, and to defend, indemnify, and hold the COUNTY harmless from any such obligations, covenants, and conditions.

1.3 Consent of City of Jacksonville. The CITY hereby consents to the foregoing assignment of the Lease by the COUNTY to the DISTRICT and releases the COUNTY from any and all claims, demands, liabilities, and obligations under the terms of the Lease, in consideration of the assumption of the Lease by the DISTRICT and the DISTRICT’s agreement to amend the Lease as set forth in Section 2, below.

Section 2. Amendment No. 3 to Ground Lease

In conjunction with the foregoing assignment of the Lease from the COUNTY to the DISTRICT, the DISTRICT and the CITY hereby agree to this AMENDMENT No. 3 to the GROUND LEASE dated JUNE 28, 2002.

This is the third amendment to the original ground lease.

This Amendment is intended to become effective upon Assignment of Lease to the DISTRICT, and therefore shall be effective from and after the Effective Date.

For consideration, the receipt and sufficiency of which are hereby acknowledged, the DISTRICT and the CITY agree as follows:

1. Amend the Lease to modify Section 5.1, as previously amended by Amendment #1, to read: The DISTRICT, at its sole expense, shall be responsible for the development, maintenance, repair, and operation of library building constructed on the Premises and all freestanding features on the Premises whose primary use is for the benefit of the library (e.g., freestanding lighting, book drop, etc.). The DISTRICT shall be responsible for the care and maintenance of all plantings, landscaping, and irrigation (including the care and maintenance of the irrigation system and payment of bills for irrigation water) on the leased Premises as well as on any portions of the Property contained within the boundary depicted on the attached **Exhibit A**. The CITY shall be responsible, at its sole expense, for the cost of maintaining all other portions of the Property, including but not limited to the existing intermodal transit building and the existing automobile “off ramp” from State Highway 238 which is at the west side of the Land.

2. Except as expressly modified by this Amendment, and all prior Amendments, if any, all terms and conditions of this Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Agreement with the intent that it be effective as of the Effective Date notwithstanding the actual date of signing or delivery of this Agreement.

JACKSON COUNTY

**JACKSON COUNTY LIBRARY
DISTRICT**

By: _____
Danny Jordan,
Jackson County Administrator

By: _____
Susan Kiefer, President

Dated: _____

Dated: _____

Approved as to Legal Sufficiency:

Approved as to Legal Sufficiency:

By:

By: Jacquelyn Bunick, District Counsel

CITY OF JACKSONVILLE

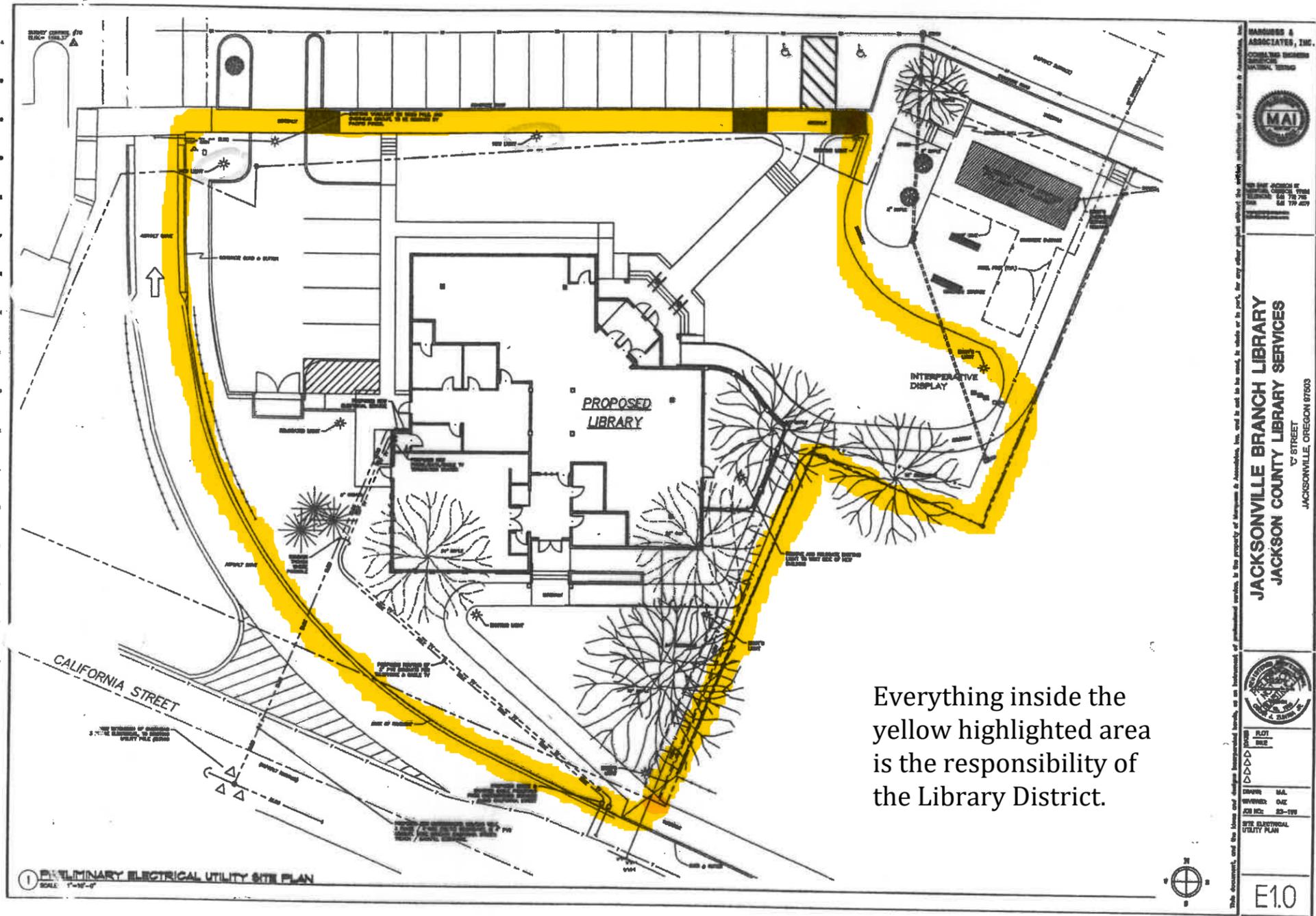
By: _____
Jeff Alvis, City Manager

Dated: _____

Approved as to Legal Sufficiency:

By: Sydnee Dreyer, City Counsel

Exhibit "A" to Library District Ground Lease Agreement



Everything inside the yellow highlighted area is the responsibility of the Library District.

Jacksonville City Council Agenda Item Summary



Scope of Work- Ad Hoc Committee on Accessibility

Date: May 27, 2020
From: Ian Foster, Planning Director

City Council Meeting: June 2, 2020
Agenda Item: 5b

Synopsis:

On August 20, 2019, the City Council directed staff to develop a scope of work for an Ad Hoc Committee on Accessibility. The Committee would serve as an advisory body to the Mayor and the City Council on accessibility issues. Consistent with Chapter 1 of the City's Comprehensive Plan, the Committee shall not have legislative or quasi-judicial authority.

Per Council's direction, Staff drafted a Scope of Work for Council review.

Next Steps:

If the Council approves the Scope of Work, then staff will publicly post applications for a minimum of three weeks. Per Chapter One of the Comprehensive Plan, the Mayor will appoint the Ad Hoc Committee members.

Fiscal Impact:

NA

Recommendations:

Adopt the Scope of Work and direct staff to develop and post applications for the Ad Hoc Committee.

Exhibits:

Exhibit A –Ad Hoc Accessibility Scope of Work



Scope of Work

Background

On August 20, 2019, based on public concerns about accessibility for persons with disabilities, the City Council directed Staff to develop a "Scope of Work" for an Ad Hoc Committee on Accessibility ("Committee"). The Committee would serve as an advisory body to the Mayor and the City Council on accessibility issues. Consistent with Chapter 1 of the City's Comprehensive Plan, the Committee shall not have legislative or quasi-judicial authority.

Scope of Work

The basic Scope of Work of the Committee will be to advise the Mayor and City Council on: perceived accessibility issues; researching best practices for public and private accessibility improvements; and suggesting ways of increasing community awareness on accessibility issues. Within its scope of work, the Committee shall provide for Council review:

- Resources for the public on accessibility issues and current ADA requirement;
- Handouts for the public available at the City Planning Department;
- Resources for owners and/or tenants of historic properties on ways to improve site accessibility;
- Information on available financial assistance through grants for improved accessibility; and
- Information and resources regarding Americans With Disabilities Act ("ADA") for the City website.

Establish Committee

Once Council approves this Scope of Work, Staff will post and recruit for Committee membership for at least three weeks. After the close of the application period, per Chapter One of the Comprehensive Plan, The Mayor appoints the members of the Committee.

Purpose and Work: The Committee is an advisory body that provides recommendations to the City Council. The Committee will work with the help, guidance and in conjunction with City Staff and City officials.

Members: Minimum 3, maximum 5, voting members, each a Jacksonville resident for at least one year.

Term: One Year

Liaison: One City Councilor, as a non-voting liaison to the Council.

Attendance: Members of the Ad Hoc are expected to attend each meeting of the Committee. The Chair of the Committee may request that the Mayor replace any member who accrues three consecutive absences, or more than fifty percent of the meetings within a six-month period.

Meeting Procedures: Meetings shall be conducted City rules of procedure. A quorum for the conduct of business shall be a simple majority of the voting members. The Committee shall

AD HOC COMMITTEE ON ACCESSIBILITY

Scope of Work

elect a Chair from its membership at its first meeting of the calendar year. The Committee shall keep minutes and/or shall record the proceedings of their meetings. Staff will facilitate the meetings and act as the recording secretary.

Compensation: None.

Reporting: The Committee will periodically report findings and present materials to the Mayor and City Council not less than annually.

Jacksonville City Council Agenda Item Summary



Resolution No. R2020-006 – A Resolution of the City of Jacksonville Ratifying the Mayor’s Administrative Order Dated May 28, 2020 Extending a Local State of Emergency in the City of Jacksonville as a Result of COVID-19

Date: May 28, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 2, 2020
Agenda Item: 5c

Synopsis:

On May 19, 2020, the City Council ratified the Mayor’s Administrative Order of May 14, 2020, extending the local state of emergency to May 27, 2020.

The Mayor signed an Administrative Order on May 18, 2020 to extend the local state of emergency to June 10, 2020.

Resolution No. R2020-006 comes to Council to ratify the Administrative Order of May 28, 2020.

Fiscal Impact:

NA

Recommendations:

Approval of Resolution No. R2020-006

Exhibits:

Exhibit A: Resolution No. R2020-006

RESOLUTION NO. R2020-006

A RESOLUTION OF THE CITY OF JACKSONVILLE RATIFYING THE MAYOR'S ADMINISTRATIVE ORDER DATED MAY 28, 2020 EXTENDING A LOCAL STATE OF EMERGENCY IN THE CITY OF JACKSONVILLE AS A RESULT OF COVID-19 PANDEMIC

RECITALS:

- A. Declarations of Emergency may be declared by the Mayor pursuant to Jacksonville Emergency Operations Plan Section II(a) and Ordinance No. 538, Section 2, subject to ratification by the City Council. Such Declaration was approved by the Mayor, pursuant to EOP and Ordinance No. 538.
- B. On March 17, 2020, the Mayor of the City of Jacksonville declared a local state of emergency due to the COVID-19 Pandemic to be in effect through April 30, 2020.
- C. On April 7, 2020, the City Council for the City of Jacksonville ratified said Administrative Order by Resolution No. **R2020-002** and affirmed the Mayor's authority to extend the local state of emergency in two-week increments.
- D. On April 30, 2020, the Mayor of the City of Jacksonville declared an extension of the local state of emergency due to the COVID-19 Pandemic to May 13, 2020.
- E. On May 5, 2020, the City Council for the City of Jacksonville ratified said Administrative Order by Resolution No. R2020-003 extending the local state of emergency to May 13, 2020.
- F. On May 14, 2020, the Mayor of the City of Jacksonville declared an extension of the local state of emergency due to the COVID-19 Pandemic to May 27, 2020.
- G. On May 19, 2020, The City Council for the City of Jacksonville ratified said Administrative Order by Resolution No. R2020-005 extending the local state of emergency to May 27, 2020.
- G. The City Council of the City of Jacksonville is in full agreement with the Administrative Order Extending the local state of emergency through June 10, 2020, and all the contents thereof.

City Council
June 2, 2020
Agenda Item 5c
Exhibit A

NOW THEREFORE, BE IT RESOLVED BY THE JACKSONVILLE CITY COUNCIL AS FOLLOWS:

Section 1. The Mayor’s Administrative Order dated May 28, 2020 Extending the Local State of Emergency in the City of Jacksonville as a Result of COVID-19 Pandemic to June 10, 2020, attached hereto as Exhibit “A”, is hereby ratified.

APPROVED by the Jacksonville City Council at the meeting this 2nd day of June, 2020.

City of Jacksonville, Oregon

By: _____
Paul Becker, Mayor

Attest:

By: _____
Angela Watson, City Recorder

Exhibit A: Administrative Order by the Mayor of the City of Jacksonville dated May 28, 2020

ADMINISTRATIVE ORDER

May 28, 2020

By the Mayor of the City of Jacksonville

Extending Declaration of a Local State of Emergency due to COVID-19

The Mayor of the City of Jacksonville finds that:

- a. On March 8, 2020 Governor Kate Brown declared a State of Emergency due to the COVID-19 (Executive Order No. 20-03). Governor Brown also issued guidelines regarding group gatherings and social distancing to alleviate possible impacts of COVID-19 (Executive Order No. 20-5). On March 13, 2020 President Donald Trump declared a National Emergency concerning COVID-19. On March 23 Governor Kate Brown ordered Oregonians to “Stay Home, Save Lives” (Executive Order No. 20-12) directing individuals to stay home to the greatest extent possible, ordering closure of certain businesses, and requiring social distancing measures for other public and private facilities.
- b. COVID-19 requires significant amount of resources at the local level to keep the public and community informed and as safe as possible.
- c. The unknown duration of the COVID-19 may have a **significant** financial impact on the community.
- d. The primary focus at the City is to keep the community safe while maintaining the health of our workforce so the City can continue to provide crucial city services, and to alleviate impacts to residents and business owners within the City of Jacksonville.
- e. Pursuant to ORS 401.309(1), the governing body of a city may declare, by ordinance or resolution, that a state of emergency exists within the city.
- f. On March 17, 2020, the Mayor issued an Administrative Order Declaring a State of Emergency in the City of Jacksonville to be in effect until April 30, 2020, with authority to extend in two-week increments.
- g. On April 7, 2020, the City Council for the City of Jacksonville ratified said Administrative Order by Resolution No. **R2020-002** and affirmed the Mayor’s authority to extend the local state of emergency in two-week increments.

- h. On April 30, 2020, the Mayor issued an Administrative Order extending a State of Emergency in the City of Jacksonville to be in effect to May 13, 2020.
- i. On May 1, 2020, the Governor adopted Executive Order 20-24 extending the State of Emergency to July 6, 2020 due to the continuing threat of COVID-19.
- j. On May 14, 2020, the Governor announced approval of Jackson County's application to enter in to Reopening Oregon: Phase I.
- k. On May 14, 2020, the Mayor issued an Administrative Order extending a State of Emergency in the City of Jacksonville to be in effect to May 27, 2020.
- l. To ensure the City remains prepared for COVID-19 and that local authorities have the resources needed to respond to COVID-19, an additional two-week extension of the declaration of local emergency is necessary.

Now, therefore, based on the above findings, the Mayor of the City of Jacksonville declares that:

- 1. This Declaration of Local Emergency in effect through May 14, 2020 shall be extended to June 10, 2020.

Dated May 28, 2020



Mayor, City of Jacksonville, Oregon

Ratified by City Council action on June 2, 2020

Recorder, City of Jacksonville, Oregon

Jacksonville City Council Agenda Item Summary



2nd Reading and Adoption of Ordinance No. 2020-001 An Ordinance in Part Jacksonville Municipal Code Section 1.08.010 (A) Regarding General Penalty

Date: May 27, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 2, 2020
Agenda Item: 5d

Synopsis:

The 1st reading of Ordinance No. 02020-001 was approved on May 19, 2020. The Ordinance comes before you for approval of the 2nd reading by title only and adoption.

Fiscal Impact:

N/A

Recommendations:

Approval of 2nd Reading by title only and Adoption of Ordinance No. 02020-001

Exhibits:

Exhibit A – Ordinance No. 02020-001

ORDINANCE NO. O2020-001

AN ORDINANCE AMENDING IN PART JACKSONVILLE MUNICIPAL CODE SECTION 1.08.010(A) REGARDING GENERAL PENALTY

RECITALS:

- A. Pursuant to JMC Section 1.04.170, the City Council, may from time to time make revisions to its municipal code which shall become part of the overall document and citation.
- B. City Code provides that any person violating any of the provisions of the municipal code or failing to comply with mandatory provisions of any ordinance of the City is guilty of a misdemeanor.
- C. Upon review, staff and the city attorney determined that amendment of JMC 1.08.010(A) is necessary to comply with the City's Intergovernmental Agreement with Jackson County for Municipal Court services by the Justice Court as the Justice Court is only authorized to handle "noncriminal violations of the charter and ordinances of the City."

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, OREGON, ORDAINS AS FOLLOWS:

SECTION 1.

JMC Section 1.08.010(A) is hereby amended to establish that violation of City code or ordinances is a violation as provided in the attached Exhibit "A".

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, OREGON ON THE DATE LAST WRITTEN BELOW.

Signed by me in open session in authentication of its passage this _____ day of _____, 2020.

Paul Becker, Mayor

ATTEST:

Angela Watson, City Recorder

City Council
June 2, 2020
Agenda Item 5d
Exhibit A

EXHIBIT "A"

Chapter 1.08

Language is **bold** is new. ~~Strikethrough~~ is deleted.

Sec. 1.08.010. – Violation; penalty.

- (A) Any person violating any of the provisions of any ordinance of the city, or failing to comply with any of the mandatory requirements of the ordinances of the city, shall be guilty of a violation.** ~~Any person violating any of the provisions or failing to comply with any of the mandatory requirements of any ordinance of the City is guilty of a misdemeanor. Except in cases where a different punishment is prescribed by any ordinance of the City, any person convicted of a misdemeanor~~ **violation** under the ordinances of the City shall be punished by a fine established by **resolution** of the City Council. A schedule of fees, fines and penalties is kept on file in the offices of the City for review.
- (B) No penalty imposed by this section or by any ordinance or Code section of the City shall exceed the penalty imposed by State law for the same offense.

Jacksonville City Council Agenda Item Summary



Set Bill Final Pay Meeting for End of June

Date: May 28, 2020
From: Stacey Bray, Finance Director

City Council Meeting: June 2, 2020
Agenda Item: 5e

Synopsis:

Council needs to set the final bill pay meeting for the end of the year bill pay. Possible dates below.

June 29, 2020, Monday @ Time TBD
June 30, 2020, Tuesday @ Time TBD

Fiscal Impact:

N/A

Recommendations:

Set date for end of the year bill pay.

Exhibits:

N/A

Jacksonville City Council Agenda Item Summary



A Public Hearing to Discuss the Budget for the Fiscal Year Beginning July 1, 2020, As Recommended by the Jacksonville Budget Committee

Date: May 27, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 2, 2020
Agenda Item: 5f

Synopsis:

The Budget Committee met on May 07, 2020. The budget recommendations, with a unanimous vote, are forwarded to council for final adoption.

Pursuant to Oregon State Local Budget Law, a Budget Hearing must be held on the budget that was approved by the Budget Committee before the budget is adopted by the governing body. The governing body conducts the hearing and receives testimony from any person present. It gives consideration to matters discussed at the hearing.

Fiscal Impact:

Per FY 2020-2021 Budget

Recommendations:

After the Public Budget Hearing is closed, Council will be discussing the FY 2020-2021 Budget in Agenda item 5f1.

Exhibits:

Exhibit A – FY 2020-2021 City Budget

**RESOURCES
GENERAL FUND
FY 2020-2020**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
1			-	1 Beginning Fund Balance:	-			1
2	523,041	697,007	760,291	2 Net Working Capital (CASH Basis)	807,661	807,661	807,661	2
3	3,185	3,216	3,249	3 Prev Levied Taxes Est to be Received (Delinquent Taxes)	3,281	3,281	3,281	3
4	8,160	5,560	5,560	4 Interest	15,000	15,000	15,000	4
5				5 OTHER RESOURCES				5
6	35,000	35,000	39,000	6 Business Licenses	39,000	39,000	39,000	6
7	15,000			7 Fines - Parking				7
8	30,000			8 Fines - Moving Violations				8
9	31,415	35,000	35,950	9 State Revenue Sharing (SRS)	38,000	38,000	38,000	9
10	5,200	5,200	5,200	10 Rentals & Leases: Church (Restricted) / Library / Brunner Bldg	5,200	5,200	5,200	10
11	8,000	8,000	8,000	11 Revenue from Historic Buildings	8,000	8,000	8,000	11
12	150	150	150	12 Surplus Property Sales	150	150	150	12
13	100			13 Police Dedicated Donations				13
14	1,000	1,000	1,000	14 Miscellaneous, Donations, Refunds	1,000	1,000	1,000	14
15	43,500	54,000	55,300	15 Tax: OLCC	59,000	59,000	59,000	15
16	3,405	3,500	3,550	16 Tax: Cigarette	3,400	3,400	3,400	16
17	32,000	32,000	32,000	17 Fees: Land Use (Restricted)	32,000	32,000	32,000	17
18	2,388	2,460	2,534	18 Fees: Lien Search	2,610	2,610	2,610	18
19	1,500			19 Fees: Alarm Permit				19
20	60,000	80,000	80,000	20 Fees: Building Permit (Restricted)	80,000	80,000	80,000	20
21	450	450	450	21 Fees: Flood Plain Administration	450	450	450	21
22	824			22 Fees: Towing				22
23	500	500	500	23 Fees: OLCC Application	500	500	500	23
24	1,000	1,000	1,000	24 Fees: Administrative (SDC, Court, Bus. Lic, Alarm)	1,000	1,000	1,000	24
25	55,000	80,000	90,000	25 Fees: Community Development (Restricted)	80,000	80,000	80,000	25
26	3,000			26 Fees: Court				26
27	1,000	1,000	1,000	27 Fees: Event Permits	1,000	1,000	1,000	27
28	127	131	135	28 Fees: Late	139	139	139	28
29	500	500	500	29 Fees: Motion Picture	500	500	500	29
30	53,045			30 Franchise Fees: Gas				30
31	2,000	2,000	2,000	31 Misc. (copies, Public Record reqs, Court fees, etc.)	2,000	2,000	2,000	31
32	30,454	31,054	32,054	32 Transfer from Other Funds: Urban Renewal (Matts/Svcs)	32,554	32,554	32,554	32
33	25,000	25,000	25,000	33 Transfer from Other Funds: Urban Renewal (\$144,507 Loan)	25,000	25,000	25,000	33
34	975,944	1,103,728	1,184,423	34 Total resources, except taxes to be levied	1,237,445	1,237,445	1,237,445	34
35	642,000	680,000	703,700	35 Taxes Estimated to be Received	724,811	724,811	724,811	35
36	65,000	65,000	65,000	36 Taxes on Frozen Urban Renewal Value	65,000	65,000	65,000	36
37	1,682,944	1,848,728	1,953,123	37 Resources Subtotal	2,027,256	2,027,256	2,027,256	37
38	100,000	100,000	100,000	38 Contractor Bonds	100,000	100,000	100,000	38
39				39 Pass Through Projects	100,000	100,000	100,000	39
40	75,000	75,000	75,000	40 Medford 549c Pass Through	75,000	75,000	75,000	40
41	1,857,944	2,023,728	2,128,123	41 TOTAL RESOURCES	2,302,256	2,302,256	2,302,256	41

City Council
June 2, 2020
Agenda Item 5f
Exhibit A

**REQUIREMENTS SUMMARY
GENERAL FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
Actual		Adopted Budget FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Committee	Adopted by Gov Body			
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019								
1				1	PERSONAL SERVICES				1
2	40,884			2	Sergeant				2
3	43,056			3	Patrolman				3
4	34,656			4	Patrolman				4
5	39,000			5	Patrolman				5
6	66,500			6	Police Chief				6
7	36,408			7	Police Clerk/Admin Asst.				7
8	12,240			8	PD Overtime				8
9	6,000			9	PD - DPSST Incentive Pay				9
10	2,000	2,000	2,000	10	AD & PL Overtime	2,000	2,000	2,000	10
11	48,000	48,000	58,000	11	Planning Director - Historic Preservation Officer	59,334	59,334	59,334	11
12	36,552	38,472	42,324	12	Planner	44,592	44,592	44,592	12
13	33,024	34,752	39,372	13	Planning - Building Tech	40,272	40,272	40,272	13
14		15,000	15,000	14	Building Official	15,000	15,000	15,000	14
15	17,010	15,900	18,012	15	Administrative Assistant	17,892	17,892	17,892	15
16	10,500	10,500	11,800	16	Finance Director	12,071	12,071	12,071	16
17	1,000	1,000	1,100	17	Assistant City Administrator	1,125	1,125	1,125	17
18	11,158	10,625	11,688	18	Recorder	12,456	12,456	12,456	18
19	20,860	20,860	33,600	19	Administrator / PW Director	34,372	34,372	34,372	19
20	5,000	5,000	5,000	20	Temporary / Seasonal	5,000	5,000	5,000	20
21		3,500	3,500	21	Payroll Reserves (ETO Cash-Outs)	4,000	4,000	4,000	21
22	463,848	205,609	241,396	22	Salaries	248,114	248,114	248,114	22
23	133,246	59,295	63,552	23	Medical-Dental-Vision Allowance	65,953	65,953	65,953	23
24	2,135	1,000	1,000	24	Life Insurance	1,000	1,000	1,000	24
25	17,345	7,200	7,200	25	Worker's Comp (including volunteers)	7,200	7,200	7,200	25
26	35,484	15,729	18,467	26	Social Security & Medicare	18,981	18,981	18,981	26
27	11,596	5,140	6,035	27	Unemployment Insurance	6,203	6,203	6,203	27
28	113,504	54,425	67,253	28	Retirement	69,125	69,125	69,125	28
29	2,047	10,000	15,000	29	Vacations Payable	15,450	15,450	15,450	29
30	315,357	152,789	178,507	30	Benefits	183,912	183,912	183,912	30
31	779,205	358,398	419,903	31	TOTAL PERSONAL SERVICES	432,026	432,026	432,026	31

**REQUIREMENTS SUMMARY
GENERAL FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
32				MATERIALS AND SERVICES				32
33	20,000			PD Maintenance & Supplies				33
34	17,000			PD Fuel				34
35	100			PD Donations Spending				35
36	3,200			PD Clothing				36
37	2,200			PD Equipment/Software				37
38	20,000	20,000	20,000	AD Office Expense	20,000	20,000	20,000	38
39	2,800	2,800	2,800	AD Bank Fees	5,000	5,000	5,000	39
40	5,000	5,000	7,500	AD Mayor / Sister City (inc. Council Training)	7,500	7,500	7,500	40
41	4,000	4,000	4,000	PL Planning Commission & HARC & CCI	4,000	4,000	4,000	41
42	25,000	25,000	25,000	AD Building Maintenance	25,000	25,000	25,000	42
43	5,000	5,000	5,000	PL Building Maintenance	5,000	5,000	5,000	43
44	5,000			PD Building Maintenance				44
45	10,000	10,000	10,000	AD Janitors	10,000	10,000	10,000	45
46	1,440	1,440	1,440	PL Janitors	1,440	1,440	1,440	46
47	2,600			PD Janitors				47
48	12,353	14,153	9,000	AD Church Restoration (Contractually Restricted and Rolls Over)	10,800	10,800	10,800	48
49	8,000	8,000	9,000	PL Office Expense	9,000	9,000	9,000	49
50	143,693	95,393	93,740	Maintenance & Supplies	97,740	97,740	97,740	50
51	65,564			PD 911 Services (SRS)				51
52	2,700			PD Telephone				52
53	6,200			PD LEADS & Data Services				53
54	5,000	5,000	5,000	AD Telephone	6,000	6,000	6,000	54
55	25,000	30,000	30,000	AD Utilities (with Blue Sky) - SRS	30,000	30,000	30,000	55
56	3,000	3,000	3,000	PL Utilities (with Blue Sky) - SRS	3,000	3,000	3,000	56
57	3,000			PD Utilities (with Blue Sky) - SRS				57
58	4,000	4,000	4,000	PL Telephone	6,000	6,000	6,000	58
59	114,464	42,000	42,000	Utilities & Communications	45,000	45,000	45,000	59
60	2,400	2,476	2,576	AD League of Oregon Cities	2,700	2,700	2,700	60
61	380	380	380	AD Jackson County Recycling Education Program	380	380	380	61
62	1,000	1,000	1,000	AD Rogue Valley Council of Governments	1,000	1,000	1,000	62
63	500	500	500	AD Rogue Valley Metropolitan Planning Organization	500	500	500	63
64	17,819			AD State & County Court Assessments				64
65	1,100	1,100	1,100	AD SOREDI	1,100	1,100	1,100	65
66	600		600	AD Local Government Personnel Institute	650	650	650	66
67	23,799	5,456	6,156	Fees & Dues	6,330	6,330	6,330	67
68	6,000			PD Training				68
69	7,000	7,000	10,000	AD Training	15,000	15,000	15,000	69
70	5,000	5,000	5,000	PL Training	5,000	5,000	5,000	70
71	3,000	3,000	3,000	Council Training	3,000	3,000	3,000	71
72	21,000	15,000	18,000	Training	23,000	23,000	23,000	72
73	10,800	12,000	12,000	AD Insurance	14,000	14,000	14,000	73
74	17,800			PD Insurance				74
75	28,600	12,000	12,000	Insurance	14,000	14,000	14,000	75
76	39,000	52,000	52,000	PL Building Inspector	52,000	52,000	52,000	76
77	7,200	9,600	9,600	PL Building Inspection Expense	9,600	9,600	9,600	77
78	450	450	450	PL Flood Plain Administrator	450	450	450	78
79	15,000	35,000	30,000	PL Contract Services for Planning	20,000	20,000	20,000	79

**REQUIREMENTS SUMMARY
GENERAL FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
80	10,000	10,000	10,000	80 PL Buildable Lands Analysis	20,000	20,000	20,000	80
81	7,000	7,000	7,000	81 AD IT Planning & Maintenance	10,000	10,000	10,000	81
82	4,000	4,000	5,000	82 PL IT Planning & Maintenance	5,000	5,000	5,000	82
83	2,000			83 PD IT Planning & Maintenance				83
84	2,000	1,000	1,000	84 AD IT Communications & Solutions	1,000	1,000	1,000	84
85		1,000	1,000	85 PL IT Communications & Solutions	1,000	1,000	1,000	85
86	12,000	14,000	14,000	86 AD Auditor (25% of City + 8000 Urban Renewal)	15,000	15,000	15,000	86
87	30,000	50,000	50,000	87 AD Attorney	50,000	50,000	50,000	87
88	2,600	2,600	2,600	88 Codification	2,600	2,600	2,600	88
89	7,200			89 AD Judge				89
90	1,000	1,000	1,000	90 AD Consulting Services for Historic Planning / UR Consultant	1,000	1,000	1,000	90
91	2,000	2,000	2,000	91 AD Contract Services for Accounting Support	2,000	2,000	2,000	91
92	5,000	5,000	5,000	92 AD Publishing	5,000	5,000	5,000	92
93	10,000			93 AD RARE Student				93
94		1,300	1,300	94 AD Employee Assistance Program	1,300	1,300	1,300	94
95	10,000	10,000	10,000	95 AD Senior Nutrition Program	10,000	10,000	10,000	95
96	2,000	2,000	2,000	96 AD Springbrook Annual License Fees	2,000	2,000	2,000	96
97	500	500	500	97 AD-Motion Picture	500	500	500	97
98	2,000			98 AD-Court Refunds				98
99	1,000	1,000	1,000	99 AD-Misc Refunds	1,000	1,000	1,000	99
100	10,000	10,000	10,000	100 AD - Grant Match	10,000	10,000	10,000	100
101	2,000	10,000	5,000	101 AD - Citizen Involvement Program	2,000	2,000	2,000	101
102	183,950	229,450	220,450	102 Special Programs	221,450	221,450	221,450	102
103	515,506	399,299	392,346	103 TOTAL MATERIALS & SERVICES	407,520	407,520	407,520	103
104				104 MATERIALS AND SERVICES / PASS THROUGHS				104
105				105 Medford 549c Pass Through	-	-	-	105
106	-	-	-	106 Materials and Services / Pass Through Expenditures	-	-	-	106
107				107 CAPITAL OUTLAY				107
108	5,000	5,000	5,000	108 AD Office Equipment/Server	5,000	5,000	5,000	108
109	7,000	7,000	5,000	109 AD-Archiving & Codification	5,000	5,000	5,000	109
110	12,000	12,000	10,000	110 Improvement Projects	10,000	10,000	10,000	110
111				111 PD Reserves for Police Vehicles				111
112	-	-	-	112 Vehicles / Equipment	-	-	-	112
113	85,000	250,000	150,000	113 AD Reserves for Replacement (Repairs/Rollover)	150,000	150,000	150,000	113
114	85,000	250,000	150,000	114 Reserve for Replacements	150,000	150,000	150,000	114
115	97,000	262,000	160,000	115 TOTAL CAPITAL OUTLAY	160,000	160,000	160,000	115
116				116 SPECIAL PAYMENTS				116
117	100,000	100,000	100,000	117 Contractor Bonds	100,000	100,000	100,000	117
118				118 Pass Through Projects	100,000	100,000	100,000	118
119	75,000	75,000	75,000	119 Medford 549c Pass Through	75,000	75,000	75,000	119
120	175,000	175,000	175,000	120 TOTAL SPECIAL PAYMENTS	275,000	275,000	275,000	120
121				121 INTERFUND TRANSFERS				121
122		285,000	285,000	122 Transfer to Police Protection Fund	300,000	300,000	300,000	122
123		50,000	50,000	123 Transfer to Fire Protection Fund	50,000	50,000	50,000	123
124		10,000	10,000	124 Transfer to Cemetery Fund	10,000	10,000	10,000	124
125		100,000	100,000	125 Transfer to Street Fund	50,000	50,000	50,000	125
126		75,000	75,000	126 Transfer to Parks Fund	75,000	75,000	75,000	126
127		50,000	50,000	127 Transfer to Historic Preservation Fund	50,000	50,000	50,000	127
128	-	570,000	570,000	128 TOTAL INTERFUND TRANSFERS	535,000	535,000	535,000	128

**REQUIREMENTS SUMMARY
GENERAL FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
129				129	CONTINGENCY			129
130	25,000	25,000	25,000	130	25,000	25,000	25,000	130
131	25,000	25,000	25,000	131	25,000	25,000	25,000	131
132	1,591,711	1,789,697	1,742,249	132	1,834,546	1,834,546	1,834,546	132
133	266,233	234,031	385,874	133	467,710	467,710	467,710	133
134	1,857,944	2,023,728	2,128,123	134	2,302,256	2,302,256	2,302,256	134

**RESOURCES AND REQUIREMENTS
FIRE PROTECTION FUND
FY 2020-2021**

Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm.	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019	This Year FY 2019-2020						
1			1 Beginning Fund Balance:			1		
2	269,077	411,831	458,598	2 Net Working Capital (CASH Basis)	448,847	448,847	448,847	2
3	660,000	710,000	710,000	3 Fire Protection Surcharge (1500 units @ \$35/mo)	710,000	710,000	710,000	3
4	4,800	4,800	4,800	4 Interest	12,000	12,000	12,000	4
5	3,000	3,000	3,000	5 Pioneer Village	3,000	3,000	3,000	5
6	100	100	100	6 Fire Protection Hardship Donations	100	100	100	6
7	100	100	100	7 Donations / Misc	100	100	100	7
8	15,000	15,000	15,000	8 Brush Truck Revenue / Conflagration Revenue	15,000	15,000	15,000	8
9		50,000	50,000	9 Transfer from General Fund for Capital	50,000	50,000	50,000	9
10	952,077	1,194,831	1,241,598	10 Resources Subtotal	1,239,047	1,239,047	1,239,047	10
11				11 Pass Through Projects	100,000	100,000	100,000	11
12	952,077	1,194,831	1,241,598	12 TOTAL RESOURCES	1,339,047	1,339,047	1,339,047	12

**REQUIREMENTS
FIRE PROTECTION FUND
FY 2020-2021**

1	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021		
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm.	Adopted by Gov Body
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019					
1				PERSONAL SERVICES			
2	57,500	59,000	59,000	2 Fire Chief	59,334	59,334	59,334
3	34,428	37,584	42,576	3 Fire Captain Shift A	46,272	46,272	46,272
4	35,700	37,584	42,576	4 Fire Captain Shift B	46,272	46,272	46,272
5	37,872	37,584	40,140	5 Fire Captain Shift C	42,348	42,348	42,348
6	32,448	34,152	37,572	6 Firefighter Shift A	40,248	40,248	40,248
7	32,448	34,152	36,480	7 Firefighter Shift B	39,072	39,072	39,072
8	35,460	33,156	38,700	8 Firefighter Shift C	37,932	37,932	37,932
9	8,000	-	-	9 Seasonal / Temp	-	-	-
10	36,500	50,000	50,000	10 FD Overtime	60,000	60,000	60,000
11	5,225	5,600	5,600	11 Incentive Pay	5,880	5,880	5,880
12		4,300	4,300	12 Payroll Reserves (ETO Cash-Outs)	4,400	4,400	4,400
13	315,581	333,112	356,944	Salaries	381,758	381,758	381,758
14	91,175	95,681	99,294	14 Medical-Dental-Vision Allowance	102,588	102,588	102,588
15	5,017	5,168	5,168	15 Life Insurance	5,168	5,168	5,168
16	9,991	10,291	10,291	16 Worker's Comp	10,291	10,291	10,291
17	24,142	25,483	27,306	17 Social Security & Medicare	29,204	29,204	29,204
18	7,890	8,328	8,924	18 Unemployment Insurance	9,544	9,544	9,544
19	77,223	88,175	99,445	19 Retirement	106,358	106,358	106,358
20	1,600	2,500	5,000	20 Vacations Payable	5,150	5,150	5,150
21	217,038	235,626	255,428	Benefits	268,303	268,303	268,303
22	532,619	568,738	612,372	TOTAL PERSONAL SERVICES	650,061	650,061	650,061
23				MATERIALS AND SERVICES			
24	26,500	26,500	26,500	24 Maintenance & Supplies	26,500	26,500	26,500
25	13,000	13,000	13,000	25 Fuel	13,000	13,000	13,000
26	6,500	10,000	15,000	26 Vehicle Maintenance	15,000	15,000	15,000
27	6,300	6,300	10,000	27 Medical Supplies & Physicians	10,000	10,000	10,000
28	7,700	7,700	7,700	28 Clothing	7,700	7,700	7,700
29	15,000	15,000	15,000	29 Brush Truck Maintenance / Conflagration Expenses	15,000	15,000	15,000
30	5,000	5,000	5,000	30 Building Maintenance	5,000	5,000	5,000
31	80,000	83,500	92,200	Maintenance & Supplies	92,200	92,200	92,200
32	2,800	2,800	2,800	32 Telephone	3,500	3,500	3,500
33	28,411	29,263	30,141	33 911 Services	31,045	31,045	31,045
34	8,800	8,800	8,800	34 Utilities	8,800	8,800	8,800
35	40,011	40,863	41,741	Utilities & Communications	43,345	43,345	43,345
36	500	500	500	36 EOC Equipment	500	500	500
37	2,700	2,700	2,700	37 Computer Software & Miscellaneous Expense (Annual Dues)	2,700	2,700	2,700
38	2,500	2,500	2,500	38 IT Planning & Maintenance	2,500	2,500	2,500
39	1,000	1,000	1,000	39 IT Communications & Solutions	1,000	1,000	1,000
40	2,000	2,000	2,000	40 Springbrook Annual License Fees	2,000	2,000	2,000
41	8,700	8,700	8,700	Small Equip & Improvements	8,700	8,700	8,700
42	15,250	17,000	17,000	42 Insurance	17,000	17,000	17,000
43	15,250	17,000	17,000	Insurance	17,000	17,000	17,000
44	5,000	5,000	5,000	44 Training	5,000	5,000	5,000
45	3,000	3,000	3,000	45 Student Tuition	3,000	3,000	3,000
46	8,000	8,000	8,000	Training	8,000	8,000	8,000
47	4,114	4,114	4,114	47 Auditor (20%)	5,000	5,000	5,000

**REQUIREMENTS
FIRE PROTECTION FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm.	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
48	5,000	5,000	5,000	48 Volunteer/Drill Reimbursements	5,000	5,000	5,000	48
49	9,114	9,114	9,114	49 Services	10,000	10,000	10,000	49
50	161,075	167,177	176,755	50 TOTAL MATERIALS & SERVICES	179,245	179,245	179,245	50
51				51 CAPITAL OUTLAY				51
52	145,000	250,000	200,000	52 Reserves (Repair/Rollover)	220,000	220,000	220,000	52
53	145,000	250,000	200,000	53 Reserve for Replacements	220,000	220,000	220,000	53
54	145,000	250,000	200,000	54 TOTAL CAPITAL OUTLAY	220,000	220,000	220,000	54
55				55 SPECIAL PAYMENTS				55
56				56 Pass Through Projects	100,000	100,000	100,000	56
57				57 TOTAL SPECIAL PAYMENTS	100,000	100,000	100,000	57
58				58 INTERFUND TRANSFERS				58
59	10,000	10,000	10,000	59 Transfer to Water Fund for Collection Services	10,000	10,000	10,000	59
60	10,000	10,000	10,000	60 TOTAL INTERFUND TRANSFERS	10,000	10,000	10,000	60
61	848,694	995,915	999,127	61 TOTAL EXPENDITURES FOR FIRE PROTECTION FUND	1,159,306	1,159,306	1,159,306	61
62	103,383	198,916	242,471	62 UNAPPROPRIATED ENDING FUND BALANCE (10% Target)	179,741	179,741	179,741	62
63	952,077	1,194,831	1,241,598	63 TOTAL	1,339,047	1,339,047	1,339,047	63

**RESOURCES
POLICE PROTECTION FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021					
	Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body			
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019								
1			-	1	Beginning Fund Balance:					
2		0	86,472	2	Net Working Capital (CASH Basis)	91,208	91,208	91,208		2
3		2,600	2,600	3	Interest	7,000	7,000	7,000		3
4				4	OTHER RESOURCES					4
5		25,000	12,000	5	Fines	12,000	12,000	12,000		5
6		100	100	6	Police Dedicated Donations	100	100	100		6
7		1,500	1,500	7	Fees: Alarm Permit	1,500	1,500	1,500		7
8		300	300	8	Fees: False Alarm	300	300	300		8
9		824	824	9	Fees: Towing	824	824	824		9
10		100	100	10	Fees: Late	100	100	100		10
11		200	200	11	Misc. (Copies, Public Record Requests, Police Reports, etc.)	200	200	200		11
12		285,000	285,000	12	Transfer from General Fund	300,000	300,000	300,000		12
13	-	315,624	389,096	13	Resources Subtotal	413,232	413,232	413,232		13
14		400,000	400,000	14	Police Protection Surcharge	400,000	400,000	400,000		14
15	-	715,624	789,096	15	TOTAL RESOURCES	813,232	813,232	813,232		15

**REQUIREMENTS SUMMARY
POLICE PROTECTION FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget FY 2019-2020			Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			1	PERSONAL SERVICES				1
2		68,000	2	Police Chief	71,000	71,000	71,000	2
3		45,660	3	Sergeant	51,396	51,396	51,396	3
4		44,004	4	Patrolman	49,524	49,524	49,524	4
5		36,492	5	Patrolman	43,584	43,584	43,584	5
6		36,492	6	Patrolman	44,892	44,892	44,892	6
7		37,212	7	Police Clerk	41,868	41,868	41,868	7
8		12,240	8	PD Overtime	18,000	18,000	18,000	8
9		7,800	9	PD - DPSST Incentive Pay	8,190	8,190	8,190	9
10		5,200	10	Payroll Reserves (ETO Cash-Outs)	5,460	5,460	5,460	10
11	-	293,100	11	Salaries	333,914	333,914	333,914	11
12		82,253	12	Medical-Dental-Vision Allowance	88,230	88,230	88,230	12
13		1,100	13	Life Insurance	1,100	1,100	1,100	13
14		10,720	14	Worker's Comp (including volunteers)	10,720	10,720	10,720	14
15	-	22,422	15	Social Security & Medicare	25,544	25,544	25,544	15
16	-	7,328	16	Unemployment Insurance	8,348	8,348	8,348	16
17	-	47,498	17	Retirement	93,028	93,028	93,028	17
18		2,500	18	Vacations Payable	6,000	6,000	6,000	18
19	-	173,821	19	Benefits	232,970	232,970	232,970	19
20	-	466,921	20	TOTAL PERSONAL SERVICES	566,884	566,884	566,884	20
21			21	MATERIALS AND SERVICES				21
22		20,000	22	Maintenance & Supplies	20,000	20,000	20,000	22
23		17,000	23	Fuel	10,000	10,000	10,000	23
24		100	24	Donations Spending	100	100	100	24
25		3,200	25	Clothing	3,200	3,200	3,200	25
26		2,200	26	Equipment/Software	2,200	2,200	2,200	26
27		5,000	27	Building Maintenance	5,000	5,000	5,000	27
28		2,600	28	Janitors	2,600	2,600	2,600	28
29	-	50,100	29	Maintenance & Supplies	43,100	43,100	43,100	29
30		67,531	30	911 Services (SRS)	71,644	71,644	71,644	30
31		2,700	31	Telephone	3,000	3,000	3,000	31
32		6,200	32	LEDS & Data Services	6,200	6,200	6,200	32
33		3,000	33	Utilities	3,000	3,000	3,000	33
34	-	79,431	34	Utilities & Communications	83,844	83,844	83,844	34
35		1,000	35	State & County Court Assessments	200	200	200	35
36	-	1,000	36	Fees & Dues	200	200	200	36
37		6,000	37	Training	6,000	6,000	6,000	37
38	-	6,000	38	Training	6,000	6,000	6,000	38
39		20,000	39	Insurance	20,000	20,000	20,000	39
40	-	20,000	40	Insurance	20,000	20,000	20,000	40
41		2,000	41	IT Planning & Maintenance	2,000	2,000	2,000	41
42		1,000	42	IT Communications & Solutions	1,000	1,000	1,000	42
43		700	43	Springbrook Annual License Fees	700	700	700	43
44		2,000	44	Auditor	2,500	2,500	2,500	44
45	-	5,700	45	Special Programs	6,200	6,200	6,200	45
46	-	162,231	46	TOTAL MATERIALS & SERVICES	159,344	159,344	159,344	46

**REQUIREMENTS SUMMARY
POLICE PROTECTION FUND
FY 2020-2021**

Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
47			47	MATERIALS AND SERVICES / PASS THROUGHS			47
48			48	CAPITAL OUTLAY			48
49		5,000	49	Office Equipment/Server	5,000	5,000	5,000
50	-	5,000	50	Improvement Projects	5,000	5,000	5,000
51		30,000	51	AD Reserves for Replacement (Repairs/Rollover)	30,000	30,000	30,000
52	-	30,000	52	Reserve for Replacements	30,000	30,000	30,000
53	-	35,000	53	TOTAL CAPITAL OUTLAY	35,000	35,000	35,000
54			54				54
55	-	664,152	55	TOTAL EXPENDITURES FOR POLICE PROTECTION FUND	761,228	761,228	761,228
56	-	51,472	56	UNAPPROPRIATED ENDING FUND BALANCE (10.0% Target)	52,004	52,004	52,004
57	-	715,624	57	TOTAL EXPENDITURES, FUND BALANCE	813,232	813,232	813,232

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
CEMETERY TRUST FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1				1	RESOURCES				1
2				2	Beginning Fund Balance:				2
3	347,942	353,342	398,976	3	Cash on Hand (Cash Basis)	403,114	403,114	403,114	3
4	1,920	1,920	1,920	4	Interest	5,000	5,000	5,000	4
5	15,000	15,000	15,000	5	Open & Close	15,000	15,000	15,000	5
6	10,000	10,000	10,000	6	Cemetery Lot Sales	10,000	10,000	10,000	6
7	2,500	2,500	2,500	7	Weekend Burials	2,500	2,500	2,500	7
8	500	500	500	8	Donations	500	500	500	8
9		10,000	10,000	9	Transfer from General Fund	10,000	10,000	10,000	9
10	377,862	393,262	438,896	10	Total Resources, Except Taxes to be Levied	446,114	446,114	446,114	10
11	377,862	393,262	438,896	11	TOTAL RESOURCES	446,114	446,114	446,114	11

**SPECIAL FUND
REQUIREMENTS
CEMETERY TRUST FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			1	PERSONAL SERVICES				1
2	4,619	4,722	5,192	2 Sexton - Parks/Recreation Coordinator	5,312	5,312	5,312	2
3	6,396	6,540	7,193	3 Utility II	7,356	7,356	7,356	3
4	5,000	5,000	5,000	4 Seasonal Help	5,000	5,000	5,000	4
5	2,000	2,000	2,000	5 Overtime	2,000	2,000	2,000	5
6		250	250	6 Payroll Reserves (ETO Cash-Outs)	255	255	255	6
7	18,015	18,512	19,635	7 Salaries	19,923	19,923	19,923	7
8	3,908	4,029	4,182	8 Medical-Dental-Vision Allowance	4,308	4,308	4,308	8
9	192	198	198	9 Life Insurance	198	198	198	9
10	2,678	2,758	2,758	10 Worker's Comp (inc volunteers)	2,758	2,758	2,758	10
11	1,378	1,416	1,502	11 Social Security	1,524	1,524	1,524	11
12	450	463	491	12 Unemployment Insurance	498	498	498	12
13	4,408	4,900	5,470	13 Retirement	5,551	5,551	5,551	13
14	98	250	255	14 Vacations Payable	260	260	260	14
15	13,113	14,014	14,856	15 Benefits	15,097	15,097	15,097	15
16	31,128	32,526	34,491	16 TOTAL PERSONAL SERVICES	35,020	35,020	35,020	16
17				17 MATERIALS & SERVICES				17
18	7,000	7,000	7,000	18 Cemetery Maintenance	7,000	7,000	7,000	18
19	1,200	1,200	1,200	19 Cemetery Restroom Maintenance	1,200	1,200	1,200	19
20	4,000	4,000	4,000	20 Grave Liners	5,000	5,000	5,000	20
21	500	500	500	21 Perpetual Care (Thomas Plot)	500	500	500	21
22	750	750	750	22 Cemetery Website Maintenance	750	750	750	22
23	10,000	10,000	10,000	23 Survey New Property	10,000	10,000	10,000	23
24	23,450	23,450	23,450	24 Maintenance & Supplies	24,450	24,450	24,450	24
25	23,450	23,450	23,450	25 TOTAL MATERIALS & SERVICES	24,450	24,450	24,450	25
26				26 CAPITAL OUTLAY				26
27	5,000	5,000	5,000	27 Cemetery Rehabilitation	5,000	5,000	5,000	27
28	5,000	5,000	5,000	28 Improvement Projects	5,000	5,000	5,000	28
29	-	10,000	20,000	29 Cemetery Building Reserve (Rollover)	30,000	30,000	30,000	29
30	-	10,000	20,000	30 Reserves for Replacement	30,000	30,000	30,000	30
31	5,000	15,000	25,000	31 TOTAL CAPITAL OUTLAY	35,000	35,000	35,000	31
32	59,578	70,976	82,941	32 TOTAL REQUIREMENTS	94,470	94,470	94,470	32
33	318,284	322,286	355,955	33 UNAPPROPRIATED ENDING FUND BALANCE (10% Target) (\$207,000 minimum)	351,644	351,644	351,644	33
34	377,862	393,262	438,896	34 TOTAL	446,114	446,114	446,114	34

**RESOURCES
STREETS AND STORM DRAIN FUND
FY 2020-2021**

Historical Data			Adopted Budget This Year FY 2019-2020	RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Proposed by Budget Officer			Recommended by Budget Comm	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			1	Beginning Fund Balance:				1
2	727,068	763,643	984,101	2 Available Cash on Hand	1,009,928	1,009,928	1,009,928	2
3	7,200	7,200	7,200	3 Interest	20,000	20,000	20,000	3
4				4 OTHER RESOURCES				4
5	163,500	210,000	222,000	5 Highway Tax - Restricted	237,000	237,000	237,000	5
6	-	54,000	54,540	6 Gas Franchise	55,085	55,085	55,085	6
7	163,216	164,848	166,497	7 Pacific Power Franchise	168,162	168,162	168,162	7
8	30,000	30,300	30,603	8 Garbage Franchise	36,000	36,000	36,000	8
9	5,000	5,000	5,000	9 Leachate	5,000	5,000	5,000	9
10	1,000	1,000	1,000	10 Miscellaneous	1,000	1,000	1,000	10
11		100,000	50,000	11 SCA Allotment	50,000	50,000	50,000	11
12		100,000	100,000	12 Transfer from General Fund	50,000	50,000	50,000	12
13	1,096,984	1,435,991	1,620,941	13 Total Resources, except taxes to be levied	1,632,175	1,632,175	1,632,175	13
14	1,096,984	1,435,991	1,620,941	14 Resources Subtotal	1,632,175	1,632,175	1,632,175	14
15	350,000	400,000	400,000	15 Sewer User Charges Passed Through to RVSS - Restricted	500,000	500,000	500,000	15
16	25,000	25,000	25,000	16 Engineering Fees Rebilled to Developer - Restricted	25,000	25,000	25,000	16
17	1,471,984	1,860,991	2,045,941	17 TOTAL RESOURCES	2,157,175	2,157,175	2,157,175	17

**REQUIREMENTS SUMMARY
STREETS AND STORM DRAIN FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			1	PERSONAL SERVICES				1
2	16,390	16,390	18,029	2 City Administrator / PW Director	18,444	18,444	18,444	2
3			14,500	3 Public Works Operations Manager	14,834	14,834	14,834	3
4	11,671	11,934	13,122	4 Building Maintenance Supervisor	13,424	13,424	13,424	4
5			27,528	5 Division Supervisor	28,164	28,164	28,164	5
6	13,856	14,162	15,577	6 Sexton--Parks/Recreation Coordinator	15,937	15,937	15,937	6
7	21,042			7 Utility III				7
8	9,594	9,810	10,862	8 Utility II	11,440	11,440	11,440	8
9		14,100	15,978	9 Utility II	16,830	16,830	16,830	9
10		9,587	10,789	10 Utility II	11,034	11,034	11,034	10
11	15,000	15,000	15,000	11 Seasonal Help	15,000	15,000	15,000	11
12	2,805			12 Buildings Tech (PTE)				12
13	5,000	10,000	10,000	13 Overtime	10,000	10,000	10,000	13
14	15,750	15,750	17,700	14 Finance Director	18,107	18,107	18,107	14
15	1,500	1,500	1,650	15 Assistant City Administrator	1,688	1,688	1,688	15
16	13,389	12,750	14,025	16 Recorder	14,948	14,948	14,948	16
17	8,505	7,950	9,006	17 Administrative Assistant	8,946	8,946	8,946	17
18		2,200	2,200	18 Payroll Reserves (ETO Cash-Outs)	2,310	2,310	2,310	18
19	134,502	141,133	195,966	Salaries	201,106	201,106	201,106	19
20	28,266	34,446	50,811	20 Medical-Dental-Vision Allowance	52,574	52,574	52,574	20
21	383	395	395	21 Life Insurance	395	395	395	21
22	8,652	8,912	8,912	22 Worker's Comp	8,912	8,912	8,912	22
23	10,289	10,797	14,991	23 Social Security	15,385	15,385	15,385	23
24	3,363	3,528	4,899	24 Unemployment Insurance	5,028	5,028	5,028	24
25	32,913	37,358	54,596	25 Retirement	56,028	56,028	56,028	25
26	1,791	5,000	5,150	26 Vacations Payable	5,305	5,305	5,305	26
27	85,657	100,436	139,755	Benefits	143,626	143,626	143,626	27
28	220,159	241,569	335,721	TOTAL PERSONAL SERVICES	344,732	344,732	344,732	28
29				MATERIALS AND SERVICES				29
30	10,000	10,000	10,000	30 Trees	15,000	15,000	15,000	30
31	1,625	1,625	1,625	31 Sidewalks & Bikeways (min. 1% Highway Tax) - Restricted	2,370	2,370	2,370	31
32	8,000	8,000	8,000	32 Equipment Maintenance	15,000	15,000	15,000	32
33	19,625	19,625	19,625	Maintenance & Supplies	32,370	32,370	32,370	33
34	100,000	100,000	100,000	34 Street Maintenance & Supplies/Equipment	100,000	100,000	100,000	34
35		100,000	50,000	35 SCA Grant	50,000	50,000	50,000	35
36	100,000	200,000	150,000	Small Equipment/Improvements	150,000	150,000	150,000	36
37	32,000	32,000	32,000	37 Street Lights	32,000	32,000	32,000	37
38	2,500	2,500	2,500	38 Telephone	3,500	3,500	3,500	38
39	34,500	34,500	34,500	Utilities	35,500	35,500	35,500	39
40	4,000	4,500	4,500	40 Insurance	4,500	4,500	4,500	40
41	4,000	4,500	4,500	Insurance	4,500	4,500	4,500	41
42			5,000	42 Training & Schools	5,000	5,000	5,000	42
43			5,000	Training	5,000	5,000	5,000	43
44	4,114	4,114	4,114	44 Auditor (20%)	5,000	5,000	5,000	44
45	10,000	10,000	10,000	45 Engineer	10,000	10,000	10,000	45

**REQUIREMENTS SUMMARY
STREETS AND STORM DRAIN FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body			
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019								
46	1,000	1,000	1,000	46	IT Communications & Solutions	1,000	1,000	1,000	46
47	2,000	2,000	2,000	47	Springbrook Annual License Fees	2,000	2,000	2,000	47
48	9,200	9,200	17,200	48	Urban Creek Runoff	17,200	17,200	17,200	48
49	26,314	26,314	34,314	49	Services	35,200	35,200	35,200	49
50	184,439	284,939	247,939	50	TOTAL MATERIALS & SERVICES	262,570	262,570	262,570	50
51				51	CAPITAL OUTLAY				51
52	75,000	125,000	50,000	52	Equipment	50,000	50,000	50,000	52
53	75,000	125,000	50,000	53	Vehicles / Equipment	50,000	50,000	50,000	53
54	475,000	575,000	600,000	54	Reserves for Replacement (Repair/Rollover)	775,000	775,000	775,000	54
55	475,000	575,000	600,000	55	Reserves for Replacement	775,000	775,000	775,000	55
56	550,000	700,000	650,000	56	TOTAL CAPITAL OUTLAY	825,000	825,000	825,000	56
57				57	SPECIAL PAYMENTS				57
58	350,000	400,000	400,000	58	Sewer User Charges Passed Through to RVSS - Restricted	500,000	500,000	500,000	58
59	25,000	25,000	25,000	59	Engineering Fees Rebilled to Developer - Restricted	25,000	25,000	25,000	59
60	375,000	425,000	425,000	60	TOTAL SPECIAL PAYMENTS	525,000	525,000	525,000	60
61	954,598	1,226,508	1,233,660	61	TOTAL EXPENDITURES	1,432,302	1,432,302	1,432,302	61
62	142,386	209,483	387,281	62	UNAPPROPRIATED ENDING FUND BAL. (10.0% Target)	199,873	199,873	199,873	62
63	1,471,984	1,860,991	2,045,941	63	TOTAL EXPENDITURES, FUND BALANCE	2,157,175	2,157,175	2,157,175	63

**RESOURCES
WATER OPERATING FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019	This Year FY 2019-2020						
1				1	Beginning Fund Balance:				1
2	751,041	830,301	991,163	2	Available Cash on Hand (Cash Basis) or	1,077,406	1,077,406	1,077,406	2
3	8,640	8,640	8,640	3	Interest	20,000	20,000	20,000	3
4				4	OTHER RESOURCES				4
5	867,600	900,000	920,000	5	Sale of Water	960,000	960,000	960,000	5
6	3,000	3,000	3,000	6	Water Meters	3,000	3,000	3,000	6
7	4,000	4,000	4,000	7	Water Deposit (Tenants)	4,000	4,000	4,000	7
8	3,000	3,000	3,000	8	Miscellaneous	3,000	3,000	3,000	8
9	20,000	20,000	20,000	9	RVSS payment for collection services	20,000	20,000	20,000	9
10	15,000	15,000	15,000	10	Late Fees	15,000	15,000	15,000	10
11		1,000,000	1,000,000	11	SWDRLF Revenue	1,850,000	1,850,000	1,850,000	11
12	10,000	10,000	10,000	12	Transfer from Fire Dept for collection services	10,000	10,000	10,000	12
13	1,682,281	2,793,941	2,974,803	13	Total Resources, except taxes to be levied	3,962,406	3,962,406	3,962,406	13
14	1,682,281	2,793,941	2,974,803	14	Resources Subtotal	3,962,406	3,962,406	3,962,406	14
15	35,000	35,000	35,000	15	Pass Thru (incl Engineer)	50,000	50,000	50,000	15
16	1,717,281	2,828,941	3,009,803	16	TOTAL RESOURCES	4,012,406	4,012,406	4,012,406	16

Enterprise fund restricted entirely

**REQUIREMENTS SUMMARY
WATER OPERATING FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			1	PERSONAL SERVICES				1
2	32,035	32,035	24,585	2 City Administrator / PW Director	25,151	25,151	25,151	2
3			38,860	3 Public Works Operations Manager	39,754	39,754	39,754	3
4	7,781	7,956	8,748	4 Building Maint. Supervisor	8,950	8,950	8,950	4
5	48,972	50,052	27,528	5 Division Supervisor	28,164	28,164	28,164	5
6	21,042			6 Utility III				6
7	13,856	14,162	15,577	7 Sexton--Parks/Recreation Coordinator	15,937	15,937	15,937	7
8	9,594	9,810	10,862	8 Utility II	11,440	11,440	11,440	8
9		14,100	15,978	9 Utility II	16,830	16,830	16,830	9
10		9,587	10,789	10 Utility II	11,034	11,034	11,034	10
11	9,500	9,500	9,500	11 Seasonal Help	9,500	9,500	9,500	11
12	2,805			12 Buildings Tech (PTE)				12
13	20,000	20,000	20,000	13 Overtime	20,000	20,000	20,000	13
14	44,652	45,636	41,232	14 Utility Clerk	43,440	43,440	43,440	14
15	34,572	36,396	41,232	15 Utility Clerk	43,440	43,440	43,440	15
16	13,125	13,125	14,750	16 Finance Director	15,089	15,089	15,089	16
17	1,250	1,250	1,375	17 Assistant City Administrator	1,407	1,407	1,407	17
18	11,158	10,625	11,688	18 Recorder	12,456	12,456	12,456	18
19	8,505	7,950	9,006	19 Administrative Assistant	8,946	8,946	8,946	19
20		4,850	4,850	20 Payroll Reserves (ETO Cash-Outs)	5,093	5,093	5,093	20
21	278,847	287,034	306,560	Salaries	316,631	316,631	316,631	21
22	75,285	83,190	83,645	22 Medical-Dental-Vision Allowance	86,533	86,533	86,533	22
23	959	988	988	23 Life Insurance	988	988	988	23
24	12,875	13,261	13,261	24 Worker's Comp	13,261	13,261	13,261	24
25	21,332	21,958	23,452	25 Social Security	24,222	24,222	24,222	25
26	6,971	7,176	7,664	26 Unemployment Insurance	7,916	7,916	7,916	26
27	68,234	75,978	85,408	27 Retirement	88,213	88,213	88,213	27
28	3,000	5,000	5,150	28 Vacations Payable	5,305	5,305	5,305	28
29	188,656	207,551	219,567	Benefits	226,438	226,438	226,438	29
30	467,503	494,585	526,127	TOTAL PERSONAL SERVICES	543,069	543,069	543,069	30
31				MATERIALS AND SERVICES				31
32	7,000	7,000	7,000	32 Vehicle Maintenance	10,000	10,000	10,000	32
33	15,000	15,000	15,000	33 Office Supplies & Miscellaneous	20,000	20,000	20,000	33
34	22,000	22,000	22,000	Maintenance & Supplies	30,000	30,000	30,000	34
35	7,500	9,000	9,000	35 PRVs	9,000	9,000	9,000	35
36	140,000	140,000	140,000	36 Water Maintenance ~ Reservoirs/Equipment	140,000	140,000	140,000	36
37	60,000	60,000	60,000	37 Power Pumps	60,000	60,000	60,000	37
38	5,000	5,000	5,000	38 Telemetry & Inspection	5,000	5,000	5,000	38
39	212,500	214,000	214,000	Small Equipment / Improvements	214,000	214,000	214,000	39
40	5,000	5,000	5,000	40 Telephone	6,000	6,000	6,000	40
41	5,000	5,000	5,000	Utilities / Communications	6,000	6,000	6,000	41
42	9,000	9,000	9,000	42 Training & Schools	15,000	15,000	15,000	42
43	9,000	9,000	9,000	Training	15,000	15,000	15,000	43
44	15,000	17,000	17,000	44 Insurance	17,000	17,000	17,000	44
45	15,000	17,000	17,000	Insurance	17,000	17,000	17,000	45
46	10,000	10,000	10,000	46 Engineer	10,000	10,000	10,000	46
47	4,114	24,114	24,114	47 Auditor (20%)	25,000	25,000	25,000	47
48	2,200	2,200	4,000	48 IT Planning & Maintenance	6,000	6,000	6,000	48

**REQUIREMENTS SUMMARY
WATER OPERATING FUND
FY 2020-2021**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019	This Year FY 2019-2020					
49	1,000	1,000	1,000	49 IT Communications & Solutions	1,000	1,000	1,000	49
50	7,000	7,000	7,000	50 RARE Student	7,000	7,000	7,000	50
51	2,000	2,000	2,000	51 Springbrook Annual License Fees	2,000	2,000	2,000	51
52	26,314	46,314	48,114	52 Services	51,000	51,000	51,000	52
53	176,212	177,974	179,754	53 Water Cost	210,000	210,000	210,000	53
54	176,212	177,974	179,754	54 Cost of Goods Sold	210,000	210,000	210,000	54
55	466,026	491,288	494,868	55 TOTAL MATERIALS & SERVICES	543,000	543,000	543,000	55
56				56 CAPITAL OUTLAY				56
57	5,000	5,000	5,000	57 Tools and Equipment	5,000	5,000	5,000	57
58	5,000	5,000	5,000	58 Vehicles / Equipment	5,000	5,000	5,000	58
59	1,500	1,500	1,500	59 Water Taps	1,500	1,500	1,500	59
60		1,000,000	1,000,000	60 SDWLRFR Expenditures	1,850,000	1,850,000	1,850,000	60
61	1,500	1,001,500	1,001,500	61 Improvement Projects	1,851,500	1,851,500	1,851,500	61
62	650,000	675,000	600,000	62 Reserves for Replacement & Depreciation (Repair/Rollover)	600,000	600,000	600,000	62
63	650,000	675,000	600,000	63 Reserves for Replacement	600,000	600,000	600,000	63
64	656,500	1,681,500	1,606,500	64 TOTAL CAPITAL OUTLAY	2,456,500	2,456,500	2,456,500	64
65				65 SPECIAL PAYMENTS				65
66	35,000	35,000	35,000	66 Pass Thru (including engineer)	50,000	50,000	50,000	66
67	35,000	35,000	35,000	67 TOTAL SPECIAL PAYMENTS	50,000	50,000	50,000	67
68	1,590,029	2,667,373	2,627,495	68 TOTAL EXPENDITURES	3,542,569	3,542,569	3,542,569	68
69	92,252	126,568	347,308	69 UNAPPROPRIATED ENDING FUND BAL (10.0% Target)	419,837	419,837	419,837	69
70	25,000	25,000	25,000	70 Pass Thru				70
71	1,717,281	2,828,941	3,009,803	71 TOTAL	4,012,406	4,012,406	4,012,406	71

**RESOURCES
PARKS, RECREATION, AND VISITOR SERVICES FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1				1	RESOURCES				1
2				2	Beginning Fund Balance:				2
3	303,364	279,834	370,545	3	Cash on Hand (Cash Basis), or	384,182	384,182	384,182	3
4	2,880	2,880	2,880	4	Interest	7,000	7,000	7,000	4
5	100	100	100	5	Donations	100	100	100	5
6	400	400	400	6	Miscellaneous	400	400	400	6
7	70,000	70,000	70,000	7	Admission Tax Revenue - Restricted	70,000	10,000	10,000	7
8	60,000	60,000	60,000	8	Parks Fee Revenue (1500 @ \$2.16) Restricted	60,000	60,000	60,000	8
9	40,000	40,000	40,000	9	Cable TV Franchise	40,000	40,000	40,000	9
10	10,000	10,000	10,000	10	Telephone Franchise	10,000	10,000	10,000	10
11	100,000	130,000	130,000	11	Transient Room Tax * - Restricted	130,000	130,000	130,000	11
12	10,000	13,000	13,000	12	Transient Room Tax - Marketing Fund - Restricted	13,000	13,000	13,000	12
13	3,700	3,700	3,700	13	Parking District Fees - Restricted	5,000	5,000	5,000	13
14	1,000	1,000	1,000	14	Parks & Recreation Events - Restricted	1,000	1,000	1,000	14
15	3,000	3,000	3,000	15	Trolley Lease Revenue - Restricted	3,000	3,000	3,000	15
16	250			16	Firewood Sales				16
17	-	75,000	75,000	17	Transfer from General Fund	75,000	75,000	75,000	17
18	604,694	688,914	779,625	18	Resources Subtotal	798,682	738,682	738,682	18
19				19	Pass Through Projects	100,000	100,000	100,000	19
20	604,694	688,914	779,625	20	TOTAL RESOURCES	898,682	838,682	838,682	20

* 20% dedicated to Parks and Parking

**REQUIREMENTS SUMMARY
PARKS, RECREATION, AND VISITOR SERVICES FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Committee	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			1	PERSONAL SERVICES				1
2	5,215	5,215	5,737	2 City Administrator / PW Director	5,868	5,868	5,868	2
3			4,640	3 Public Works Operations Manager	4,747	4,747	4,747	3
4	13,856	14,162	15,577	4 Sexton-Parks/Recreation Coordinator	15,937	15,937	15,937	4
5	19,452	19,890	21,870	5 Building Maint. Supervisor	22,374	22,374	22,374	5
6	6,396	6,540	7,193	6 Utility II	7,356	7,356	7,356	6
7	-	9,878	11,191	7 Utility II	11,787	11,787	11,787	7
8	9,500	9,500	9,500	8 Seasonal Help	9,500	9,500	9,500	8
9	2,890			9 Buildings Tech (PTE)				9
10	2,000	5,000	5,000	10 Overtime	5,000	5,000	5,000	10
11	13,125	13,125	14,750	11 Finance Director	15,089	15,089	15,089	11
12	1,250	1,250	1,375	12 Assistant City Administrator	1,407	1,407	1,407	12
13	8,926	8,500	9,350	13 Recorder	9,965	9,965	9,965	13
14		1,550	1,550	14 Payroll Reserves (ETO Cash-Outs)	1,628	1,628	1,628	14
15	82,610	94,610	107,733	Salaries	110,658	110,658	110,658	15
16	19,797	25,514	27,730	16 Medical-Dental-Vision Allowance	28,688	28,688	28,688	16
17	762	785	785	17 Life Insurance	785	785	785	17
18	5,356	5,517	5,517	18 Worker's Comp (includes volunteers)	5,517	5,517	5,517	18
19	6,320	7,238	8,242	19 Social Security	8,465	8,465	8,465	19
20	2,065	2,365	2,693	20 Unemployment Insurance	2,766	2,766	2,766	20
21	20,215	25,043	30,014	21 Retirement	30,829	30,829	30,829	21
22	855	3,000	5,000	22 Vacations Payable	5,150	5,150	5,150	22
23	55,370	69,462	79,981	Benefits	82,201	82,201	82,201	23
24	137,980	164,072	187,714	TOTAL PERSONAL SERVICES	192,859	192,859	192,859	24
25				MATERIALS AND SERVICES				25
26	45,000	45,000	45,000	26 Parks Maintenance	50,000	50,000	50,000	26
27	4,000	4,000	4,000	27 Equipment Maintenance	4,000	4,000	4,000	27
28	30,000	30,000	30,000	28 Restroom Maintenance	35,000	35,000	35,000	28
29	5,000	5,000	5,000	29 Parks Building Maintenance	5,000	5,000	5,000	29
30			2,500	30 Dog Park Maintenance	2,500	2,500	2,500	30
31	3,790	5,000	5,000	31 Janitorial Supplies	8,000	8,000	8,000	31
32	87,790	89,000	91,500	Maintenance & Supplies	104,500	104,500	104,500	32
33	7,000	7,000	7,000	33 Trees	7,000	7,000	7,000	33
34		1,000		34 SK8 camera	-			34
35	7,000	8,000	7,000	Small Equipment / Improvements	7,000	7,000	7,000	35
36	75	75	75	36 Telephone	1,000	1,000	1,000	36
37	2,500	2,500	2,500	37 Electricity	3,000	3,000	3,000	37
38	3,475	3,475	3,475	38 Water	3,475	3,475	3,475	38
39	6,050	6,050	6,050	Utilities / Communications	7,475	7,475	7,475	39
40	4,250	5,000	5,000	40 Insurance	5,000	5,000	5,000	40
41	4,250	5,000	5,000	Insurance	5,000	5,000	5,000	41

**REQUIREMENTS SUMMARY
PARKS, RECREATION, AND VISITOR SERVICES FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Committee	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
42	1,830	1,830	42	Gasoline & Trash Pickup	1,830	1,830	1,830	42
43	2,500	2,500	43	Engineer	2,500	2,500	2,500	43
44	3,086	3,086	44	Auditor (15%)	3,500	3,500	3,500	44
45	1,000	1,000	45	IT Communications & Solutions	1,000	1,000	1,000	45
46	2,000	2,000	46	Springbrook Annual License Fees	2,000	2,000	2,000	46
47	10,416	10,416	47	Services	10,830	10,830	10,830	47
48	50,000	65,000	48	Visitors Information Center Operation (from Transient Room Tax)	65,000	65,000	65,000	48
49	20,000	26,000	49	Grants to Applicants (from Transient Room Tax)	79,357	79,357	79,357	49
50	1,200	1,200	50	Highway Sign Maintenance (from Transient Room Tax)	1,200	1,200	1,200	50
51	21,573	30,798	51	Marketing Fund from Transient Lodging Tax fees (contractually rollover)	21,000	21,000	21,000	51
52	2,500	2,500	52	Chinese New Year	2,500	1,000	1,000	52
53	1,000	1,000	53	Victorian Christmas	1,000	1,000	1,000	53
54	11,500	12,500	54	Fire Protection (Woodlands 803 acres; Watershed 1800)	12,500	12,500	12,500	54
55	5,000	5,000	55	Parks & Grants Management	5,000	5,000	5,000	55
56	5,000	5,000	56	Trail Maintenance	5,000	5,000	5,000	56
57	8,500	8,500	57	Grant Match	8,500	8,500	8,500	57
58	126,273	157,498	58	Special Programs	201,057	199,557	199,557	58
59	241,779	275,964	59	TOTAL MATERIALS & SERVICES	335,862	334,362	334,362	59
60			60	CAPITAL OUTLAY				60
61	6,600	6,600	61	On Street Parking (Contractually Rollover)	6,600	6,600	6,600	61
62	5,000	5,000	62	Capital Improvements for Parks within City Limits	5,000	5,000	5,000	62
63	11,600	11,600	63	Improvement Projects	11,600	11,600	11,600	63
64	5,000	8,000	64	Reserves for Trolley Repair (Contractually Rollover)	14,000	14,000	14,000	64
65	125,000	125,000	65	Reserves for Replacement	125,000	125,000	125,000	65
66	130,000	133,000	66	Reserves for Replacement (\$0.5M Goal)	139,000	139,000	139,000	66
67	141,600	144,600	67	TOTAL CAPITAL OUTLAY	150,600	150,600	150,600	67
68			68	SPECIAL PAYMENTS				68
69			69	Pass Through Projects	100,000	100,000	100,000	69
70			70	TOTAL SPECIAL PAYMENTS	100,000	100,000	100,000	70
71	521,359	584,636	71	TOTAL EXPENDITURES	779,321	777,821	777,821	71
72	83,335	104,278	72	UNAPPROPRIATED ENDING FUND BALANCE (10.0% Target)	119,361	60,861	60,861	72
73	604,694	688,914	73	TOTAL	898,682	838,682	838,682	73

**SPECIAL FUND RESOURCES
SYSTEMS DEVELOPMENT FUND
FY 2020-2021**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021				
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body		
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1				1	RESOURCES			1	
2				2	Beginning Fund Balance:			2	
3	152,293	427,682	470,917	3	Cash On Hand: Water	591,306	591,306	591,306	3
4	267,798	258,860	243,224	4	Storm Drainage	357,895	357,895	357,895	4
5	229,473	213,841	259,296	5	Parks/Recreation	295,653	295,653	295,653	5
6	136,128	225,096	273,147	6	Transportation	311,213	311,213	311,213	6
7	785,692	1,125,478	1,246,584	7	Total Cash On Hand	1,556,067	1,556,067	1,556,067	7
8	2,188	2,188	2,188	8	Interest Earned: Water	5,700	5,700	5,700	8
9	1,325	1,325	1,325	9	Storm Drainage	3,450	3,450	3,450	9
10	1,095	1,095	1,095	10	Parks/Recreation	2,850	2,850	2,850	10
11	1,152	1,152	1,152	11	Transportation	3,000	3,000	3,000	11
12	53,000	53,000	53,000	12	Fees: Water (2600.66)	53,000	53,000	53,000	12
13	40,000	40,000	50,000	13	Storm Drainage (0.88 / sf)	60,000	60,000	60,000	13
14	60,000	60,000	70,000	14	Parks/Recreation (3804.00)	70,000	70,000	70,000	14
15	40,000	40,000	40,000	15	Transportation (2493.00)	50,000	50,000	50,000	15
16	984,452	1,324,238	1,465,344	16	TOTAL RESOURCES	1,804,067	1,804,067	1,804,067	16

Restricted by category in it's entirety by fund

**SPECIAL FUND REQUIREMENTS
SYSTEMS DEVELOPMENT FUND
FY 2020-2021**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Committee	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1				1	MATERIALS AND SERVICES			1
2	1,000	1,000	1,000	2	Water	1,000	1,000	1,000
3	1,000	1,000	1,000	3	Storm Drain	1,000	1,000	1,000
4	10,000	10,000	10,000	4	Parks/Recreation	10,000	10,000	10,000
5	1,000	1,000	1,000	5	Transportation	1,000	1,000	1,000
6	13,000	13,000	13,000	6	TOTAL MATERIALS & SERVICES	13,000	13,000	13,000
7				7	CAPITAL OUTLAY			
8	206,481	481,870	525,105	8	Water	649,006	649,006	649,006
9	308,123	299,185	293,549	9	Storm Drain	420,345	420,345	420,345
10	280,568	264,936	320,391	10	Parks/Recreation	358,503	358,503	358,503
11	176,280	265,248	313,299	11	Transportation	363,213	363,213	363,213
12	971,452	1,311,238	1,452,344	12	TOTAL CAPITAL OUTLAY	1,791,067	1,791,067	1,791,067
13				13	DEBT SERVICE			
14				14		-	-	-
15	-	-	-	15	TOTAL DEBT SERVICE	-	-	-
16	984,452	1,324,238	1,465,344	16	TOTAL REQUIREMENTS	1,804,067	1,804,067	1,804,067
17			-	17	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
18	984,452	1,324,238	1,465,344	18	TOTAL	1,804,067	1,804,067	1,804,067

ALL UNEXPENDED SDC FUNDS ROLLOVER WITHIN THEIR SPECIFIC CATEGORY EACH YEAR

**BONDED DEBT
RESOURCES AND REQUIREMENTS
WATER BOND AND INTEREST FUND
FY 2020-2021**

Bond Debt Payments are for:

- Revenue Bonds or
 General Obligation Bonds

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
	Actual		Adopted Budget This Year FY 2019-2020		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body	
	2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
1				RESOURCES				1
2				Beginning Fund Balance:				2
3	126,860	129,383	133,160	Cash on Hand (Cash Basis), or	141,034	141,034	141,034	3
4	1,920	1,920	1,920	Interest (LGIP)	4,000	4,000	4,000	4
5	128,780	131,303	135,080	Total Resources, Except Taxes to be Levied	145,034	145,034	145,034	5
6	237,000	243,745	253,495	Taxes Necessary to Balance	260,895	260,895	260,895	6
7	365,780	375,048	388,575	TOTAL RESOURCES	405,929	405,929	405,929	7
				REQUIREMENTS				
				Bond Principal Payments				
8				Issue Date	Budgeted Payment Date			8
9	165,000	175,000	190,000	2012 issue	205,000	205,000	205,000	9
10	450	495	495	Water Bond Paying Agent	495	495	495	10
11	165,450	175,495	190,495	Total Principal	205,495	205,495	205,495	11
				Bond Interest Payments				
12				Issue Date	Budgeted Payment Date			12
13	71,550	68,250	63,000	2012 issue	55,400	55,400	55,400	13
14	71,550	68,250	63,000	Total Interest	55,400	55,400	55,400	14
15	128,780	131,303	135,080	Total Unappropriated Ending Fund Balance	145,034	145,034	145,034	15
16	365,780	375,048	388,575	TOTAL REQUIREMENTS	405,929	405,929	405,929	16

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
HISTORIC PRESERVATION FUND
FY 2020-2021**

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021			
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body		
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019							
1			1	RESOURCES			1	
2			2	Beginning Fund Balance:			2	
3	433,894	410,111	455,607	3	534,951	534,951	534,951	3
4	4,000	4,000	4,000	4	14,000	14,000	14,000	4
5	1,000	1,000	1,000	5	1,000	1,000	1,000	5
6		50,000	50,000	6	50,000	50,000	50,000	6
7	438,894	465,111	510,607	7	599,951	599,951	599,951	7
8				8	REQUIREMENTS			8
9	275,000	275,000	275,000	9	275,000	275,000	275,000	9
10	5,000	5,000	5,000	10	5,000	5,000	5,000	10
11	50,000	50,000	50,000	11	50,000	50,000	50,000	11
12	330,000	330,000	330,000	12	330,000	330,000	330,000	12
13	108,894	135,111	180,607	13	269,951	269,951	269,951	13
14	438,894	465,111	510,607	14	599,951	599,951	599,951	14

ALL UNEXPENDED FUNDS ROLLOVER THE NEXT YEAR

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
CAPITAL PROJECT FUND
FY 2020-2021**

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2020-2021		
Actual		Adopted Budget This Year FY 2019-2020	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body	
2nd Preceding FY 2017-2018	1st Preceding FY 2018-2019						
1			1	RESOURCES			1
2			2	Beginning Fund Balance:			2
3	550,000	567,000	497,914	3 Cash on Hand (Cash Basis), or	1,300,000	1,300,000	1,300,000
4	4,800	4,800	4,800	4 Interest	14,000	14,000	14,000
5	-	-	-	5 Revenue from sale of properties	-	-	-
6				6 SRGP Revenue			1,346,620
7			1,500,000	7 Transfer from Urban Renewal for Historic City Owned Fac			
8	100,000	100,000	100,000	8 Fundraising	100,000	100,000	100,000
9	654,800	671,800	2,102,714	9 TOTAL RESOURCES	1,414,000	1,414,000	2,760,620
10				10 REQUIREMENTS			10
11				11 MATERIALS & SERVICES			11
12	5,000	10,000	10,000	12 Building Maintenance - City Owned Historic Buildings	10,000	10,000	10,000
13	100,000	100,000	100,000	13 Fundraising	100,000	100,000	100,000
14	8,000	3,000	3,000	14 Reservoir / Spillway Work	0	0	0
15	136,800	136,800	300,000	15 Urban Renewal Projects	400,000	400,000	400,000
16	249,800	249,800	413,000	16 TOTAL MATERIALS & SERVICES	510,000	510,000	510,000
17				17 CAPITAL OUTLAY			17
18	5,000	3,000	3,000	18 Reservoir / Spillway Work	3,000	3,000	3,000
19				19 SRGP Expenditures			1,346,620
20	400,000	400,000	1,650,000	20 Capital Fund Projects	900,000	900,000	900,000
21				21			21
22	405,000	403,000	1,653,000	22 TOTAL CAPITAL OUTLAY	903,000	903,000	2,249,620
23				23			23
24	654,800	652,800	2,066,000	24 TOTAL REQUIREMENTS	1,413,000	1,413,000	2,759,620
25	-	19,000	36,714	25 UNAPPROPRIATED ENDING FUND BALANCE	1,000	1,000	1,000
26	654,800	671,800	2,102,714	26 TOTAL	1,414,000	1,414,000	2,760,620

Jacksonville City Council Agenda Item Summary



Discussion of the FY 2020-2021 City of Jacksonville Budget

Date: May 27, 2020
From: Jeff Alvis, City Administrator

City Council Meeting: June 2, 2020
Agenda Item: 5f1

Synopsis:

The Budget Committee met on May 07, 2020 and approved the budget for FY 2020-2021. The budget recommendations are forwarded to council for final adoption.

On May 15, 2020, the City received a notification of award for the Seismic Rehabilitation Grant Program, Jacksonville Fire Station, in the amount of \$1,346,620. Therefore, prior to adoption of the FY 2020-2021 budget, staff recommends adding the grant revenue and expenditures to the Capital Project Fund. You will see the revenue line item added on line 6 and the expenditure line item added on line 19, both are highlighted in yellow.

Per Oregon State Budget Law, the governing body may make changes in the approved budget before it is adopted. Before the beginning of the fiscal year to which the budget relates, the governing body can also make changes to the adopted budget. However, if the governing body wants to increase estimated expenditures in a fund over the amount approved by the budget committee by more than \$5,000 or 10 percent, whichever is greater; they must first publish a revised "*Notice of Budget Hearing and Financial Summary*" and hold another public hearing.

Fiscal Impact:

Per FY 2020-2021 Budget

Recommendations:

Staff recommends publishing a revised "*Notice of Budget Hearing and Financial Summary*" for another budget hearing and adoption of the FY 2020-2021 budget on June 16, 2020.

Exhibits:

Exhibit A – Business Oregon Notification of Award for Seismic Grant Program, Jacksonville Fire Station

May 15, 2020

Jeffrey Alvis, City Administrator
City of Jacksonville
206 N 5th Street
Jacksonville, Oregon 97530

RE: Award for Seismic Rehabilitation Grant Program, Jacksonville Fire Station

Dear Mr. Alvis:

Congratulations! The above referenced project was chosen for funding in this round of Seismic Rehabilitation Grant awards. The bond sale to fund the 2020 awards is scheduled for June 2020. After the sale the project will be receiving a grant of \$1,346,620.

The legal obligations for funding and for reimbursement of project expenses are subject to execution of a contract between your city and the State of Oregon acting by and through the Oregon Business Development Department – Infrastructure Finance Authority.

Once the bond sale has been completed contract documents will be delivered to you for your review and signature. **Funds cannot be spent for any project activity that will be using the grant funding until the contract has been fully executed.**

As a reminder, the project is also subject to review and compliance with the Oregon State Historic Preservation Office. The Oregon SHPO Clearance Form is available for download on their web site or by contacting me at (503) 986-0132 or gloria.zacharias@oregon.gov

We are pleased to be able to offer this assistance to your facility and the community. We look forward to partnering with you to complete this vitally important project.

If you have any questions or need further information please let me know.

Sincerely,



Gloria Zacharias, PCED
Program and Policy Coordinator

RECEIVED
MAY 22 2020
CITY OF JACKSONVILLE

City Council
June 2, 2020
Agenda Item 5f1
Exhibit A