



**CITY OF JACKSONVILLE
CITY COUNCIL AGENDA
OLD CITY HALL, 205 W Main St**

**CITY COUNCIL
City Council Meeting**

**July 19, 2016
6:00 pm**

- 1) **CALL TO ORDER** (includes call to order, pledge of allegiance)
- 2)
 - a. **MINUTES (July 5, 2016)**
 - b. **BILLS LIST**
- 3) **PUBLIC COMMENT (items **not** on the agenda) limited to 3 minutes per speaker.**
- 4) **STAFF / DEPARTMENT REPORTS**
 - a. **Admin Department** - Jeff Alvis / Stacey Bray / Kimberlyn Collins
 - b. **Planning Department** - Ian Foster
 - c. **Police Department** - Chief Towe
 - d. **Fire Department** - Devin Hull
 - e. **Mayor** - Paul Becker
- 5) **ACTION / DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

 - a. **Lease for the 206 N. 5th St. Bldg. B Between Art Presence and City of Jacksonville**
 - b. **Council Discussion of Proposed Charter Amendment**
 - c. **Resolution No. R2016-014**
A Resolution of the City of Jacksonville Submitting an Amended Charter to the Voters of the City and Adopting a Ballot Title and Explanatory Statement
 - d. **Resolution No. R2016-015**
A Resolution Accepting The Appointments and Terms for the Committees and Commissions as Appointed by the Mayor and/or the City Council.
- 6) **COUNCIL COMMITTEE REPORTS AND DISCUSSION**
- 7) **ADJOURN**

Please let the City offices know if you will need any special accommodations to attend or participate in the meeting by calling (541) 899-1231. Informational documents for items on this agenda are available for review on the City website www.jacksonvilleor.us. A recording of the meeting will be available on the website within one week of the meeting.

Action minutes along with electronic recordings of the meeting, which may be reviewed online on the City of Jacksonville website <http://www.jacksonvilleor.us>.

July 5, 2016 at Old City Hall, 205 W Main St, Jacksonville

- 1) **CALL TO ORDER (includes call to order, pledge of allegiance) 6:00 pm**
Present: Councilors Jesser, Garcia, Gregg, Wall, Lewis, Bennington and Mayor Becker
Staff Present: Administrator Alvis, Finance Director Bray, Recorder Collins, and City Attorney, Sydnee Dryer.

- 2) **a. MINUTES (minutes from June 21, 2016 meeting)**
Move to: Approve the minutes as amended
Motion by: Councilor Jesser
Seconded by: Councilor Lewis
Vote:
Ayes: Unanimous
Motion Carries
Minutes from June 28, 2016 were presented after Action Item 5b. (See below)

b. BILLS LIST
Move to: Approval of the bills list from July 5, 2016
Motion by: Councilor Wall
Seconded by: Councilor Lewis
Roll Call Vote:
Ayes: 7
Nays: 0
Motion Carries
Council asked questions. Administrator Alvis answered.

- 3) **PUBLIC COMMENT (items **not** on the agenda) limited to 3 minutes per speaker.**
None

- 4) **STAFF / DEPARTMENT REPORTS**
 - a. **Admin Department** - Jeff Alvis / Stacey Bray / Kimberlyn Collins
Administrator Alvis: Updated Council on the Miller House and an offer that has been presented. Council asked questions. Administer Alvis answered. Reported on the progress of the dam removal. Spoke to the Council in regards to the building and land analysis. Administrator Alvis and Finance Director Bray gave an updated financial report of what has been spent on the courthouse remodel to date. Council asked questions. Administrator Alvis answered.
 - b. **Planning Department** -Ian Foster
 - c. **Police Department** - Chief Towe
 - d. **Fire Department** - Chief Hull
 - e. **Mayor**
Mayor Becker – Informed Council that the fall he recently took caused some damage to his eye sight and he has trouble identifying people 15 or 20 feet away. This will be repaired in time. Mayor Becker also gave a report on the concert on the lawn of the new City offices.

5) **ACTION / DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

a. **Public Comment on Proposed Charter Amendments**

Public Comment: Katie Haugse – 635 East D St. Jacksonville, Or 97530 - Expressed her disapproval of the proposed City Charter. She feels it is disrespectful to disregard the entire charter and replace it with an entirely new one. Katie also commented that section 7.9 of the Charter is overly excessive.

Council Discussion: There was much discussion with Council and Katie in regards to section 7.9 of the Charter. City Attorney, Sydnee Dreyer, spoke to section 7.9 of the Charter and the need for these provisions.

b. **Appointment to Budget Committee**

Public Comment: None

Council Discussion: Michael Turner was present to answer questions from Council. Councilor Wall recommended Michael for this committee.

Move to: Nominate Michael Turner for the Budget Committee

Motion by: Councilor Jesser

Seconded by: Councilor Lewis

Vote:

Ayes: 7

Motion carries

2) a. **MINUTES (minutes from June 28, 2016 meeting)**

Move to: So Moved

Motion by: Councilor Garcia

Seconded by: Councilor Jesser

Vote:

Ayes: Unanimous

Motion Carries

c. **Accept Proposal for Public Works Director Vehicle**

Public Comment: Doug Phillips 375 W. Elm St. Jacksonville, Or 97530 – presented his concerns for purchasing this new vehicle.

Council Discussion: Administrator Alvis presented the need for a new vehicle in the Public Works Department. Council asked questions. Administrator Alvis answered.

Move to: Approve the Request for the Public Works Vehicle

Motion by: Councilor Jesser

Seconded by: Councilor Lewis

Roll Call Vote:

Ayes: 5

Nays: 2 Councilor Wall and Garcia

Motion Carries

6) **COUNCIL AND COMMITTEE REPORTS AND DISCUSSION**

a. Councilor Bennington: No new reports since last Planning meeting. The new Planning Code should come before Council by the end of August.

b. Councilor Lewis: Inquired about one more survey that has not been turned in for LOC.

- c. Councilor Wall: No Report.
- d. Councilor Jesser: No Report.
- e. Councilor Garcia: No Report. Commented on the good timing of the Main Street parking that is very much needed for extra parking. Councilor Garcia toured the dam project and things are coming along nicely.
- f. Councilor Jesser: He is concerned about the traffic in town especially at the corner of 5th and California St. and corner of Oregon St. and California St. we might need to go back and put some pressure on ODOT to see if we are at a point of relieving some of these concerns. The Mayor concurred with these concerns. He will put this on an agenda in August or September. Councilor Jesser requested ODOT be here for this meeting.
- g. Councilor Gregg: No Report

7) **ADJOURN 6:58 pm**

Paul Becker, Mayor

Kimberlyn Collins, City Recorder

Date approved: _____

CITY OF JACKSONVILLE
Bills Against the City - City Council
JULY 19, 2016

GENERAL FUND - ADMINISTRATION DEPARTMENT		
Vendor Name	Description	Amount
Bell Hardware	restroom signs for courthouse	26.00
Bi-Mart	supplies for building maintenance	20.29
Blackbird Shopping Center	supplies for building maintenance	32.99
City County Insurance Services	annual renewal workers comp	1,477.47
City County Insurance Services	annual renewal property & liability insurance	61,471.23
Data Center West	monthly IT services	94.60
Huycke O'Connor Jarvis LLP	attorney services - June 2016	3,853.00
KDP Certified Public Accountants LLP	consultation on payroll system	504.00
OregonAPA	posting on job board	50.00
Salvador Salazar	weed abatement	200.00
Southern Oregon Media Group	balance due on notice of hearing	35.60
		67,765.18
GENERAL FUND - POLICE DEPARTMENT		
Vendor Name	Description	Amount
A One Exterminators Inc.	quarterly pest control - fire dept	110.00
City County Insurance Services	annual renewal workers comp	6,303.87
City of Medford	fuel for PD - June 2016	661.28
Data Center West	monthly IT services	25.23
		7,100.38
GENERAL FUND - PLANNING DEPARTMENT		
Vendor Name	Description	Amount
C & K Market Inc.	supplies for planning	17.56
City County Insurance Services	annual renewal workers comp	2,068.46
Data Center West	monthly IT services	52.56
ECONorthwest	work on buildable lands analysis	162.50
Zee Medical Company #72	first aid kit for planning	144.90
Zee Medical Company #72	supplies for first aid kit for planning	55.60
		2,501.58
FIRE PROTECTION FUND		
Vendor Name	Description	Amount
A One Exterminators Inc.	quarterly pest control - fire dept	99.00
AlSCO	janitorial supplies for fire dept	47.33
Bi-Mart	supplies for fire dept	20.15
Cascade Fire Equipment	fireline pack and hose for fire dept	118.00
City County Insurance Services	annual renewal workers comp	5,673.58
City of Medford	fuel for FD - June 2016	389.10
Data Center West	monthly IT services	25.23
Industrial Source	oxygen for fire dept	72.90
Mercy Flights Inc.	medical supplies for fire dept	249.98
Mike's A Full Service Printer Inc.	EMS books for fire dept	70.00
PSR Physician Services LLC	annual renewal of EMS Supervising Physician Services	903.00
Witmer Public Safety Group Inc.	fire axes for fire dept	460.77
		8,129.04
CEMETERY FUND		
Vendor Name	Description	Amount
City County Insurance Services	annual renewal workers comp	1,520.76
Jacksonville Lumber Co.	gloves for cemetery	32.50
		1,553.26

Vendor Name	Description	Amount
STREETS FUND		
Vendor Name	Description	Amount
AlSCO	Janitorial Supplies	178.90
Blackbird Shopping Center	supplies for street maintenance	9.27
Blackbird Shopping Center	supplies for street maintenance	11.96
C & K Market Inc.	supplies for street dept	13.47
Cantel of Medford	stop sign and post for streets	160.50
City County Insurance Services	annual renewal workers comp	4,913.21
City of Medford	signs for streets	155.00
Hi-Way Lumber Co.	supplies for street dept	65.25
Jacksonville Lumber Co.	supplies for street dept	33.55
KAS & Associates Inc.	engineer rebill - Timber Ridge	162.90
PPG Architectural Finishes	paint for streets	82.64
Rodda Paint	paint for streets	73.84
Rodda Paint	paint for streets	5.89
Rogue Valley Council of Governments	annual renewal Bear Creek TMDL project	8,396.09
Sherwin-Williams	yellow paint for streets	74.45
Sherwin-Williams	white paint for streets	208.35
Sherwin-Williams	yellow paint for streets	59.56
		14,604.83
WATER FUND		
Vendor Name	Description	Amount
Accela Inc. # 774375	annual meter reading interface	2,565.40
AlSCO	Janitorial Supplies	178.90
City County Insurance Services	annual renewal workers comp	7,311.32
City of Medford	vehicle maintenance	227.30
Data Center West	monthly IT services	12.60
Ferguson Waterworks	water meter replacement	2,350.00
Mark M. Bateman B2 Backflow Svc	backflow repairs	372.00
Neilson Research Corporation	routine water testing	84.00
Thomas Glover	reimbursement for armoire	200.00
NL, Inc. / Knife River	final payment on oregon st. waterline	8,107.96
NL, Inc.	final payment on oregon st. waterline	7,226.08
		28,635.56
PARKS FUND		
Vendor Name	Description	Amount
AlSCO	Janitorial Supplies	357.79
Blackbird Shopping Center	supplies for parks maintenance	18.06
Budge-McHugh Supply Co.	supplies for parks maintenance	46.85
Budget Lumber	supplies for forest park	694.50
City County Insurance Services	annual renewal workers comp	3,041.51
Grover Electric and Plumbing Supply Co.	supplies for park maintenance	9.27
Historic Jacksonville Inc.	reimbursement for Transient Lodging grant	1,268.90
Jacksonville Lumber Co.	supplies for parks maintenance	117.30
Robert Roos	reimbursement for marketing funds #MGC02-02-2015-16	5,000.00
		10,554.18
SDC FUND		
Vendor Name	Description	Amount
Civil West Engineering Services Inc.	parking lot improvements	7,172.26
GSI Water Solutions Inc.	work on USACOE storage contract	65.00
NL, Inc. / Knife River	final payment on oregon st. waterline	8,107.97
NL, Inc.	final payment on oregon st. waterline	7,226.07
		22,571.30

Vendor Name	Description	Amount
WATER BOND FUND		
Vendor Name	Description	Amount
US Bank	paying agent annual dues for water bond 2012	450.00
		450.00
CAPITAL PROJECT FUND		
Vendor Name	Description	Amount
Don's Lock LLC	balance due on alarm system for courthouse	53.50
J. Jackson Drywall	drywall patchwork - courthouse	250.00
KAS & Associates Inc.	engineer work on dam removal	501.88
Kogap Enterprises Inc.	Jacksonville dam removal - project # J10-007	73,825.00
		74,630.38
	TOTAL:	238,495.69
APPROVED BY:	DATE:	

Jacksonville City Council Agenda Item Summary



Lease For The 206 N. 5th St., Bldg. B Between Art Presence and City of Jacksonville

Date: July 11, 2016
From: Jeff Alvis, City Administrator

City Council Meeting: July 19, 2016
Agenda Item: 5a.

Synopsis:

The Art Presence Lease is up for renewal. The current lease is submitted in this packet for the Council to review.

Fiscal Impact:

Budgetary Impact – Council will need to determine what the monthly rent should be.

Recommendations:

Council should consider possibly extending the current lease for a year while we go through our budget process and/or reevaluate the monthly lease amount.

Exhibits:

Exhibit A – Current Art Presence Lease

Lease for the 206 N. 5th St., Bldg. B Between Art Presence and City of Jacksonville

This Lease Agreement is effective July 19, 2016, by and between City of Jacksonville, ("Landlord") and the Arts Presence ("Tenant"). The parties agree as follows:

1) PREMISES: Landlord, in consideration of the lease payments provided in this Lease, leases to the Tenant the building known as "The Historic Jackson County Jail located at 206 5th Street, Bldg. B Jacksonville, Oregon.

2) PROPOSED USES: Tenant planned uses for the Premises include the holding of Art Presence art shows and events, demonstration of techniques, workshops, art classes and other similar uses in support of the Arts.

Special events might include the pouring of wine, live non-amplified music, and food subject to the securing of required permits and local and state laws. All events must be documented in an event packet and approved through the City Recorder's office prior to the event. It is possible that the serving of alcohol will require City Council approval; tenant should plan accordingly.

3) COMPLIANCE WITH MANAGEMENT AGREEMENT FOR ART PRESENCE: Tenant shall comply with all provisions of said Management Agreement including any interior structural modifications to the Premises. For purposes of the agreement, structural modifications include painting, lighting, interior art installations, or similar non-structural modifications.

Notwithstanding, Tenant shall provide notice to Landlord of any proposed non-structure modifications to the Premise to document such modifications as non-structural. All modification must meet any applicable current city code, any planning department requirements, have an approved building permit when necessary and use a licensed and bonded contractor should the Landlord so require.

4) TERM and TERMINATION: The lease term will begin on July 19, 2016 and will terminate on June 30, 2017. The term may include provisions for up to an additional year option if agreed to by both parties.

This Agreement shall be terminable by the City upon breach of this Agreement, including, but not limited to non-payment of the Rental Fee.

5) LEASE AMOUNT: Total compensation of (\$TBD by council) per month beginning July 1, 201 and payable on the first day of each month. Payment shall be considered late after 10 days and shall accumulated interest at 1.5% per month until paid in full.

Payment shall be made to the City of Jacksonville, PO Box 7, Jacksonville OR 97530.

City Council
July 19, 2016
Agenda Item: 5a
Exhibit "A"

6) POSSESSION: Tenant shall be entitled to possession on the first day of the term of this Lease, and shall yield possession to Landlord on the last day of the term of this Lease, unless otherwise negotiated and agreed by both parties in writing.

At the expiration of the term, Tenant shall remove its goods and effects and peaceably yield up the Premises to Landlord in as good a condition as when delivered to Tenant, ordinary wear and tear excepted.

7) EXCLUSIVITY: Landlord shall not directly or indirectly, through any employee, agent, or otherwise, lease any space within the property (except the Premises herein described), or permit the use or occupancy of any such space whose primary use of business is in, or may result in, competition with the Tenants primary use of business. The Landlord hereby gives the Tenant the exclusive right to conduct their primary use of business on the property within the confines of this agreement and all applicable local, state and federal laws.

8) PROPERTY INSURANCE: Landlord and Tenant shall each maintain appropriate insurance for their respective interests in the Premises and property located on the Premises and required by the City Recorder.

9) LIABILITY INSURANCE: Tenant shall maintain liability insurance on the Premises and will be verified on or before July 1, 2016.

- Evidence of property insurance for their contents showing The City of Jacksonville, as certificate holder.
- General Liability limits of at least \$1,000,000 occurrence/\$2,000,000 aggregate. A Certificate of Insurance naming The City of Jacksonville, its Council, Officers, and Boards, Agents, Volunteers, and Employees Shall Be Named as Additional Insured with Respects to General Liability . A copy of the Additional Insured Endorsement (such as liquor) shall be included with the Certificate of Insurance.

THIS POLICY MUST HAVE ALCOHOL COVERAGE IF ALCOHOL WILL BE SERVED ON PREMISES ALONG WITH A COPY OF THE LIQUOR ENDORSEMENT ON THE POLICY FOR VERIFICATION BY LANDLORD INSURANCE CARRIER OF APPROPRIATE COVERAGE.

10) UTILITIES: Tenant shall be responsible for payment of all building utilities with exception of Jacksonville City Services bill. Public restrooms are located in the back of the building therefore tenant will not be charged for City Services.

11) MAINTENANCE: Landlord shall have the responsibility for all major and exterior maintenance to maintain the Premises in good repair at all times. Tenant will maintain the interior in good repair. Inspection of both the inside and outside of the building by the Building Officials of the City of Jacksonville will be a criterion for maintenance of the building. Cost of the inspection to be the responsibility of the Landlord. This inspection will be at least one time annually or as required if the Building Official recommends additional inspections. The Landlord and their representatives, shall, at all reasonable times, have the right to enter upon and inspect the Old Jail House.

12) REMODELING OR STRUCTURAL IMPROVEMENTS: Tenant shall have the right to conduct any construction or remodeling at Tenant's expense on the interior as required to use the premises. All major remodeling shall be approved by the Landlord and stay within city ordinance as stated in Section 3 of this document.

13) ACCESS BY LANDLORD TO THE PREMISES: Subject to the Tenant's consent which shall not be unreasonably withheld, Landlord shall have the right to enter the Premises to make inspections, provide necessary services (see Section 11 of this document also.)

COMPLIANCE WITH REGULATIONS: Tenant shall promptly comply with all laws, ordinances, requirements and regulations of the federal, state, county, municipal and other authorities, and the fire insurance underwriters. However, Tenant shall not by this provision be required to make alterations to the exterior of the building or alterations of a structural nature. Tenant shall notify the Landlord of any inspections, reports or findings given to the Tenant by an agency other than the City of Jacksonville.

14) PREMISES BATHROOMS: Tenant is authorized to use the two bathrooms located at the rear of the Premises. To the extent repairs are necessary; Tenant understands that such repairs will be made subject to available funding and maintenance priorities for the City Hall complex of buildings that include the premises.

15) NOTICE: Notices under this Lease shall not be deemed valid unless given or served in writing and forwarded to, as follows:

LANDLORD.

City of Jacksonville, P. O. Box 7, Jacksonville OR, 97530

TENANT.

Art Presence c/o Anne Brooke, PO Box 185, Jacksonville Oregon, 97530

Such addresses may be changed from time to time by any party by providing notice as set forth above.

16) GOVERNING LAW: This Lease shall be construed in accordance with the laws of the State of Oregon. Arts Presence is required to have an annual business license with the City of Jacksonville under guidelines within the Municipal Code. Art Presence is considered to qualify for an umbrella business license per JMC 5.04.070. Art Presence will work with the City Recorder to provide updated documentation of Art Presence members who qualify for business licenses at this location only.

17) ENTIRE AGREEMENT/AMENDMENT: This Lease agreement contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Lease. This Lease may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.

18) BINDING EFFECT: The provisions of the Lease shall be binding upon and inure to the benefit of both parties and their respective legal representatives, successors and assigns.

LANDLORD:

City of Jacksonville

TENANT:

Art Presence

BY: Jeffrey N. Alvis

BY: Anne Brooke

DATE: _____

DATE: _____

Jacksonville City Council Agenda Item Summary



Council Discussion of Proposed Charter Amendment

Date: July 11, 2016
From: Jeff Alvis, City Administrator

City Council Meeting: July 19, 2016
Agenda Item: 5b.

Synopsis:

Final discussion of proposed Charter amendment.

Fiscal Impact:

NA

Recommendations:

Council to discuss Charter and prepare to put on the November ballot for voter approval through adoption of Resolution No. R2016-014.

Exhibits:

Exhibit A – Jacksonville City Charter

2016 JACKSONVILLE CITY CHARTER

PREAMBLE

The voters of the City of Jacksonville (the "City"), County of Jackson, State of Oregon exercising our power to the fullest extent possible under the Constitution and laws of Oregon do hereby repeal the existing City charter and enact this Home Rule Charter of the City as follows:

CHAPTER 1. NAMES AND BOUNDARIES

Section 1.1. Title. This instrument may be called the 2016 Jacksonville City Charter (this "Charter").

Section 1.2. Name. The City continues as a municipal corporation and chartered city with the name of City of Jacksonville.

Section 1.3. Boundaries. The City includes all the territory within its boundaries as they now exist or are legally modified. The City shall maintain as a public record an accurate and current description of its boundaries.

CHAPTER 2. POWERS

Section 2.1. Powers. The City has all the powers that the constitutions, statutes and common law of the United States and Oregon expressly or impliedly grant or may allow the City, as fully as though such powers were specifically set forth in this Charter.

Section 2.2. Construction. This Charter shall be liberally construed so that the City may exercise fully all powers possible under this Charter and United States and Oregon law.

Section 2.3. Distribution. Except as this Charter provides otherwise, all City powers are vested in the City Council (the "Council"). The Council has legislative, administrative and quasi-judicial authority. Under the Oregon Constitution, initiative and referendum powers are reserved to the City's voters.

City Council
July 19, 2016
Agenda Item 5b.
Exhibit "A"

CHAPTER 3. COUNCIL

Section 3.1. Members. The Council shall consist of a Mayor and six Councilors nominated and elected from the City at large.

Section 3.2. Mayor. The Mayor presides over and facilitates Council meetings, preserves order, enforces Council rules and determines the order of business under Council rules. The Mayor is a voting Council member, but has no veto authority. With the consent of the Council expressed by resolution, the Mayor appoints members of City commissions and committees. The Mayor must sign all records of Council decisions. The Mayor serves as the political head of the City government.

Section 3.3. Council President. At its first meeting each calendar year, the Council must elect a president (the "Council President") from its membership. The Council President presides in the Mayor's absence or inability to perform duties or if the Mayor is recused from acting.

Section 3.4. Rules. By resolution, the Council must adopt rules to govern its meetings.

Section 3.5. Meetings. The Council must meet at least once each month at a time and place designated by its rules and may meet at other times and/or places under the rules.

Section 3.6. Quorum. A majority of the Council members is a quorum to conduct business, but a smaller number may meet and compel attendance of absent members under the Council rules.

Section 3.7. Vote Required. The express approval of a majority of a Council quorum is required for any Council decision, except when this Charter requires approval by a greater number.

Section 3.8. Record. A record of Council meetings must be kept under Council rules.

CHAPTER 4. LEGISLATIVE AUTHORITY

Section 4.1. Ordinances. The Council exercises its legislative authority by adopting ordinances. The enacting clause for all ordinances must state: "The City of Jacksonville ordains as follows:"

Section 4.2. Ordinance Adoption.

A. Except as permitted in 4.2(B) below, ordinance adoption requires approval of a majority of the Council at two meetings.

B. The Council may adopt an ordinance at a single meeting by unanimous approval of at least a quorum of the Council, provided that the proposed ordinance is available in writing to the public at least one week before the meeting on the City’s website and in hardcopy at the City’s office.

C. Any substantive amendment to a proposed ordinance must be read aloud or made available in writing to the public before the Council adopts the ordinance at that meeting.

D. After ordinance adoption, the vote of each Councilor must be entered in the Council minutes.

E. After adoption, the Recorder must endorse the ordinance with the date of adoption, the Recorder’s name and title and cause it to be signed by the Mayor.

Section 4.3. Effective Dates. Unless a later date is specified, an ordinance shall be effective on the 30th day after its adoption. An ordinance may take effect upon its adoption or other date less than 30 days after adoption if it contains an emergency clause. An ordinance containing an emergency clause requires a vote of two-thirds of the Council approving the ordinance. The Council shall be the sole judge of the existence of an emergency.

CHAPTER 5. ADMINISTRATIVE AUTHORITY

Section 5.1. Resolutions. The Council will normally exercise its administrative authority by approving resolutions. The approving clause for resolutions may state: “The City of Jacksonville resolves as follows:”.

Section 5.2. Resolution Approval.

A. Resolution or other administrative decision requires Council approval at one meeting.

B. Any substantive amendment to a resolution must be read aloud or made available to the public in writing before Council approval of the resolution at that meeting.

C. After resolution approval or other administrative decision, the vote of each Councilor must be entered in the Council minutes. Other administrative decisions shall be entered in the minutes of the meeting.

D. After approval, the Recorder must endorse the resolution with the date of approval, the Recorder's name and title and cause it to be signed by the Mayor.

Section 5.3. Effective Date. Resolutions or other administrative decisions shall take effect on the date of approval, unless a later date is specified.

CHAPTER 6. QUASI-JUDICIAL AUTHORITY

Section 6.1. Orders. The Council normally exercises its quasi-judicial authority, such as making decisions after hearings, by approving orders. An approving clause for an order may state: "The City of Jacksonville orders as follows:".

Section 6.2. Order Approval.

A. Orders or other quasi-judicial decisions before Council require approval at one meeting.

B. Any substantive amendment to an order must be read aloud or made available to the public in writing before Council approval of the order.

C. After order approval or other quasi-judicial decision, the vote of each Councilor must be entered in the Council minutes.

D. After approval, the Recorder shall endorse the order with the date of approval, the Recorder's name and title and cause it to be signed by the Mayor.

Section 6.3. Effective Date. Orders and other quasi-judicial decisions take effect on the date of approval, unless a later date is specified.

CHAPTER 7. ELECTIVE OFFICERS

Section 7.1. Councilors. The term of a Councilor in office when this Charter is adopted is the term for which the Councilor was elected or is elected at the time of adoption of this Charter. At each general election after adoption, three Councilors, being those receiving the highest number of votes, shall be elected for four-year terms.

Section 7.2. Mayor. The term of the Mayor in office when this Charter is adopted continues until the beginning of the second odd-numbered year after adoption. In every other general election after adoption, the Mayor will be elected for a four-year term.

Section 7.3. Election Law. City elections must conform to Oregon law, except as this Charter or City ordinances provide otherwise. Elections for City offices must be nonpartisan.

Section 7.4. Qualifications.

A. The Mayor and Councilors must be qualified electors under Oregon law and reside within the City for at least one year immediately before election or appointment.

B. At a single election, no person shall be a candidate for more than one City office.

C. Neither the Mayor nor a Councilor may be a City employee.

D. The Council is the final judge of the election and qualifications of its members.

Section 7.5. Nominations. The Council must prescribe by ordinance the procedure for nomination for the offices of Mayor or Councilor.

Section 7.6. Terms. Officers elected at a general election begin their terms at the first Council meeting of the year immediately after the election, which terms continue until a successor qualifies and assumes office.

Section 7.7. Oath. The Mayor and each Councilor must swear or affirm to faithfully perform the duties of their offices and support the U.S. and Oregon Constitutions.

Section 7.8. Vacancies; Filling.

A. An elective office becomes vacant upon the incumbent's death, adjudication of incompetence, resignation or recall from office or upon Council declaration after the incumbent's:

- (1) Failure to qualify for office within 10 days of the start of office term;
- (2) Absence from Council meetings for 60 days without Council consent;
- (3) Ceasing to reside in the City;
- (4) Ceasing to be a qualified elector under Oregon law;
- (5) Conviction of a public offense punishable by loss of liberty; or
- (6) Removal proceedings under Section 7.9 below.

B. A Mayor or Councilor vacancy will be filled by a majority of those remaining Council members. The appointee will serve until the earlier of the remaining term of the vacant office or the next biennial election. A majority of the Council may appoint a Councilor pro-tem if a Councilor is temporarily disabled or absent from the City.

Section 7.9. Undue Influence. No elected City official may directly or indirectly, including verbal abuse, inappropriate demands or other forms of harassment, attempt to influence the City Administrator, Recorder, Finance Director, City Attorney, Municipal Court Judge or other appointed officer or officer candidate in the appointment or removal of any City employee or in administrative decisions about the disposition or use of City employees, consultants or agents, City finances, permits, property or contracts. Violation of this provision shall be grounds for the removal of the elected official by majority vote of the Council from office after a public hearing before the Council under applicable Council rules. In Council meetings, elected officials may discuss or suggest anything with the City Administrator or other appointed official about City business.

CHAPTER 8. APPOINTIVE OFFICERS

Section 8.1. City Administrator

A. The office of City Administrator (the “Administrator”) is established as the administrative head of the City government, to be responsible to the Mayor and Councilors for the proper conduct of all City business. The Administrator will assist the Mayor and Councilors in developing and carrying out City policies.

B. A majority of the Council may appoint the Administrator for a definite or indefinite term. Such appointment must be without political considerations and solely based on education and experience in the competencies and practices of local government management.

C. The Administrator must reside within the City or within 20 minutes motor vehicle travel time from the City.

D. The Administrator may be removed by a majority of the Council at any time, with or without cause. In the event of the Administrator’s removal or disability preventing the execution of office, the Council must then appoint a permanent replacement or a temporary replacement. Such temporary replacement may appoint or remove City employees only with Council approval.

E. The Administrator shall have the powers and duties prescribed by resolution adopted by the Council.

F. The Administrator has no authority over the judicial functions of the Municipal Judge or the functions of the Council. The Administrator may take part in Council meetings and executive deliberations, but shall have no vote.

Section 8.2. City Recorder.

A. The office of the City Recorder (the “Recorder”) is hereby established. The Recorder shall be the ex-officio clerk of the Council and clerk of the City.

B. The Recorder shall be appointed by the Mayor, subject to approval by Council resolution and be supervised by the Administrator. The Recorder may be removed by a majority of the Council. In the event of the Recorder’s temporary absence, the Mayor may appoint a Recorder pro tem with the authority and duties of the Recorder.

C. The Recorder shall have the duties prescribed by resolution adopted by the Council.

Section 8.3. City Finance Director.

A. The office of the City Finance Director (the “Finance Director”) is hereby established. The Finance Director shall be the chief financial officer of the City.

B. The Finance Director shall be appointed by the Mayor, subject to approval by Council resolution and be supervised by the Administrator. The Finance Director may be removed by a majority of the Council. In the event of the Finance Director’s temporary absence, the Mayor may appoint a Finance Director *Pro-tem* with the authority and duties of the Finance Director.

C. The Finance Director shall have the duties prescribed by resolution adopted by the Council.

Section 8.4. Municipal Court and Judge.

A. A majority of the Council may appoint and remove a Judge of the Jacksonville Municipal Court (respectively, the “Municipal Judge” and the “Municipal Court”). The Council may also appoint and remove a Municipal Judge *Pro-tem*. The Municipal Judge will hold court at such place as the Council directs.

B. The Municipal Court has jurisdiction over every offense created by City ordinance and may enforce penalties and forfeitures under such ordinances. Unless limited by City ordinance, the Municipal Court has jurisdiction under state law inside and outside the City.

C. All proceedings of the Municipal Court will conform to state laws governing justices of the peace and justice courts. The Municipal Judge may:

- (1) Render judgments and impose sanctions on persons and property;
- (2) Order the arrest of anyone accused of a City offense;
- (3) Commit to jail or admit to bail anyone accused of a City offense;
- (4) Issue and compel obedience to subpoenas;

- (5) Compel witnesses to appear and testify and jurors to serve for trials before the court;
- (6) Penalize contempt of court;
- (7) Issue processes to enforce judgments and court orders;
- (8) Issue search warrants; and
- (9) Perform judicial and quasi-judicial functions under City ordinances.

D. The Council may transfer some or all of the functions of the Municipal Court to an appropriate county or state court by ordinance.

Section 8.5. Other Officers. By ordinance, the Council may provide for the appointment and removal of other City officers, except for those in Sections 8.1 through 8.4 above, as the Council deems necessary for the safety and welfare of the City. The Council may combine any two or more appointive City offices. The Council may designate any appointive officer to supervise any other appointive officer, except the Municipal Judge's exercise of judicial functions.

CHAPTER 9. PERSONNEL

Section 9.1. Compensation. As part of the approval of the annual budget, the Council must approve and authorize compensation of City officers and employees. By resolution, the Council may provide for monetary stipends for the Mayor and Councilors and/or for reimbursement of actual and necessary expenses incurred in pursuit of City business.

Section 9.2. Employment Rules. The Administrator, using Council-approved employment rules, will determine and apply such rules for recruitment, selection, promotion, transfer, demotion, suspension, layoff and dismissal of City employees based on merit and fitness. This Section 9.2 shall not apply to Appointive Officers under Chapter 8 hereof.

Section 9.3. Fidelity Bonds. All City employees and officers having access to City funds shall file with the Council a position fidelity bond in such amount as fixed by the Council, the premium of which bond shall be paid for by the City.

CHAPTER 10. MISCELLANEOUS

Section 10.1. Public Improvements. By ordinance, the Council may provide procedures for making, altering, vacating or abandoning any public improvement, including special assessment procedures with provisions for suspension upon remonstrance and the issuance of bonds, including bond anticipation notes or other evidences of indebtedness, upon the security of unpaid assessments.

Section 10.2. Debt. City indebtedness may not exceed debt limits imposed by Oregon law. An amendment of this Charter is not required to authorize City indebtedness.

Section 10.3. Ordinances Continued. All ordinances consistent with this Charter in force when it takes effect remain in effect until amended or repealed.

Section 10.4. Repeal. All charter provisions adopted before this Charter takes effect are repealed.

Section 10.5. Severability. The provisions of this Charter are severable. If a court holds any provision invalid, such invalidity does not affect any other provision.

Section 10.6. Effective. This Charter takes effect December 8, 2016.

Jacksonville City Council Agenda Item Summary



Resolution No. R2016-014 A Resolution of the City of Jacksonville Submitting an Amended Charter to the Voters of the City and Adopting a Ballot Title and Explanatory Statement

Date: July 11, 2016
From: Jeff Alvis, City Administrator

City Council Meeting: July 19, 2016
Agenda Item: 5c.

Synopsis:

Council directed our City Attorney, Sydnee Dreyer, to prepare a resolution submitting an amended charter to the voters of the City and adopting a ballot title and explanatory statement.

Fiscal Impact:

N/A

Recommendations:

Approve Resolution R2016-014

Exhibits:

Exhibit A: Resolution No. R2016-014 A Resolution of the City of Jacksonville Submitting an Amended Charter to the Voters of the City and Adopting a Ballot Title and Explanatory Statement.

RESOLUTION NO. R2016-014

A RESOLUTION OF THE CITY OF JACKSONVILLE SUBMITTING AN AMENDED CHARTER TO THE VOTERS OF THE CITY AND ADOPTING A BALLOT TITLE AND EXPLANATORY STATEMENT

RECITALS:

- A. The voters of the City of Jacksonville approved the current Jacksonville City Charter in 1953 which became effective December 4, 1953. The Charter has been amended five (5) times since its original adoption.
- B. In May 1968, Section 48 was amended to Authorize Indebtedness. In the May 1980 primary election, Chapter VI Elections was amended. In the May 1980 General Election, Section 35, Filling of Vacancies in Office was amended. In May 1984, Section 8, Term of Office for Councilmen was amended. In November 1985, Section 9, Term of Office for Mayor was amended.
- C. The current Charter is written in an outdated style and provisions, and this Amendment is intended to provide better organization and understanding of the Charter. The proposed new Charter amends the antiquary boundary description that does not reflect an accurate description of the current City boundaries; includes provisions defining the powers of the City lacking from the original Charter; reorganizes the overall structure of the Charter; and amends the restrictions on indebtedness that do not reflect current financial reality.
- D. A draft of the revised Charter has been prepared, based on a model prepared by the League of Oregon Cities, but drafted to be as consistent as possible with the basic provisions of the City's existing Charter where such consistency continues to be advisable, such as, authority for local improvements, allowing the Council to provide for expense reimbursement, and retaining the one-year residency qualification for elective officers.
- E. The proposed Charter has been considered by both the City Council and an advisory committee, which has recommended changes that have been incorporated into the draft Charter being presented to the Voters for their consideration.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, OREGON, RESOLVES AS FOLLOWS:

City Council
July 19, 2016
Agenda Item 5c.
Exhibit "A"

SECTION 1. An election is called in-and-for the City of Jacksonville for the purpose of submitting to the legal Voters of the City, the following question:

Shall the City of Jacksonville adopt the proposed new City Charter?

SECTION 2. Tuesday November 8, 2016, is designated for holding the Election on the question stated in Section 1.

SECTION 3. The Election will be conducted by the Jackson County Elections Department.

SECTION 4. The Precincts for the Election will include all of the territory within the Corporate Limits for the City of Jacksonville.

SECTION 5. The Ballot Title to appear on the Ballot shall be as provided in the attached Exhibit A, adopted by the Council incorporated herein by reference.

SECTION 6. The Explanatory Statement for the Voters Pamphlet shall be as set forth in the attached Exhibit B adopted by Council incorporated herein by reference.

SECTION 7. The City of Jacksonville authorizes the City Recorder or her designee to act on behalf of the City of Jacksonville and take such further action as is necessary to carry out the intent and purposes set forth herein, in compliance with the applicable provisions of law including, but not limited to, filing this Measure with the Jackson County Elections Office and publishing the Ballot title as required by State law.

SECTION 8. This Resolution shall be affective upon its approval and adoption.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, OREGON ON THE DATE LAST WRITTEN BELOW.

Signed by me in open session in authentication of its passage this 19th day of

July, 2016.

Paul Becker, Mayor

ATTEST:

Kimberlyn Collins, City Recorder

EXHIBIT A TO RESOLUTION NO. R2016-014

BALLOT TITLE

PROPOSED NEW CHARTER FOR CITY OF JACKSONVILLE

QUESTION:

SHALL CITY OF JACKSONVILLE ADOPT THE PROPOSED NEW CITY
CHARTER?

SUMMARY:

If approved this measure would adopt a new Charter for the City of Jacksonville. The Charter is the basic document governing how a city government functions. The City of Jacksonville's current Charter was adopted in 1953. Some of the provisions and language in the Charter are outdated. The proposed Charter would keep several provisions of the existing Charter, such as the number of Council members, residency requirements, and the term of Mayor and Council. Adoption of the proposed Charter would include the following revisions: allows the City to borrow funds consistent with State law, rather than being limited by an historic amount; allows the City Council to set forth the duties of the City Administrator, Recorder, Finance Director and Municipal Judge by Ordinance allowing flexibility without seeking Charter amendment; uses simplified language with the intention of making the Charter more understandable and clarifies the actions taken by the Council in its legislative, administrative, and quasi-judicial capacity. A copy of the proposed Charter is available at www.jacksonville.or.us and at City Hall.

EXHIBIT B

EXPLANATORY STATEMENT

This Measure, if adopted would adopt a new Charter for the City of Jacksonville. The Charter is the basic document governing how a City government functions, equivalent to a Constitution. The City's current Charter was adopted by the voters in 1953. Several Amendments have taken place throughout the years, of different sections, but some of the provisions and language in the existing Charter are outdated.

On direction of the City Council, an advisory committee prepared a draft of a proposed New Charter. The proposed Charter is based on the model charter prepared by the League of Oregon Cities, but modified to make it more consistent with the City's existing Charter and with local practices. After a draft was developed, the City Attorney reviewed the draft and made several changes to the proposed Charter. The version, as amended by the advisory committee and City Attorney is the version being considered for adoption.

The proposed Charter would keep many of the same basic provisions as the existing Charter. For example, the number of Council Members; the way that the Mayor and Council are elected; and the term of Mayor and Council would all remain unchanged.

Adoption of the proposed Charter would allow the City of Jacksonville to borrow funds consistent with state law, rather than being limited to a specific amount. The provisions in the current Charter have required the City to seek voter approval to define the duties of the various offices within the City, and contained outdated language and scattered organization as well as obsolete boundary descriptions of the current City boundaries, all of which would require voter approval for amendment.

The proposed Charter uses simplified language with the intention of making the Charter more understandable and utilizes gender-neutral language.

The proposed Charter would clarify the actions to be taken by the Council in its legislative, administrative and quasi-judicial capacities. A copy of the proposed Charter is available at www.jacksonville.or.us and at City Hall.

Jacksonville City Council Agenda Item Summary



Resolution R2016-015 A Resolution Accepting the Appointments and Terms for the Committee and Commission as Appointed by the Mayor and/or The City Council

Date: July 14, 2016
From: Paul Becker, Mayor

City Council Meeting: July 19, 2016
Agenda Item: 5d.

Synopsis:

In accordance with the provisions of the Jacksonville Municipal Code. Sec. 2.36.220. - Council committees.

(C) Members of the standing committees shall be appointed by the Mayor unless otherwise noted; **membership shall be ratified by resolution.** At the time of ratification of these rules, the following standing committees shall be considered in place: (1) Personnel; (2) Parking; (3) Budget (appointed by Council; meets quarterly at a minimum); (4) Public Safety; (5) Utilities; (6) Parks and Visitor's Services; (7) Land and Buildings; (8) Transient Lodging Tax; (9) Committee for Citizen Involvement (CCI); (10) Film.

(D) Commission liaisons will be a non-voting member of the Commission. Commissions requiring Council consent for membership shall be ratified by resolution, unless otherwise noted, the following: (1) Planning Commission; (2) Historical and Architectural Review Commission; (3) Cemetery Commission members (with the exception of the Council Liaison who is appointed by the Mayor) will be appointed by the organization representing that portion of the Cemetery.

Fiscal Impact:

N/A

Recommendations:

Adopt Resolution No. R2016-015

Exhibits:

Exhibit A: Resolution No. R2016-015 A Resolution Accepting the Appointments and Terms for the Committee and Commission as Appointed by the Mayor and/or The City Council

RESOLUTION NO. R2016-015

A RESOLUTION ACCEPTING THE APPOINTMENTS AND TERMS FOR THE COMMITTEES AND COMMISSION AS APPOINTED BY THE MAYOR AND/OR THE CITY COUNCIL

WHEREAS, the City of Jacksonville has the following openings on the listed committees and commissions:

WHEREAS, the vacancy for the Parks, Rec, Visitors and SVCS Committee and HARC Commission has been posted throughout the City of Jacksonville for more than 30 days with an "Open Until Filled" for the application listed on the posting;

AND WHEREAS the additional committee and commission appointees are currently serving on the stated committee and some are requesting reappointment;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Jacksonville, that the following people will be appointed as stated below:

As approved by the City Council:

Planning Commission:

Roger Thom – Term January 2013 - December 2016

Jim Whitlock – Term January 2013 - December 2016

Alan Betcher – Appointed - Term - January 2015 - December 2018

Ron Kanter – Term January 2015 - December 2018

Mark Thomas – Term January 2016 - December 2019

HARC:

One Vacancy

Trish Murdoch – Term January 2014 - December 2017

Donna Bowen – Term January 2014 - December 2017

Mark Tomas (PC Liaison) - Term January 2015 - December 2018

Penni Viets – Term January 2016 - December 2019

Budget Committee: (3 year terms)

Michael Turner – Appointed - Term - January 2014 - December 2016

Nancy O'Connell – Term January 2014 - December 2016

Larry Smith – Term January 2015 - December 2017

Donna Bowen – Term January 2015 - December 2017

David Britt – Term January 2015 - December 2017

Douglas Phillips – Term January 2016 - 2018

Ted Trujillo – Term January 2016 - 2018

City Council
July 19, 2016
Agenda Item 5d.
Exhibit "A"

As appointed by the Mayor:

Public Safety Committee:

Mark Peterson – Appointed – Term January 2015 – December 2018
William Stimson – Appointed – Term January 2015 – December 2018
Bernie Croucher – Term January 2014 - December 2017
Clara Wendt – Term January 2015 – December 2018
Lou Gugliotta – Term January 2015 – December 2018

Parking Committee:

Mike Holcombe – Term January 2014 - December 2017
Linda Graham – Term January 2015 - December 2018
Robert Roos – Term January 2015 - December 2018
Fred Zerull – Term January 2016 - December 2019
David Works – Term January 2016 - December 2019

Transient Lodging:

Whit Parker – Term January 2014- December 2017
Jerry Evans – Term January 2014 - December 2017
Mike Thornton – Term January 2015 - December 2018
Robert Roos – Term January 2015 - December 2018
Duane Sturm – Term January 2016 - December 2019

Parks, Rec, Visitors and SVCS Committee:

One Vacancy
Bernie Croucher – Term January 2013 - December 2016
Steve Casaleggio – Term January 2014 - December 2017
Ellee Celler – Term January 2015 - December 2018
Kandee McClain – Term January 2015 – December 2018

Land and Building Committee:

David Britt – Term January 2013 - December 2016
Steve Casaleggio – Term January 2013 - December 2016
Jerry Ferronato – Term January 2015 - December 2018
Clara Wendt – Term January 2015 - December 2018
Ellee Celler – Term January 2015 - December 2018
Paul Hayes – Term January 2016 - December 2019

Signed by me in open session in authentication of its passage this 19th day of July, 2016

Paul Becker, Mayor

ATTEST:

Kimberlyn Collins, Recorder

Council Discussion



Public Safety Committee Minutes

July 11, 2016 at 1:00pm

AGENDA

1. CALL TO ORDER, WELCOME

Members present: Chairman William (Bill) Stimson, Mark Peterson, Clara Wendt, Lou Gugliotta and Bernie Croucher

Staff present: Fire Chief Hull, City Council Liaison: Ken Gregg

2. OLD BUSINESS

None

3. ACTION/DISCUSSION ITEMS

a. Discuss Proposed Funding Approach for Fire Department

Chairman Stimson inquired with the City Council liaison, Ken Gregg, as to any feedback from the administration or the City Council regarding recalculating the discount surcharge for low income residents of Jacksonville. Gregg replied that the administration and council would want to see a breakdown of the proposed changes to the discount program from the committee.

Chairman Stimson then proceeded to build a chart showing the current discount calculation method. Police clerk Kathy Tiller helped explain how the annual mailing notification works and how the current calculation reflecting the \$4.00 increase was made.

In a previous meeting, the committee had come to a consensus that the new break-point below which residents would not pay any surcharge should be \$20,000. The current break-point is \$15,000. This relieves some financial burden for residents with adjusted gross income of less than \$15,000, which is the poverty level for a household of four.

Chief Hull suggested using some kind of percentage would be a good method to calculate the new surcharge for each income category. The Chief also pointed out how this new method would show community support by the committee and the council for its citizens at and below the poverty level. Chairman Stimson proceeded to develop the chart below showing the current surcharge break-down and the newly suggested break-down.

Number of People	Adjusted Gross Income	Current Surcharge Rate Charges ¹	Current Surcharge Year Totals	10% Increments Rate Charges ²	10% Increments Year Totals
	25,000 +	35.00		35.00	
1	24,000 - 24,999	32.48	389.76	31.50	390.00
0	23,000 - 23,999	29.12	0.00	28.35	0.00
4	22,000 - 22,999	25.76	1,236.48	25.51	1,224.48
4	21,000 - 21,999	22.40	1,075.20	22.96	1,102.08
3	20,000 - 20,999	20.16	725.76	20.66	743.76
12			3,427.20		3,460.32

1. The **New Surcharge** is the sum of the previous years' amount plus the \$4.00 increase approved by the City Council.
2. The **10% Increments** is calculated by starting with the new surcharge of \$35 and reducing each adjusted gross income category by 10% of the previous increment amount.

As can be seen in the chart, there is no significant change in money collected between the two methods. The 10% increment method results in a \$23.12 increase over the current method.

According to the above calculation schedule, twelve applicants (from last year) in the adjusted gross income range (\$15,000 - \$19,999) would not pay any surcharge. The total surcharge collected last year from this group was \$1,648. This is the approximate amount the city will not collect this year if this new payment schedule is adopted.

The committee felt that the 10% method of calculating the surcharge per thousand assessed property value was simpler to calculate, more equitable and easier to explain to the participants in the program.

A motion was made by Clara Wendt to accept the new method of using a percentage to calculate the surcharge for the program's participants. The motion was seconded and unanimously approved.

A second motion was made by Bill Stimson that the percentage method to calculate the discount surcharge be the new standard. A second was made and the motion was unanimously approved. It was understood that this would require an amendment to the resolution governing the surcharge discount.

Chairman asked liaison Gregg to forward the results of the committee's motions to the city council. Gregg said he would see if an amendment to the discount surcharge resolution could get on the city council agenda for July 19, 2016.

4. OTHER BUSINESS:

a. Fire Department Additional Income

Chief Hull explained how the fire department collects fees for responding to non-accidents not involving Jacksonville residents. The department also subcontracts some equipment and vehicles to other fire departments.

b. Retirement Ceremony for Retiring City Employess

Clara Wendt suggested the city provide some sort of ceremony for Police Sergeant Dan Moore's retirement at the end of the year. Mark Peterson inquired as to whether or not the city has a retirement program to honor its long-time retiring employees.

c. Idea for Funding Fire Department

Mark Peterson fielded the idea of adding \$1.00 - \$2.00 to one or two specific Britt performances next year to help fund the fire department. It should be well publicized so concert-goers understand what the extra charge is for. It would help the attendees feel like they are contributing to the safety services the city provides for its citizens and visitors. No action per se was taken or recommended at this time.

d. Lead in Water Issues in the News and What of Jacksonville's Water Quality

Chairman Stimson expressed concern regarding the lead in the water facing Medford and what it means for Jacksonville since the city buys its water from Medford. The question was asked: Is this matter even under the purview of the Public Safety Committee. The concern was how to inform the residents of any issues regarding lead in the water: how can they find out, what testing is available for the individual home-owner, what is the city doing to test its water, etc. Recommendations included posting information on the city's web site, the public boards, etc. The committee felt the best idea was to put information on the utility bills.

5. PUBLIC COMMENT: None

6. NEXT MEETING: Monday, September 12, 2016 at 1:00pm in EOC

7. ADJOURN: 2:15pm