



**CITY OF JACKSONVILLE
CITY COUNCIL AGENDA
OLD CITY HALL, 205 W Main St**

**CITY COUNCIL
City Council Meeting**

**May 3, 2016
6:00 pm**

- 1) **CALL TO ORDER** (includes call to order, pledge of allegiance)
- 2) **a. MINUTES (April 5, 2016)**
b. BILLS LIST
- 3) **PUBLIC COMMENT (items **not** on the agenda) limited to 3 minutes per speaker.**
- 4) **STAFF / DEPARTMENT REPORTS**
 - a. **Admin Department** - Jeff Alvis / Stacey McNichols / Kimberlyn Collins
 - b. **Planning Department** – Ian Foster
 - c. **Police Department** - Chief Towe
 - d. **Fire Department**
Devin Hull: Cascadia Exercise
 - e. **Mayor** - Paul Becker
- 5) **ACTION / DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

 - a. **Approval of Taste of Summer Event Packet**
 - b. **Resolution R2016-006 A resolution authorizing the budget allocation for the 2016 Historic Preservation Fund Grant program cycle for the City of Jacksonville**
 - c. **Emergency Response Food Supplies**
- 6) **COUNCIL COMMITTEE REPORTS**
- 7) **ADJOURN**

Please let the City offices know if you will need any special accommodations to attend or participate in the meeting by calling (541) 899-1231. Informational documents for items on this agenda are available for review on the City website www.jacksonvilleor.us. A recording of the meeting will be available on the website within one week of the meeting.

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

April 19, 2016 at Old City Hall, 205 W Main St, Jacksonville

- 1) **CALL TO ORDER (includes call to order, pledge of allegiance) 6:00 pm**
Present: Councilors Gregg, Garcia, Jesser, Lewis, Wall, Bennington and Mayor Becker.
Staff Present: Administrator Alvis, Treasurer McNichols, Recorder Collins and Planner Foster.
- 2) **a. MINUTES (minutes from April 5, 2016 meeting)**
Move to: Approval
Motion by: Councilor Lewis
Seconded by: Councilor Gregg
Vote:
Ayes: 7
Motion Carries

b. BILLS LIST
Move to: Approve the Bills
Motion by: Councilor Jesser
Seconded by: Councilor Lewis
Roll Call Vote:
Ayes: 7
Nays: 0
Motion Carries
Council asked questions. Administrator Alvis answered.
- 3) **PUBLIC COMMENT (items not on the agenda) limited to 3 minutes per speaker.**
N/A
- 4) **STAFF / DEPARTMENT REPORTS**
 - a. **Mayor** - Mayor Becker
 - b. **Admin Department** - Administrator Alvis / Treasurer McNichols / Recorder Collins
Treasurer McNichols: Presented the financials to Council through March 31, 2016. Budget meetings dates were announced.
Administrator Alvis: A supplemental budget resolution will be added this year to accommodate the change in Planning. Update was given on the progress of the Police Department roof.
 - c. **Planning Department**
Planner Foster: Updated Council on the progress of the Keegan House. Reported on the American Planning Association Conference in Phoenix, Az. Council asked questions. Planner Foster answered.
 - d. **Police Department** - Chief Towe
 - e. **Fire Department** - Chief Hull
- 5) **ACTION / DISCUSSION ITEMS**
(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)
 - a. **OLCC Approval for Beerworks**
Public Comment: None

Council Discussion: Chris Dennett (Co-Owner Beerworks)– 3304 Wheat Ridge Dr. Medford, Or. 97504 –gave Council a vision of his plans for Beerworks. Council asked questions. Chris answered.

Move to: Approval of the application

Motion by: Councilor Lewis

Seconded by: Councilor Jesser

Roll Call Vote:

Ayes: 7

Nays: 0

Motion Carries

b. Transient Lodging Grants

Public Comment: None

Council Discussion: Treasurer McNichols presented the names and funding amounts of the applicants that are requesting grants and funding recommendations from Transient Lodging Committee. Council asked questions. Administrator Alvis, Treasurer McNichols and Councilor Gregg answered.

Move to: Approve the Transient Lodging Tax Grant recommendation to fully fund items A-E.

Motion by: Councilor Jesser

Seconded by: Councilor Garcia

Roll Call Vote:

Ayes: 7

Nays: 0

Motion Carries

c. Market Analysis/Recommendation on the Miller House

Public Comment: None

Council Discussion: Administrator Alvis updated Council on the Market Analysis results the City received on the Miller House. Sally Bell and Jill Hamilton, from Windermere VanVleet Jacksonville, addressed the Council in regards to renting verses selling the Miller House. Council asked questions. Administrator Alvis, Treasurer McNichols, Sally Bell and Jill Hamilton answered.

Move to: List the Miller House 110 E. Main St. for sale with Windermere VanVleet Jacksonville for a minimum of \$400,000.

Motion by: Councilor Garcia

Seconded by: Councilor Jesser

Roll Call Vote:

Ayes: 5

Nays: 2 - Councilor Bennington and Wall

Motion Carries

d. Staffing Recommendations

Public Comment: None

Council Discussion: Treasurer McNichols read the Confidential memo given to Council during the executive session.

Move to: Approve staffing recommendations on confidential memo dated April 18, 2016 regarding Planning, Administration and Public Works.

Motion by: Councilor Jesser

Seconded by: Councilor Bennington

Roll Call Vote:

Ayes: 7

Nays: 0

Motion Carries

6) **COUNCIL COMMITTEE REPORTS**

- a. Councilor Lewis: Reports he will be attending the RVSS Board meeting at 7 am tomorrow.
- b. Councilor Wall: Reported on the Cemetery clean up last Saturday.
- c. Councilor Jesser: Would like for the City to figure out how we can maintain the buildings downtown.
- d. Councilor Gregg: Gave Council update on the last Public Safety Committee meeting.
- e. Councilor Garcia: Jackson County Parks Greenway division has some changes coming in the near future and Councilor Garcia will report on them once he has all the information. He will not be able to attend the Budget Committee meeting on Thursday.
- f. Councilor Bennington: Gave Council update on the last Planning Commission meeting.

7) **ADJOURN 6:54 pm**

Paul Becker, Mayor

Kimberlyn Collins, City Recorder

Date approved: _____

CITY OF JACKSONVILLE
Bills Against the City - City Council
MAY 3, 2016

GENERAL FUND - ADMINISTRATION DEPARTMENT		
Vendor Name	Description	Amount
Huycke O'Connor Jarvis LLP	attorney services - March 2016	332.50
Jacksonville Senior Center, Inc.	senior nutrition program reimbursement	1,500.00
Superior Stamp & Sign	received stamp for admin	48.50
		1,881.00
GENERAL FUND - POLICE DEPARTMENT		
Vendor Name	Description	Amount
Dick's Wrecker Service	jump start PD vehicle	40.00
		40.00
GENERAL FUND - PLANNING DEPARTMENT		
Vendor Name	Description	Amount
Rogue Valley Council of Governments	contract interim planner - March 2016	5,464.75
		5,464.75
FIRE PROTECTION FUND		
Vendor Name	Description	Amount
Providence Medford Medical Center	healthcare provider cards - FD	5.00
Reporting Systems Inc.	Emergency Reporting May 2016 - April 2017	2,016.00
		2,021.00
CEMETERY FUND		
Vendor Name	Description	Amount
Battery Systems Inc.	battery for cemetery	39.95
		39.95
STREETS FUND		
Vendor Name	Description	Amount
Bartlett Tree Service LLC	prune & clean up black locust in pkway @ 470 S. 3rd St.	540.00
City of Medford	signs for street dept	100.00
NL, Inc. / Knife River	S. Oregon St. paving	48,140.00
		48,780.00
WATER FUND		
Vendor Name	Description	Amount
NL, Inc. / Knife River	S. Oregon St. water line improvements	8,397.00
SASCO Fasteners	supplies & tools for water dept	56.68
SO Backflow Techs	annual backflow assembly test	27.00
		8,480.68
PARKS FUND		
Vendor Name	Description	Amount
Dogpoopbags.com LLC	dog clean up bags for parks	328.40
Jacksonville Boosters Club	transient room tax grant reimb / Home & Garden Tour	580.00
		908.40
SDC FUND		
Vendor Name	Description	Amount
Bartlett Tree Service LLC	remove & clean up black locust trees by lumber yard	1,280.00
NL, Inc. / Knife River	S. Oregon St. water line improvements	8,397.00
		9,677.00

Vendor Name	Description	Amount
WATER BOND FUND		
Vendor Name	Description	Amount
US Bank	principal payment for GO Bond 2012 series	145,000.00
US Bank	interest payment for GO Bond 2012 series	38,775.00
		183,775.00
CAPITAL PROJECT FUND		
Vendor Name	Description	Amount
Affordable Telephone	equipment relay rack & wiring for IT - courthouse project	1,889.24
Applied Refrigeration Technology	final payment for mechanical - courthouse project	24,831.72
Hi-Way Lumber Co.	3/4" quarter round for courthouse	29.50
Quality Fence Co.	construction fencing for courthouse	480.00
		27,230.46
	TOTAL:	288,298.24
APPROVED BY:	DATE:	

Jacksonville City Council Agenda Item Summary



Approval of Taste of Summer Event Packet

Date: April 27, 2016
From: Kimberlyn Collins, City Recorder

City Council Meeting: May 3, 2016, 2016
Agenda Item: 5a.

Synopsis:

The Taste of Summer is in their 6th year and continues to be a local favorite. As this event grows in numbers we need to be more aware of the safety factors for event goers, pedestrians and vehicle traffic. Britt and the Chamber of Commerce have requested the closure of California St. (between S. Oregon St. & 5th St.) this year to accommodate the increased numbers of attendees. The closure would be from 9 am to 5 pm.

The Chamber of Commerce, Britt and myself have spent a great deal of time with ODOT this year to figure out a way to allow traffic to flow more quickly during Jacksonville Street Closures. Please note that although I do not have their signed permit they have assured me they will be allowing the street closure during the requested time.

Fiscal Impact:

N/A

Recommendations:

Approve Taste of Summer Memo

Exhibits:

Exhibit A – Memo: Kimberlyn Collins
Exhibit B – Taste of Summer Event Packet

MEMO

CITY OF JACKSONVILLE

Date: April 25, 2016
To: City Council
From: Kimberlyn Collins, City Recorder
Subject: Taste of Summer

The Taste of Summer Event packet has been turned in and the \$200 permit fee is paid.

You will find attached a letter from The Chamber outlining requests. I have gone over all the safety concerns with the police and the fire department and the applicant. There are some changes this year.

You may either vote on them as a whole to accept/deny or you may take each one individually if you feel the need.

1. _____ There will be a wine walk throughout the downtown core business district. Participants will have a reusable vinyl balloon in front of their business. These will be placed first thing in the morning of this event and taken down the same day. The wine walk ticket sales will be located on N. 3rd St. adjacent to the Beekman Bank. Vertical banners (2) will be placed next to the booth & food court entrances(not in the public right-of-way) to attract visitors.(see attached)
2. _____ The main stage will be located on S. 3rd St.. Acoustical offerings will randomly perform on S. and N. Oregon and N. 4th St. intermittently throughout the day (primarily during the main band's breaks). Sound levels will be in compliance with the City's "reasonable man" code.
3. _____ We are requesting the closure of both N. 3rd & 4th St. (between W. California & W.C St.) and S. 3rd & 4th (between W. California & W. Main St.) from 6:30 am to 7:00 pm. The actual event is 12 pm through 4 pm but the additional time is required for set up and takes down/clean up.
4. _____ We are also requesting the closure of California St (between S. Oregon St. and 5th St.) The road closure request is from 9:00 am to 5:00 pm.

City Council
May 3, 2016
Agenda Item 5a.
Exhibit "A"

March 30, 2015

Honorable Mayor Becker
Jacksonville City Council
P.O. Box 7
Jacksonville, OR 97530

Dear Mayor Becker & Council members,

On Saturday, June 16th, we will be celebrating our 6th annual "Taste of Summer" event from 12 pm to 4 pm. The Britt Festivals, Chamber of Commerce and JOBA jointly sponsor this town-wide event.

- There will be a wine walk throughout the downtown core business district as well as a "kick off" at Art Presence which will start at 11:00 am. Participants will have a reusable vinyl balloon in front of their business. These will be placed first thing in the morning of this event and taken down the same day. The wine walk ticket sales will be located at the intersection of California & 3rd Sts.. Vertical banners (2) will be placed next to the booth entrances(not in the public right-of-way) to attract visitors (see attached). Wine walk participants will be limited to visiting no more than 20 wineries controlled by punch cards and ID bands.
- Juried vendors providing wine-related artisan wares will be on W. California St.
- The beer garden is being provided through Frau Kemmling Brew Haus on S. 3rd St.
- Food Court Restaurants & Food Trucks will be covered by a nonprofit, blanket health permit sponsored by the Chamber of Commerce and located on N. 3rd St.
- The main performing bands will be located on S. 3rd St.. Acoustical offerings will randomly perform on N. 4th St. intermittently throughout the day (primarily during the main band's breaks). Sound levels will be in compliance with the city's "reasonable man" code.
- The Kiwanis Club will be selling snow cones on N. 4th St.
- Classic car displays will be located on California St. from 3rd to 5th Sts. and also N. & S. 4th Sts. as well as a "tricked out trailer" display in the parking lot at Rasmussen's garage lot.
- We are closing access to both N. 3rd, N. 4th Sts. (between California & C Sts.) and S. 4th St. (between California & Main Sts.) and California St. (between Oregon & 5th Sts.) from 9:00 am to 5:00 pm. S. 3rd St. (between California & Main Sts.) will be closed from 6:30 am to 7:00 pm as it takes much longer to set up and take down the performance stage for the musicians (see attached map).

City Council
May 3, 2016
Agenda Item 5a.
Exhibit "B"

RECEIVED

FEB 26 2016

CITY OF JACKSONVILLE

- The Police Dept., Fire Dept. , 911 Dispatch, Mercy Flights and RVTD will all be notified of these closures. There will be “alternative routing” signs displayed at all 4 main entrances into town addressing HEAVY TRAFFIC AHEAD.
- The wineries will have their own insurance coverage as well as the insurance of the Chamber and Britt Festivals. All OLCC permits will be paid to the city prior to being allowed to participate.
- All electrical cords will be secured with duct tape. Electrical and open flame cooking areas will be inspected by our own Fire Department personnel.
- We have Ed Hunt to close and reopen the affected streets and volunteers to gather garbage. The city has already agreed to provide extra garbage cans, barricades and cones as needed.

As always, this event is geared to benefit local non-profit groups and local businesses. Out of necessity, we have had to open the doors to more food and artisan vendors that are local but not necessarily from Jacksonville. We hope that this celebration will continue to grow and be enjoyed by residents and visitors for years to come. Thank you for your consideration in this matter.

Sincerely,

Linda Graham, Chamber treasurer

Medium and Large Event Permit Application
on Public Property CITY OF JACKSONVILLE

An event is any activity upon public property that will affect the ordinary or permitted use of that property, public streets, rights of way or sidewalks; or will incur extraordinary costs for personnel, materials, and services by the City. A permit is needed if it generates impacts greater than the normal and customary use of City property, parks, streets, rights of way or sidewalks.

If an event occurs on private property and anticipates greater than 300 participants the property owner/sponsor must notify the City in writing 14 days in advance. This will be to work with the City to be sure that public safety issues such as traffic, parking and noise are mitigated and that public safety personnel can be notified in case of an emergency. This can be done by letter or email to the Recorder at recorder@jacksonvilleor.us or PO Box 7, Jacksonville OR 97530. Please include date, start and end time, anticipated number of participants and contact information for the event coordinator. No permit is required as long as the entire event occurs on private property.

PERMIT PROCESS

This Event Permit Application serves a dual purpose. First, it is intended to provide the City of Jacksonville with information needed to evaluate your application as it relates to public health and safety. It is also to help you plan and organize your event. If questions do not apply to your event simply indicate so by writing "not applicable".

The permit application process begins when you submit a completed application along with the base fee to the City of Jacksonville. Acceptance of your application does not constitute final approval of your request. The application will be reviewed in accordance with all applicable chapters of the Jacksonville Municipal Code. The applicant is responsible for compliance with all applicable federal, state and local laws and regulations.

There are two levels of fees for this packet; \$100 for a packet which requires no City Council approval and \$200 for a packet which requires any City Council approval.

Applications shall be submitted no later than 30 days prior to the scheduled event. In many cases an event request might be reviewed by the Planning Department, Public Safety Departments and the City Council. It is the applicant's responsibility to provide the requested documentation in a timely manner.

No application will be accepted without the base \$100 fee. The applicant will be notified if Council approval is needed. The additional \$100 fee will due at time of notification. Items needing Council approval have been indicated on this permit application in order to help you plan.

An increased volume of vehicular or pedestrian traffic, parking issues, trash, noise or refuse is an example of an increased impact as identified in the first paragraph. Events may include, but are not limited to, fairs, art and hobby shows, farmer's markets, educational or cultural events, festivals, and block parties. Demonstrations and other lawful assemblies, including but not limited to private social gatherings that will make no use of City streets, parks or rights-of-way other than for lawful parking do not need an Event Permit.

Throughout the review process you will be notified if your event requires any additional information, permits, licenses or certificates in order to complete the review process. (Contact: City Recorder, at PO Box 7 or 110 E Main St, Jacksonville OR 97530. Email recorder@jacksonvilleor.us, Phone 541.899.1231 and Fax 541.899.7882)

INTERNET/SPECIAL EVENTS CALENDAR

The City provides a calendar of upcoming special events on the internet at www.jacksonvilleor.us. You may wish to consult this calendar to minimize conflicts with other scheduled events at www.jacksonvilleor.us.

Page 1 



Name/Title of Event TASTE OF SUMMER

APPLICANT AND HOST ORGANIZATION INFORMATION

A written communication from the Chief Officer of the Sponsor Organization authorizing the applicant and/or professional event organizer to apply for this Event Permit on their behalf must be submitted with your permit application and their signature is required on this form if the Chief Officer is not signing this permit application.

NOTE: until a permit is issued by the City, the Event has not been officially approved and is subject to all applicable fees, fines and violations as listed within the Municipal Code of the City of Jacksonville.

AFFIDAVIT OF APPLICANT

On behalf of the sponsor(s) I certify that the information contained in the permit application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Event under the Jacksonville Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Administrator or the Administrator's designee. Applicant agrees to comply will all other requirements of the city, county, state, federal government and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. I/we agree to abide by these rules, and further certify that I, on behalf of the Sponsor Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event and associated vendors or business participants to the City of Jacksonville.

On behalf of Sponsor Organization: *Jacksonville Chamber of Commerce*

Print Name of Sponsor Representative: *Linda Graham*

Sponsor Address: *P.O. Box 33; Jacksonville, OR 97530*

Sponsor contact phone: *(541) 261-9446* Email: *info@scheffels.com*

Sponsor Representative Signature**: *[Signature]* Date: *03-10-2016*
Wrong dates Feb 29, 2016

**my signature as sponsor representative indicates that I am lawfully able to enter into a contract on behalf of this sponsor

On behalf of Co-Sponsor Organization: *Britt Festivals*

Print Name of Co-Sponsor Representative: *Donna Briggs*

Co-Sponsor Address: *P.O. Box 1124; Medford, OR 97501*

Co-Sponsor contact phone: *(541) 779-0847* Email: *donna.briggs@brittfest.org*

Co-Sponsor Representative Signature**: *[Signature]* Date: *03-10-2016*
Wrong dates Feb 29, 2016

**my signature as sponsor representative indicates that I am lawfully able to enter into a contract on behalf of this sponsor

Name/Title of Event TASTE OF SUMMER

INSURANCE REQUIREMENTS AND SPONSORSHIP INFORMATION

No Event Permit will be issued without the required evidence of insurance submitted and approved in a timely manner.

Insurance Requirements.

- The **Sponsor(s)** must provide the City with a Certificate of Insurance, with copies of any endorsements, evidencing commercial general liability insurance, in the minimum amount of one million dollars (\$1,000,000) per occurrence
- Name the "City of Jacksonville and its officers, volunteers, City Council, employees and agents" as additional named insured.
- There must be an "x" or "y" for yes in the additional insured column
If alcohol is served, Liquor Legal Liability Rider in the same amount is also required. The City reserves the right to increase insurance requirements depending on its assessment of level of risk. It must be indicated with the "x" or "y" also.

Name of Insurance Agency of Sponsor: **Brown & Brown NW Insurance**

*** NOTE: The insurance must be issued in the name of the sponsor. Whoever is named on the insurance policy will be required to be listed as the sponsor and sign all documents.*

Address of Insurance Company: **3256 Hillcrest Park Dr.**

City **Medford** State **OR** Zip **97504**

Contact Name: **Jessica Cleeton** Phone: **(541) 494-2672** Fax: **(541) 494-2772** Email: jcleeton@bbnw.com

Name of Insurance Agency of Co-Sponsor: **United Risk Solutions**

*** NOTE: The insurance must be issued in the name of the sponsor. Whoever is named on the insurance policy will be required to be listed as the sponsor and sign all documents.*

Address of Insurance Company: **P.O. Box 936**

City **Medford** State **OR** Zip **97501-0067**

Contact Name: **Dana Brinkley** Phone: **(541) 245-1111** Fax: **(541) 245-1112** Email: dana.brinkley@unitedrisk.com

Name of Insurance Agency of Secondary Co-Sponsor: **American Family Insurance**

*** NOTE: The insurance must be issued in the name of the sponsor. Whoever is named on the insurance policy will be required to be listed as the sponsor and sign all documents.*

Address of Insurance Company:

City: State Zip

Contact Name: Phone: Fax: Email:

Special Insurance Requirements for Vendors. The **Sponsor(s)** are responsible for obtaining from each vendor serving food and/or alcohol and/or offering activities (bounce houses, or similar) a Certificate of Insurance, with copies of any endorsements, from each such vendor, for the sponsors benefit. The City of Jacksonville does not require them from vendors.

All vendors must have a valid business license with the City of Jacksonville.

Sponsor signature _____ Co-sponsor signature _____

Dated: **03-10-2016** **Secondary Co-Sponsor was removed from application**

Name/Title of Event TASTE OF SUMMER

Sponsor signature [Signature] Co-sponsor signature [Signature]
Dated: Feb. 29, 2016 03-10-2016

Hold Harmless. Only to the extent of the amount of the required insurance, the Sponsor(s) agrees to defend, pay, save and hold harmless the City, its officers, volunteers, City Council, employees, and agents from any and all claims as lawsuits for personal injury or property damage arising from the Event, except any claims arising solely out of the negligent acts of the City, its officers, volunteers, City Council, employees, and agents.

Sponsor signature [Signature] Co-sponsor signature [Signature]
Secondary Co-sponsor signature _____ Dated: Feb. 29, 2016 03-10-2015

General. Until the requested Event Permit is issued, the Event is deemed not approved and Sponsor(s) is subject to applicable fines, fees and charges for unpermitted activities under the Jacksonville Municipal Code.

- Sponsor(s) will be charged for any cleanup of property not left in same or better condition after the Event.
- By execution by its Coordinator, Sponsor(s);
 - warrants the above to be true and correct;
 - this application is subject to rules and regulations of the City, its Administrator or designee thereof;
 - will comply with all other city, county, state and federal laws applicable to the Event conduct and its venue;
 - understands that the issuance of the Event Permit is contingent on Sponsor supplying all documentation and the payment of applicable fees required by the City; and certifies that the Coordinator has been duly authorized to execute this Application and bind the Sponsor(s) accordingly.

Sponsor signature [Signature] Co-sponsor signature [Signature]
Dated: Feb. 29, 2016 03-10-2015
C
WMS dates



CERTIFICATE OF LIABILITY INSURANCE

BRIT01C

OP ID: DB

DATE (MM/DD/YYYY)

02/25/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER United Risk Solutions, Inc. PO Box 936 Medford, OR 97501-0067 Jackie K. Anderberg	CONTACT NAME: Dana Brinkley PHONE (A/C, No, Ext): 541-494-7713 E-MAIL ADDRESS: dana.brinkley@unitedrisk.com	FAX (A/C, No): 541-245-1112
	INSURER(S) AFFORDING COVERAGE	
INSURED Peter Britt Gardens Music and Arts Festival Association Inc P.O. Box 1124 Medford, OR 97501-0083	INSURER A : The Cincinnati Insurance Co	NAIC # 10677
	INSURER B : Torus National Insurance Co	
	INSURER C : Cincinnati Specialty	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		ETD 0300083	01/01/2016	01/01/2017	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			ETA 0300083	01/01/2016	01/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
B	UMBRELLA LIAB			85514L161ALI	01/01/2016	01/01/2017	EACH OCCURRENCE \$ 4,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						AGGREGATE \$ 4,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		N/A				WC STATUTORY LIMITS OTH-ER
	<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Liquor Liability	X		CSU 0065873	01/01/2016	01/01/2017	1,000,000 1,000 Aggregate Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 The City of Jacksonville, its Council, Officers & Boards, Volunteers, Employees and Agents shall be named as Additional Insured with respect to General Liability and Liquor Legal Liability for Taste of Summer on June 4, 2016 at Jacksonville, OR.

RECEIVED

FEB 26 2016

CITY OF JACKSONVILLE

CERTIFICATE HOLDER**CANCELLATION**

CITJA03 City of Jacksonville PO Box 7 Jacksonville, OR 97530-0007	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/8/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Liberty Mutual Insurance PO Box 188065 Fairfield, OH 45018	CONTACT NAME: PHONE (A/C, No, Ext): 800-962-7132 FAX (A/C, No): 800-845-3666 E-MAIL ADDRESS: BusinessService@LibertyMutual.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Jacksonville Chamber of Commerce PO Box 33 Jacksonville OR 97530	INSURER A: American States Insurance Company NAIC # 19704	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 29402388 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	01CH63290290	11/7/2015	11/7/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		01CH63290290	11/7/2015	11/7/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		01CH63290290	11/7/2015	11/7/2016	Each Common Cause \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Jacksonville its council, officers and boards, agents, volunteers, and employees are Additional Insured if required in a written contract, agreement, permit or schedule with respects to the General Liability for the event Taste of Summer - June 4th

CERTIFICATE HOLDER **CANCELLATION**

City of Jacksonville PO Box 7 Jacksonville OR 97530	<div style="text-align: center; color: green; font-weight: bold; font-size: 1.2em;"> RECEIVED APR 08 2016 CITY OF JACKSONVILLE </div>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Kayla Schuler	

Name/Title of Event TASTE OF SUMMER

SUMMARY OF EVENT DESCRIPTION

Description of your event, including a timeline: *June 4, 2016 ; 12 pm - 4:00 pm for the event*

Wine walk (historic business district), beer garden & various band performance, Food Court, wine walk ticket booth & juried vendors of wine-related artisans, treats, acoustic musicians, & tricked out travel trailers at Rasmussen's, misc. street performers (historic business district), classic cars on display along California St. and N. & S. 4th Sts.

Will there be an admission charge? Yes No

What, if anything, does the admission charge entitle the participant to? i.e.; wine tasting glass, participation in wine walk, admission to musical activity.

The net proceeds of this event are equally shared by the Chamber of Commerce & Britt Festivals. The fee is for the wine walk only. This fee includes the wine glass & participatory passport which gives purchasers access to each wine tasting venue (no more than 20 controlled with punch cards). Any other monetary transactions will be between participants (beer garden, food court, juried vendors etc.) and their customers.

Location (be specific, park name and location, street name, etc.) If this is a parade, procession, march etc you will need to attach a map with the route identified clearly with start and finish locations. **Remember street closures require additional documentation and City Council approval.** Fifth St north of California and California west of Fifth St is a state highway and subject to additional regulations defined by ODOT.

We are closing access to both N. 3rd, N. 4th Sts. (between California & C Sts.) and S. 4th St. (between California & Main Sts.) and California St. (between Oregon & 5th Sts.) from 9:00 am to 5:00 pm. S. 3rd St. (between California & Main Sts.) will be closed from 6:30 am to 7:00 pm as it takes much longer to set up and take down the performance stage for the musicians (see attached map).

All safety agencies will be contacted about this closure not later than 2 weeks prior to the event.

Event Category (Check all that apply)

- | | | |
|---|--|--|
| <input type="checkbox"/> Art/Antique Show | <input type="checkbox"/> Cultural | <input checked="" type="checkbox"/> Festival/Celebration |
| <input type="checkbox"/> Athletic/Recreation | <input type="checkbox"/> Dance | <input type="checkbox"/> Live Animals |
| <input type="checkbox"/> Block Party | <input type="checkbox"/> Educational | <input type="checkbox"/> Museum Special Attraction |
| <input type="checkbox"/> Carnival | <input type="checkbox"/> Exhibits/Misc. | <input type="checkbox"/> Parade/Procession/March |
| <input type="checkbox"/> Circus | <input checked="" type="checkbox"/> Fair | <input type="checkbox"/> Sidewalk event |
| <input checked="" type="checkbox"/> Concert/Perform | <input type="checkbox"/> Farmer/Outdoor Market | <input type="checkbox"/> Other (be specific) |

*9am-5pm
California St
closure*

Participants Estimated Total *2000* Per Day *(one day event)*

DATE/TIME

Event Starts Date *06/04/2016* Time *12pm* Day of Week *Saturday* *Start Set up 6:30am*

Event Ends Date *06/04/2016* Time *4 pm* Day of Week *Saturday* *end tear down 7:00pm*

Yes No Is this an annual event?

Yes No Do you anticipate this to be an annual event?

How many years have you been holding this event? *6 years*

Previous Location(s) *N/A*

Name/Title of Event TASTE OF SUMMER

ORGANIZATION STATUS, BUSINESS LICENSES/PROCEEDS/REPORTING

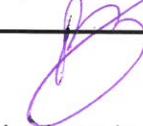
- Yes No Is the Sponsor Organization a commercial entity?
- Yes No Does this event qualify for the umbrella business license in the City of Jacksonville?
- Yes No Does the Sponsor Organization have a business license in the City of Jacksonville?
- Yes No Is the Sponsor Organization a bona fide tax exempt, nonprofit entity? If yes, you must attach a copy of your IRS 501(3)C tax exemption letter providing proof and certifying your current tax exempt, nonprofit status to your application and obtain a business license at no cost
- Yes No Will there be vendors at the event?
- Yes No Do the vendors have a business license in the City of Jacksonville?

There may be some vendors that are not Jacksonville businesses. Any of these will be instructed to get the \$10 temporary business license required by the city. Licenses will be submitted no later than 4-20. (See attached application for clarification of what is being required of participants) A list of all participating vendors/businesses will be provided no later than 2 weeks prior to the event.

You will be required to provide a final list with the name of each vendor and contact information for the vendor no later than seven business days prior to the start of the event. This information shall be provided to the City Recorder.

THE SPONSOR OF THE EVENT IS ULTIMATELY RESPONSIBLE FOR EACH VENDOR OR BUSINESS PARTICIPANT BEING IN COMPLIANCE WITH THIS EVENT PACKET.

 initial your acknowledgement of the statement above. (sponsor)

 initial your acknowledgement of the statement above. (co-sponsor)

Vendors who will be serving food or vendors providing activity items such as bounce houses, climbing walls and similar activities are recommended to provide the Sponsor(s) with a Certificate of Insurance. The liability coverage must be \$1,000,000 per occurrence and naming the Sponsor(s) and its employees and volunteers as the additional named insured. A copy of any and all endorsements should accompany the Certificate of Liability Insurance.

The event sponsors signature on this packet indicates a legal and binding contract has been entered into on behalf of ALL PARTIES in the event. The City of Jacksonville reserves the right to require more insurance for events deemed by the City to have additional risk to the City.

You are required to provide the vendor list and required business licenses at least 7 days prior to the event. You can update the list up to 4 business days prior to the start of your event as long as all documentation is provided at time of update.

SAFETY, STREETS AND SITE PLAN PART 2

SAFETY AND SECURITY PLAN

The safety and security of event participants, spectators and others is your paramount concern. Please provide a safety and security plan which shall address the items described below. The plan should include specifics as to numbers and location of security personnel and traffic control.

STREET CLOSURE INFORMATION

Will your event require closing a public street or public parking lot? Yes No

If yes, is this a parking lot? Yes No

Is this a public street? Yes No

Is this a state Highway? Yes No (Fifth St and California St are part of Hwy 238)

SITE PLAN/ROUTE MAP

Your **attached** event site plan/route map should include the information requested below. If an item does not apply to your event, please indicate so. All site plans/route maps must be approved by the Fire Department, Police Department and the Public Works Department.

Yes No An outline of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures along with the starting and ending points.

Yes No Will flaggers be needed? If yes, professional flaggers must be hired by the Host Organizer at their expense. Documentation of this hire along with appropriate liability insurance and business license fees must be provided with this application.

Yes No Will fencing, barriers and/or barricades be required? Indicate any removable fencing for emergency access. Barriers and barricades will not be provided by the City. **Adequate numbers of garbage cans, recycle containers, parking, restroom/porti-toilet facilities, and waste stations. Indicate a legend for the above items, how many and where they are to be placed. Also indicate adequate parking provisions and provisions for the clean-up and removal of the above items.**

Yes No Other related event components not listed above. Please attach documentation.

The event will require the use of city-owned barricades (4 ea.) for the closure of S. 3rd (between California & Main Sts. for after the other streets have been reopened after the event to allow for the band stage to be broken down.) and for event information stands (4 ea.) for a total of 8. Street closure signs will be erected the day before the event no later than 3:30 pm. The barricades need to be delivered to the Fire Dept. the Friday night prior to the event by Public Works. They will be returned to the same location for pick up on the following Monday. The streets to be closed will be closed by 8:00 am (6:30 am-early for the band stand to be erected) until 5:00 pm (to allow for equipment and trash removal). So, 3rd St. will be closed up to 7:00 pm to allow for set up and breakdown of the stage. Beer garden fencing (temporary) will be provided by Frau Kemmling Brew Haus. (see attached map). Ed Hunt will be responsible for the closing and reopening of the highway and all affected side streets. Volunteers will close and reopen S. 3rd St. with barricades & caution tape. We will require 6 additional city-owned trash cans to be provided.

Received from ODOT on April 21, 2016

Kim,

ODOT is preparing a new traffic control plan (TCP), modified from the proposed plan. This modification will help us reach an "approval" for the closure. Please accept this email as an approval for the event and street closure. Detailed information will be available as soon as possible. The events scheduled date, and times have not been changed.

Thank you for your patience, Rog.

Highway 238 & N/S 4th & N. 3rd Sts. Closures
 9:00am-5:00 pm

S. 3rd St. Closure
 6:30 am-7:00 pm

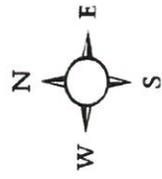
Parking

Parking

Parking

HWY 238

Event



S. Oregon

Main Street

Pine Street

N. Oregon St.

Detour

N. 3rd St.

F Street

D Street

C Street

C

Main Street

S. 3rd St.

N. 4th St.

Detour

Event

SC/IC

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N. 4th St.

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N. 5th St.

Detour

E Street

D Street

C Street

California St.

Event

S. 5th St.

Doc Griffin Park

Pine Street

Fir Street

Legend

Detour

Barricade

Music

Wine Tickets

Artisans

Classic Vehicles

Food Court

Beer Garden

Sno Cones & Ice Cream

SC/IC

TASTE OF SUMMER

E ELECTRICAL OUTLET

W WATER TAP AVAILABLE



**NO PARKING
IN EVENT AREA**

**PLEASE REMOVE
VEHICLES AFTER
11:00 PM FRIDAY,
JUNE 3RD**

**STREET WILL BE
CLOSED ON
SATURDAY,
JUNE 4TH**



ENTERTAINMENT AND CLEAN UP PART 3

ENTERTAINMENT AND RELATED ACTIVITIES

As an event organizer, you must be certain that all event-related activities comply with the local laws applicable to noise abatement. Please be aware that loud and unreasonable noise (including music) is a violation of law. Banners, pennants, flags, signs, streamers, inflatable displays and similar devices are also regulated by local ordinance. Alcohol is not allowed on any City property. Amplified music is not allowed in City Parks without prior written approval from the City Council.

The City reserves the right to impose reasonable conditions and restrictions upon events using sound amplification equipment, horns, sirens, or similar noise making equipment or devices, including without limitation, conditions and restrictions relating to noise levels, time of day, duration, and location relative to residential zones, hospitals, schools, churches, or assisted living facilities.

Yes No Are there any musical entertainment features related to your event?

If yes, provide an attachment listing all bands/performers, type of music, sound check and performance schedule.

The bands have not been booked yet for this year's event. All performers and staging vendors are under contract with Britt Festivals. The main performing bands will be located on S. 3rd St.,. Other musicians will roam S. Oregon St. & N. 4th St. at random intervals (these will not require any amplifier /speaker). These musicians will play intermittently throughout the day (primarily during the main bands' breaks). Sound levels will be in compliance with the city's "reasonable man" code. These acts will be complimentary to the music downtown, so that the sounds of each performance do not compete with each other.

Yes No Will sound amplification be used?

If yes, **Start time** 12 pm **Finish time** 4:00 pm

Yes No Has City Council approval been given? If so, what meeting? 05-03-2016

What is the approximate distance between the amplified sound source and nearby residences?

In the downtown area, the closest residence is approximately 100 ft. away from performance areas. The music will be directed in the opposite direction from those residences.

Yes No Do you plan to have a dance component to either live or recorded music at your event?

If yes, please describe *Please note that event participants/spectators may spontaneously choose to dance along with any musical acts performed.*

Please describe the sound equipment that will be used for your event

Britt Festivals will provide a P.A. & will have staff on hand to monitor sound during the event. The main stage audio will be provided by southern Oregon Audio-Visual which will be under contract with Britt Festivals.

Yes No Will inflatables, hot air balloons, bounce houses, climbing walls or similar devices be used at your event? If yes, please describe Certificates of insurance and business licenses will be required for bounce houses, climbing walls, hot air balloons and similar activities.

Yes No Will your event be held during the evening hours?

March 10, 2016

Jacksonville Police Dept.
Jacksonville Fire Dept.
911 Dispatch Center
Mercy Flights
Rogue Valley Transit District

Dear EMS & Transit providers,

On Saturday, June 4th, we will be celebrating our 6th annual "Taste of Summer" event from 11 am to 4:30 pm. The Britt Festivals & Chamber of Commerce jointly sponsor this town-wide event. There will be a wine walk ticket sales and wine-related artisan vendors on California St. as well as some restaurants & food trucks offering special tasty treats on N 3rd St. & beer garden along with musical performances out on S. 3rd St.. **We are closing access to both N. 3rd, N. 4th Sts. (between California & C Sts.) and S. 4th St. (between California & Main Sts.) and California St. (between Oregon & 5th Sts.) from 9:00 am to 5:00 pm. S. 3rd St. (between California & Main Sts.) will be closed from 6:30 am to 7:00 pm as it takes much longer to set up and take down the performance stage for the musicians (*see attached map*). Local car clubs will be parked on both sides of California St. from 3rd to 5th Sts.. Signs informing drivers of parking restrictions for this event will be posted the Friday prior to the event. The wineries will have their own insurance coverage as well as the Chamber's event coverage (certificate on file). The Beer garden will be set up and operated by Frau Kemmling Brew Haus. All OLCC permits will be paid to the city prior to being allowed to participate. Restaurants will be responsible for their own off-site food permits. We have Ed Hunt to close and reopen the affected streets and volunteers to gather garbage. As always, this event is geared to benefit local non-profit groups and local businesses. We hope that this celebration will continue to grow and be enjoyed by residents and visitors for years to come. Thank you for your consideration in this matter.**

Sincerely,

Linda Graham, Chamber treasurer

Name/Title of Event **TASTE OF SUMMER**

Yes No Is lighting necessary? Yes No Is lighting provided?

Yes No Will you require a tent or temporary structure? If yes, please describe size, location, duration from setup to tear down it will be up, number of tents/structures. A site plan is required to show the location on the property. This is subject to planning, building department and fire dept approval.

There will be a stage (16' X 20') on S. 4th St. (between California & Main Sts.) as well as 10' X 10' "pop-up" tents 8-9 each) to provide shade and/or protection from increment weather for participants & spectators in the food court/beer garden areas. Southern Oregon Audio-Visual will set up the main tent, stage and audio equipment in the morning (6 am) and take down in the afternoon on the day of the event. The wine walk ticket booth and participating artisans will also have their own pop-up tents. A list of all participating artisan and food vendors will be provided no less than 2 weeks prior to the event.

Yes No Will you require electricity or water? If yes, describe your needs and sources for electrical power and water.

Electricity and water needs are being supplied by local businesses. Any electrical cords are secured to the sidewalk/street with duct tape or rubber mats to negate tripping hazards and will be inspected by the Fire Dept. for safety prior to the start of the event.

Yes No Does your event include the use of fireworks, rockets, lasers, or other pyrotechnics?

If yes, please describe _____

Please be aware that the use of these items must be under the supervision of a licensed pyrotechnic and require a permit or approval from the Oregon State Fire Marshall. For more information, contact Fire Prevention at 541-899-7246.

Yes No Will your event include the use of any signs, banners, decorations, or lighting?

If yes, please describe _____

Please be aware that the use of any of these items may require additional permits and City Council approval. The event has a banner which Engine Co. #1 will erect on 05-30-2016 and remove 06-13-2016. There will be use of reusable vinyl balloons (see attached) attached to each business that is participating in the wine walk from 12 to 4 pm. Larger flags (see attached) are to be used at "entrances" to the Ticket Booth (at the intersection of California & 3rd Sts.) Directional signs & paper informational fliers will be provided to the public (in plastic pockets on city barricades) for event activities that will be placed on at corner of NE 4th, NE 3rd and SE Oregon Sts. without restricting the public right-of-way. All of these will be removed upon the completion of the event.

Yes No Do your event plans include any casino games, bingo games, drawings or lottery opportunities? If yes, please describe _____

SANITATION, TRASH REMOVAL AND HYGIENE PLAN

Please describe your plan for providing that adequate bathroom facilities, hand washing stations, and trash collection and removal will be provided during your event.

All participating food providers are responsible for their own hand washing stations as required by the Jackson County Health Department. The Taste of Summer committee will police the historic business district area for trash collection and sign removal upon the closure of the event. The 6 extra trash collections cans (owned by the city) will be strategically placed to help alleviate overflow of the city's receptacles. The event planners will provide for and remove can liners, disposing of trash in appropriate pre-approved dumpsters.

MARKETING AND PUBLIC RELATIONS PART 4

MARKETING AND PUBLIC RELATIONS

Please ensure that you have conditional approval of your event before you begin to promote market or advertise the event. If you plan to include radio, television or other product promotions within your event venue, it is important that you limit the placement and/or distribution of signs, stickers and other promotional items. Items of particular concern are those that may damage public and private property, violate city sign code ordinances, or which may be difficult to clean or remove from the venue. Approval will be required from the Planning Department for placement of such items. Please contact them at 541-899-6873. Remember that due to Jacksonville's historic significance items may require a public hearing.

Yes No Is this event marketed, promoted, or advertised in any manner?

If yes, please describe *Posters will be distributed as well as Britt Festivals including this event in all of their seasonal marketing media. The community calendars of events will be notified, also. The posters/fliers are under development and will not be available until the end of May. The city recorder will be provided with copies of these as soon as they become available (a copy of last year's is attached)*

Yes No Will there be live media coverage during the event?

If yes, please *There will likely be media coverage, although we won't know until the day of the event as to who that might be. In the past, this event has attracted local television stations that often send out reporters to interview attendees and organizers.*

Yes No Will media vehicles be parked within the event venue? If yes, please describe safety plan _____

Yes No Do you have a plan to control or limit the placement and/or distribution of promotional signage, stickers, and other items?

If yes, please describe. *The event has a banner which Engine Co. #1 will erect on 05-30--2016 and remove 06-13-2016. There will be use of reusable vinyl balloons (see attached) attached to each business that is participating in the wine walk from 12 to 4 pm. Larger flags (see attached) are to be used at "entrances" to the Ticket Booth (at intersection of California and 3rd Sts.) Directional signs & paper informational fliers will be provided to the public (in plastic pockets on city barricades) for event activities that will be placed on at corner of NE 4th, NE 3rd and SE Oregon Sts. without restricting the public right-of-way. All of these will be removed upon the completion of the event.*

Taste of Summer

Come celebrate
the beginning of summer
and Britt's 2015 Season.

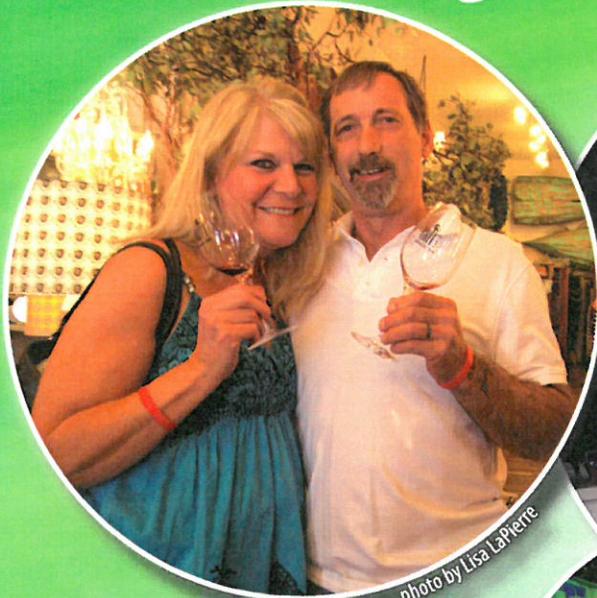


photo by Lisa LaPierre

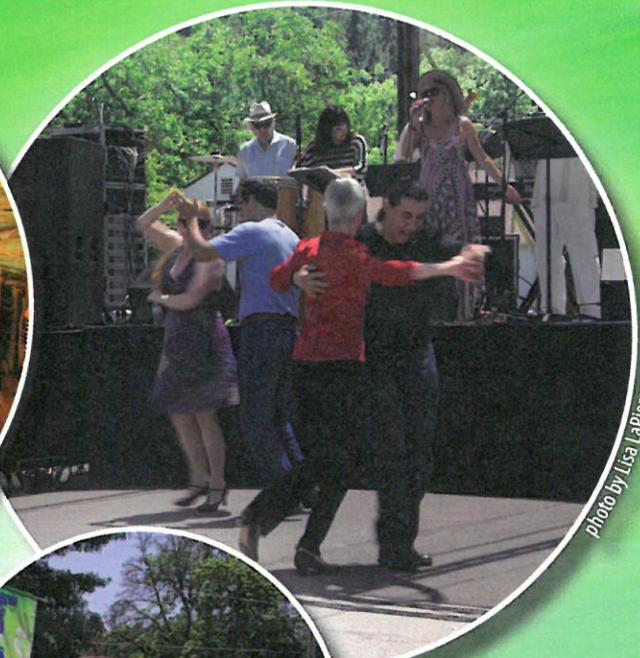


photo by Lisa LaPierre

Wine Walk
from over 20
different local wineries

Beer Garden
Food Booths
by local restaurants

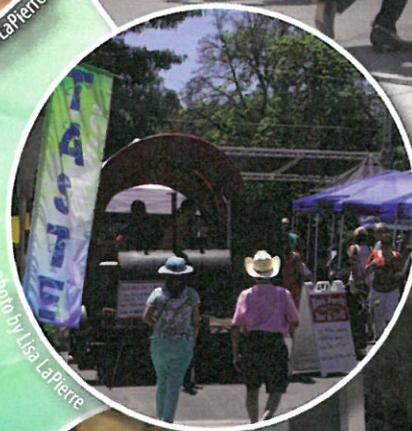


photo by Lisa LaPierre

Live Music
Salsa Brava
Dancing Fools
Grant Ruiz
SOU Sax Quartet
Robbie DaCosta

**Wine & Bacon
Pairings**
Learn about wine
& bacon pairings
from
New Napa Wine



photo by Kat Houry

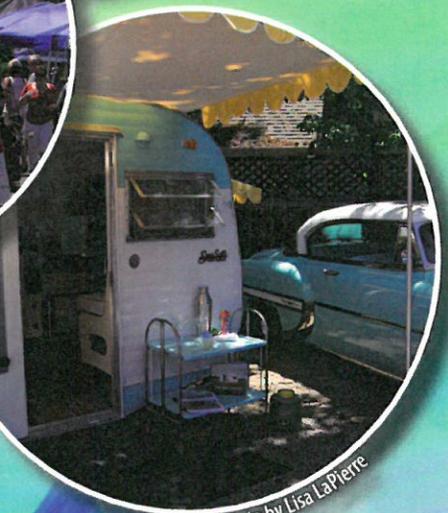


photo by Lisa LaPierre

Artisans Alley, Classic Cars & More

Wine walk and music from 12-4 p.m.; other activities take place throughout the day
Admission is free. Fees for specific events, like the wine walk, will vary.

June 6, 2015 • Downtown Jacksonville
For more information, visit www.brittfest.org

Taste of Summer co-sponsors Britt Music & Arts Festival, The Chamber of Commerce, The Jacksonville Oregon Business Association

Taste of Summer

June 6, 2015

Wine Walk • 12-4 p.m. • \$30

Tickets include glass and tastings. Purchase at the Britt/Chamber booth on 3rd St. Limited to 400 participants.

WINE/BACON PAIRINGS • 11 AM @ Art Presence Art Center

Start off the wine walk with a talk about wine and bacon pairings by New Napa Wine.

PARTICIPATING WINERIES:

Wineries will be located in various shops and businesses around town.

2 Hawk Winery	EdenVale Winery	Pallet Wine Company	South Stage Cellars
Adit Wine Bar	Grizzly Peak Winery	Pebblestone Cellars	Umqua Wineries
Cliff Creek Cellars	Jaxon Vineyards	Quady North Wines	Valley View Vineyards
Daisy Creek Wine	LaBrasseur Vineyard	Red Lily Vineyards	Weisingers Family Winery
Dancin Vineyards	Ledger David Cellars	RoxyAnn Winery	
Devitt Winery	New Napa Wine	Soloro Vineyard	

Artisans Alley

Artisan Wine Jams & Jellies by Auntie Mae's
Sweet Treats
Glass Art by Jessy Carrara
Lavender Products by English Lavender Farm
Wind Chimes by Bill Grainger
Photography by Jarrod Hagstrom
Wooden Boxes & Carvings by Christine L'Heureux

Hand-painted Wooden Signs & Drawings by Becca Marsh
Photography by John Neipp
Handmade Instruments by David Quill
Block-printed Scarves by Paula Rice
Fabric Flower Accessories by Natalie Stawsky
Handmade Wine-infused Soap by Topsy Soap

Live Music

S. 3rd Street, just off California Street:

12:00 - 1:45 p.m.
Salsa Brava
2:15 - 4:00 p.m.
Dancing Fools

And much more!

CLASSIC CARS

Rogue Valley Classic Chevys, Rogue Valley Model As, Rogue Valley Street Rods, Rolling Oldies Vintage Trailers, "Stray Cats" Jacksonville Car Club

N. 4th Street, near Rasmussen's

12:30 - 2:15 p.m.
Grant Ruiz
2:30 - 4:00 p.m.
SOU Graduate Sax Quartet

FOOD & BEER GARDEN (S. THIRD STREET)

Auntie Mama's Cookies
Back Porch Bar & Grill
Bella Union
Frau Kemmling
Jolie's Bento
Beer garden selections by Frau Kemmling.
Plus local restaurants in Jacksonville will be open.

Strolling Musicians

Robbie DaCosta

Taste of Summer co-sponsors: Britt Music & Arts Festival, Jacksonville Chamber and Jacksonville Oregon Business Association

Taste of Summer

June 6, 2015

Wine Walk • 12-4 p.m. • \$30

Tickets include glass and tastings. Purchase at the Britt/Chamber booth on 3rd St. Limited to 400 participants.

WINE/BACON PAIRINGS • 11 AM @ Art Presence Art Center

Start off the wine walk with a talk about wine and bacon pairings by New Napa Wine.

PARTICIPATING WINERIES:

Wineries will be located in various shops and businesses around town.

2 Hawk Winery	EdenVale Winery	Pallet Wine Company	South Stage Cellars
Adit Wine Bar	Grizzly Peak Winery	Pebblestone Cellars	Umqua Wineries
Cliff Creek Cellars	Jaxon Vineyards	Quady North Wines	Valley View Vineyards
Daisy Creek Wine	LaBrasseur Vineyard	Red Lily Vineyards	Weisingers Family Winery
Dancin Vineyards	Ledger David Cellars	RoxyAnn Winery	
Devitt Winery	New Napa Wine	Soloro Vineyard	

Artisans Alley

Artisan Wine Jams & Jellies by Auntie Mae's
Sweet Treats
Glass Art by Jessy Carrara
Lavender Products by English Lavender Farm
Wind Chimes by Bill Grainger
Photography by Jarrod Hagstrom
Wooden Boxes & Carvings by Christine L'Heureux

Hand-painted Wooden Signs & Drawings by Becca Marsh
Photography by John Neipp
Handmade Instruments by David Quill
Block-printed Scarves by Paula Rice
Fabric Flower Accessories by Natalie Stawsky
Handmade Wine-infused Soap by Topsy Soap

Live Music

S. 3rd Street, just off California Street:

12:00 - 1:45 p.m.
Salsa Brava
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And much more!

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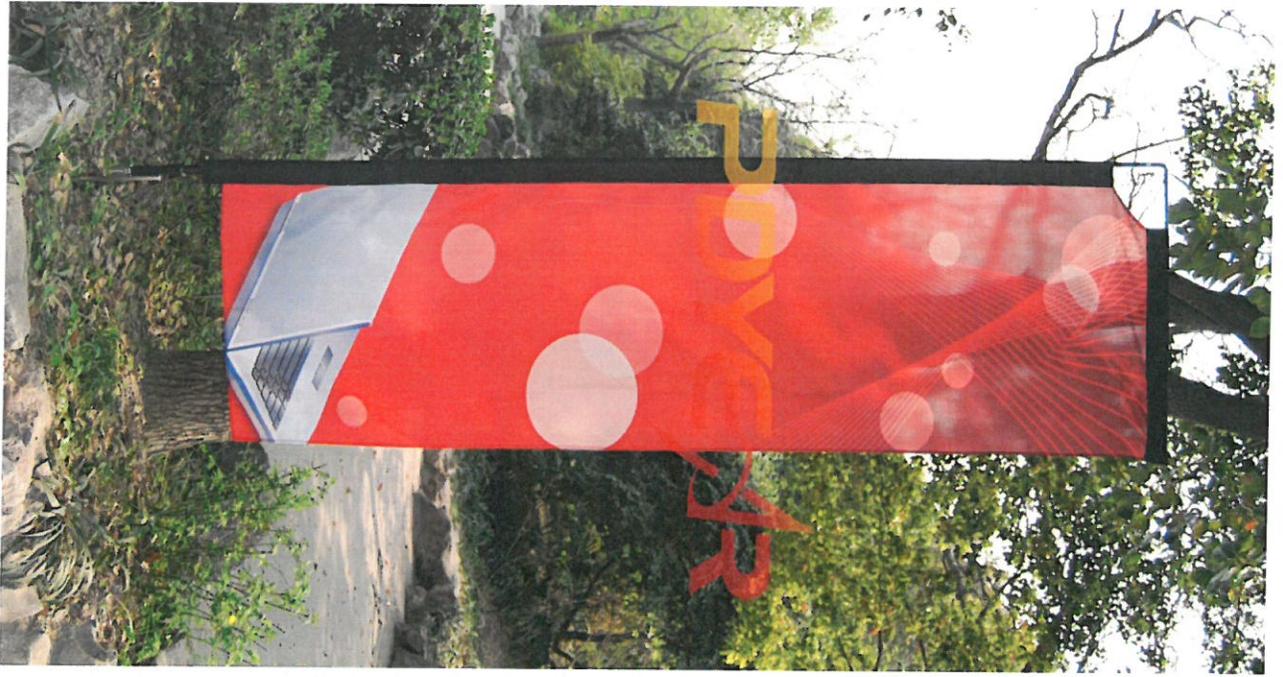
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Taste of Summer co-sponsors: Britt Music & Arts Festival, Jacksonville Chamber and Jacksonville Oregon Business Association





THE BEST

of summer

ALCOHOL AND FOOD PART 5

ALCOHOL

If you plan to sell or furnish alcoholic beverages at your event you will be required to obtain a permit from the State and City. **Alcohol is not permitted in City Parks.**

Yes No Does your event involve the use of alcoholic beverages? *Certificates of Insurance and business licenses will be required from all alcohol vendors by the Chamber of Commerce & Britt Festivals.* Please describe your safety and security plan to ensure the safe sale or distribution of alcohol at your event.

The wine walk organizers require proof of ID prior to the purchase of the participation passport & glass. No participants will be allowed to partake of any wine without the passport and there is only one tasting allowed per winery location. The beer garden will be enclosed in fencing within a tented area to control participants and prohibiting minors from entering. The beer garden is being provided through Frau Kemmling Brew Haus on S. 3rd St.. All ID will be checked at the time of purchase. Volunteers will be provided with the OLCC volunteer training guide that must be signed, dated and present for inspection, upon request, at the event (see attached brochure). All participating wineries, will apply for, and present, their own OLCC license, as required by law. The list of participating wine vendors and sponsors liquor liability will be provided no less than 2 weeks prior to the event.

FOOD CONCESSIONS OR PREPARATION

Food facilities and handling must meet state, county, and city laws and regulations. Food handler permits are provided by the county. For information regarding food handler permits, contact the Health Department at 541-774-8200

Yes No Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared.

All participating food providers are responsible for their own hand washing stations as required by the Jackson County Health Department. The Taste of Summer committee will police the historic business district area for trash and sign collection upon the closure of the event. The 6 extra trash cans (owned by the city) will be strategically placed to help alleviate overflow of the city's receptacles. The event will provide for and remove trash liners and dispose of collected trash in appropriate pre-approved dumpsters.

Yes No Do you intend to cook food in the event area? If yes, please specify method:

Gas Electric Charcoal Other(specify)_____

There are varying food vendors participating in this event. Some plan to grill, some use propane tanks, some heat already prepared dishes. Any open flame cooking will be inspected by the Fire Dept. personnel. Others will be self-sustaining "food truck" vendors. All food vendors will be covered by a non-profit "blanket" health permit through the Chamber of Commerce. The Jacksonville Fire Dept. will inspect all wiring and cooking areas prior to the start of the event.

Certificates of insurance and business licenses will be required from all food vendors.

A Fire Marshal inspection must be completed prior to the beginning of the event. It may be scheduled by calling 541.899.7246. There may be an additional charge for this service.

WINERY (25)		BUSINESS	CONTACT	PHONE	LIABILITY	TOS APP	SEW APP	BUSINESS LICENSE	EMAIL
Belle Fiore Winery	The Crown Jewel	Michelle Lake	541-552-4900 ext. 203	X	X	X	X	X	michelle@bellefiorewine.com
Cliff Creek Cellars	Elan Gallery	Ruth Garvin, Lesley Hopper	541-855-5330	X	X	X	X	X	ruth@cliffcreekwinery.com, lesley@cliffcreekwinery.com
Daisy Creek	Stim Coffee	Margaret/Russ Lyon	541-899-8329	X	X	X	X	X	daisy@cliffcreekwinery.com
DelRio Vineyards	Blue Door	Jolee Wallace	541-855-2062	X	X	X	X	X	laste@delriovineyards.com
Devitt Winery	Jacksonville Company	James Devitt	541-899-7511	X	X	X	X	X	james@devittwinery.com
EdenVale Winery	LaBoheme	Chris Del Monaco	541-512-2955 x2	X	X	X	X	X	chris@edenvallyorchards.com
Foris Vineyards, <i>not selling wine</i>	California St. Skin & Nails	Heidi Doe	541-592-3752	X	X	X	N/A	N/A	heidido@foriswine.com
Kriselle Cellars	Magnolia Inn	Nora Lancaster	541-830-8466	X	X	X	X	X	nora@krisellecellars.com
La Brasseur	Carefree Buffalo	Fred La Brasseur	541-865-3648	X	X	X	X	X	fwinecrew@hughes.net
Ledger David	Cycle Analysis	Regina Vacari	541-664-2218	X	X	X	X	X	regina@ledgerdavid.com
Melrose Vineyards	Odd Fellows/Rebekahs	Kerry Parker	(541) 672-6080	X	X	X	X	X	kertal@gmail.com
Pebblestone, <i>not selling wine</i>	Jacksonville Mercantile	Dick Ellis	541-512-1704	X	X	X	X	X	pebblestonecellars@yahoo.com
Platt Anderson Cellars	Art Presence Art Center	Gill Anderson	206-714-3345	X	X	X	N/A	N/A	gill@ashlandwine.net
Quady North	Quady Tasting Room	Herb Quady	541-973-7273	X	X	X	N/A	N/A	hquady@quadynorth.com
Red Lily, <i>not selling wine</i>	Good Bean Coffee	Les Martin	541-778-3982	X	X	X	N/A	N/A	les@redlilyvineyards.com
Roxy Ann Winery, <i>not selling wine</i>	Terra Firma	Chad Day, Carol Ann Larson	541-531-3082	X	X	X	N/A	N/A	chad@roxvann.com, carolann@roxvann.com
Schmidt Family Vineyards	Jacksonville Gems & Jewelry	Jocelyn Schmidt	541-411-2652	X	X	X	X	X	jocelyns@schmidtvineyards.com
Serra Vineyards	Odd Fellows/Rebekahs	Liz Wan	541-846-9223	X	X	X	X	X	serravineyards@vineco-verse.com
Soloro Vineyards	Cotton Broker	June Navarro	541-862-2693	X	X	X	X	X	june@solorovineyard.com
South Stage Cellars	South Stage Room	Ponscha Schiller	541-840-5453	X	X	X	N/A	N/A	porsch11@gmail.com
Troon Vineyard	Creator's Gallery	Craig Camp	541-584-2357	X	X	X	X	X	craig@troonvineyard.com
Umpqua Wineries	Umpqua Tasting Room	Vonnie Landt	(541) 899-8468	X	X	X	N/A	N/A	Vonnie@riversedgewinery.com
Valley View Vineyards, <i>not selling wine</i>	Jacksonville Inn	Michael Wisnovsky		X	X	X	N/A	N/A	mike@valleyviewwinery.com
Weisinger Family Winery	Pico's	Ariel Sherman	541-488-5989	X	X	X	X	X	ariel@weisingers.com
Wild Wines	The Cheesemonger's Wife	Carla David	541-899-1565	X	X	X	X	X	wildwines@gmail.com

BUSINESS (25)		WINERY	CONTACT	PHONE	EMAIL	Partner Email
Adit Public House	Adit Wine Bar	John Guerro	(541) 899-5694	aditpublichouse.com	/	
Art Presence Art Center	Platt Anderson Cellars	Anne Brooke	541-601-9082 ©	anne@brook.com	X	
Blue Door	Del Rio Winery	Cindi Hickey	541-899-3242	cindi@bluedoor.com	X	
California St. Skin & Nail Studio	Foris Vineyards	Terri Ann Rey	541-727-2974	californiasst.com	X	
Carefree Buffalo	La Brasseur	Joe Surges	541-899-0125	joeb@carefreebuffalo.co	X	
Cotton Broker	Soloro Vineyards	Alice McGee	541-899-7897	anothermoo.com	X	
Creators Gallery	Troon Vineyard	Anna	541-899-6902	hecrystal.com	X	
Cycle Analysis	Ledger David	Jana	541-899-9190	cycleanalysis.com	X	
Elan Gallery	Cliff Creek Cellars	Duane Slurm/Cherie Reneau	541-899-8000	contact@elan.com	X	
Good Bean	Red Lily	Nicole Stoggett	541-899-8740	nicole@goodbean.com	X	
Jacksonville Gems and Jewelry	Schmidt Family Vineyards	Ron	541-890-2501	ron@schmidt.com	X	
Jacksonville Inn	Valley View Vineyards	Platon Mantheakis	541-973-7009	platon@jackv.com	X	
Jacksonville Mercantile	Pebblestone	David/Constance Jesser	541-973-4343	Djesser@mj.com	X	

LaBoheme	EdenVale Winery	Sandi Whittle	541-899-1010	laboheme@gmail.com
Magnolia Inn	Kriselle Cellars	Robert and Susan Roos	541-899-0255	ironidest@gmail.com
Pico's	Weisingers Vineyard	Michael Richardson	541-899-4400	info@picosw.com
Quady North	Quady Tasting Room	Herb Quady	541-973-7273	herbquady@quady.com
South Stage Cellars	South Stage Room	Porcha Schiller	541-840-5463	porschach11@gmail.com
Stim Coffee	Daisy Creek	Adam Tornella	541-944-1056	info@stimcoffee.com
Terra Firma	Roxy Ann	Merrk & Krissy Milner	899-1097 (Jville store)	mark@terrafirma.com
The Cheesemonger's Wife	Wild Wines	Erik and Erin Luckau	541-702-2300	erik@cheesemonger.com
The Crown Jewel	Belle Fiore	Ann and Jason	899-9060	jason@thecheesemonger.com
The Jacksonville Company	Devitt Winery	Lorraine	541-899-8912	lorraine@thecheesemonger.com
Jacksonville Odd Fellows & Rebekahs	Melrose Vineyards, Serra Vineyards	Karan Dump	541-601-1966	karan.dump@gmail.com
Umpqua Wineries	Umpqua Tasting Room	Vonnie Landt	541-584-2357	Vonnie@umpquawineries.com

X
X
X
/
/
X
X
X
X
X
X
X
/

Best of Britt Wineries

Agate Ridge Vineyard	Kim Kinderman	kim@agateridgevineyard.com	
Caprice Vineyard	Jeanne Davidian	jeanne@capricevineyards.com	541-499-0449
Cliff Creek	Ruth Garvin	ruth@cliffcreek.com	
Del Rio	Jolee Wallace	taste2@delriovineyards.com	
EdenVale Winery	Ashley Campanella	ashley.campanella@edenvalleyorchards.com	
Folin Cellars	Rob Folin	rob@folincellars.com	
Foris Winery	Heidi Doe	heididoe@foriswine.com	(541) 592-3752
Kriselle Cellars	Nora Lancaster	nora@krisellecellars.com	541-830-8466
LaBrasseur Vineyard	Fred & Candy LaBrasseur	fewinecrew@hughes.net	
Ledger David Cellars	Regina Vaccari	regina@ledgerdavid.com	
Paschal Winery	Aga	aga@paschalwinery.com	541-535-7957
Plaisance Ranch	Joseph Ginnet	joeg@oigp.net	
Quady North	Herb Quady	reneb@stvineyards.com	
Schmidt Family Vineyards	Rene Brons	winery@seasoncellars.com	
Seasons Cellars	Jennifer Henry	porschach11@gmail.com	
South Stage Cellars	Porscha	kjohnpratt@gmail.com	
Tesoania Vineyard	John Pratt	phvestoo@aol.com	
Trium	Laura Lotspeich	mike@valleyviewwinery.com	
Valley View Winery	Mike Wisnovsky	cfigueroa@hughes.net	
Wild Rose Vineyard	Carlos Figueroa	kara@wcwinery.com	
Woodridge Creek Winery	Kara Olmo		

MITIGATION AND IMPACT WITH NEIGHBORS PART 6

MITIGATION OF IMPACT

As an event organizer, you are required to develop mitigating measures to accommodate the negative impact your event may have on park landscapes, pedestrian and vehicular traffic, other users, adjoining property owners and neighbors that may be affected by your activities. Your plan should identify all mitigating measures which you intend to utilize to avoid or minimize the impacts your event will generate and which will provide a safe and secure environment.

The City requires that adjoining property owner, residents and businesses be notified at least two weeks prior to your event. Off pavement driving is prohibited without prior written permission. Organizers will be liable for all damages caused by the event.

Yes No Have you met with the residents, businesses, places of worship, schools and other entities that may be directly impacted by your event? If yes, please attach a complete list of these entities. This list shall be provided prior to the issuance of your permit. *The following will be notified no less than 2 weeks prior to the event:*

*Businesses: South Stage Cellars, Tobiano's,
Residents: 105 W. Main St. & 210 N. 3rd St.*

*Linda states in 2/26/16 email
"The fliers are our "notice" to the affected businesses & residents." Attached*

If no, please explain _____

This is a town-wide event that has been going on for several years. The local businesses have been notified (other than those noted above) by the Chamber of Commerce through their email system. All EMS and RVTD are notified by faxed letter & map. Residents (other than those noted above) will be notified by publically posted posters and community calendars of events.

Yes No Do you have a sample of any notice that you propose to distribute at least two weeks prior to your event? If yes, please attach. If no, please explain.

The poster & fliers for this event are generally printed up at the last minute to make sure all participants have been included and times confirmed. The city recorder will receive copies of these as soon as they become available (copies of last year's are attached).

OFFICE USE ONLY

Recorder:

Permit Application date approved: _____

Fee paid \$ 200.00 Date: 2/26/16

Signature of Recorder K Collins

Taste of Summer

Come celebrate
the beginning of summer
and Britt's 2015 Season.

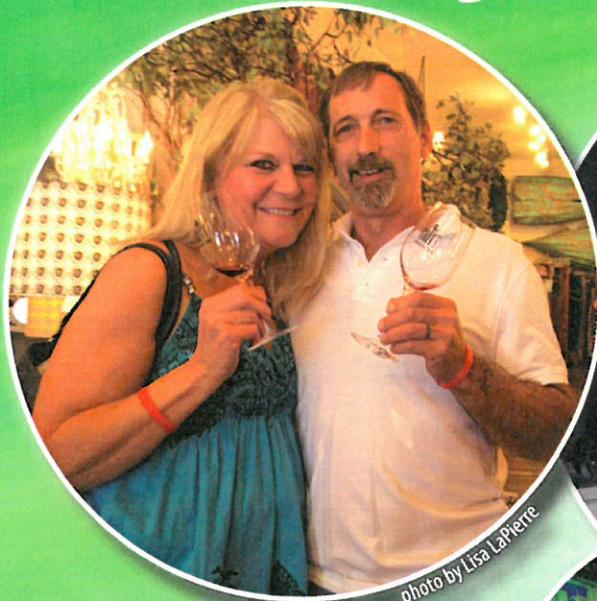


photo by Lisa LaPierre

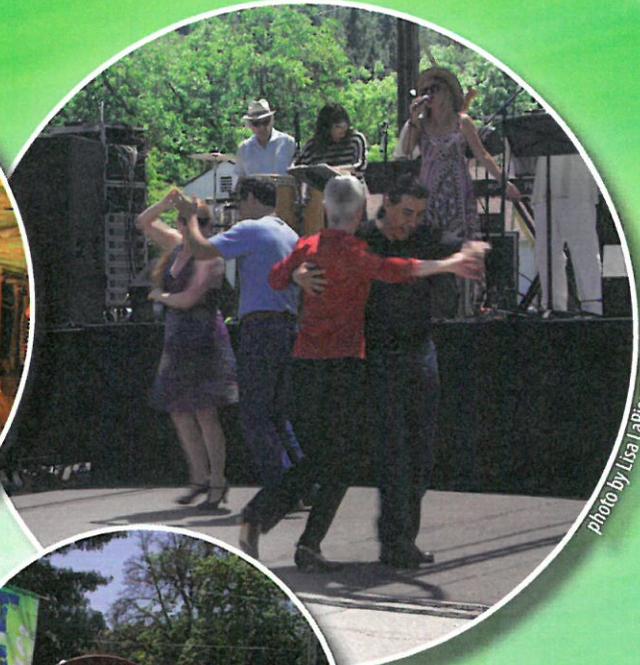


photo by Lisa LaPierre

Wine Walk
from over 20
different local wineries

Beer Garden
Food Booths
by local restaurants

Live Music
Salsa Brava
Dancing Fools
Grant Ruiz
SOU Sax Quartet
Robbie DaCosta

**Wine & Bacon
Pairings**
Learn about wine
& bacon pairings
from
New Napa Wine

Artisans Alley, Classic Cars & More



photo by Lisa LaPierre



photo by Kat Koury



photo by Lisa LaPierre

Wine walk and music from 12-4 p.m.; other activities take place throughout the day
Admission is free. Fees for specific events, like the wine walk, will vary.

June 6, 2015 • Downtown Jacksonville

For more information, visit www.brittfest.org

Taste of Summer co-sponsors Britt Music & Arts Festival, The Chamber of Commerce, The Jacksonville Oregon Business Association

June 6, 2015

Taste of Summer

Wine Walk • 12-4 p.m. • \$30

Tickets include glass and tastings. Purchase at the Britt Chamber booth on 3rd St. Limited to 400 participants.

WINE/BACON PAIRINGS • 11 AM @ Art Presence Art Center

Start off the wine walk with a talk about wine and bacon pairings by New Napa Wine.

PARTICIPATING WINERIES:

Wineries will be located in various shops and businesses around town.

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Artisans Alley

Artisan Wine Jams & Jellies by Auntie Mae's Sweet Treats

Glass Art by Jessy Carrara

Lavender Products by English Lavender Farm

Wind Chimes by Bill Grainger

Photography by Jarrod Hagstrom

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Hand-painted Wooden Signs & Drawings by Becca Marsh

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Block-printed Scarves by Paula Rice

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Live Music

And much more!

5. 3rd Street, just off California Street:

12:00 - 1:45 p.m.

Salsa Brava

2:15 - 4:00 p.m.

Dancing Fools

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As, Rogue Valley Street Rods, Rolling Oldies Vintage

Trailers, "Stray Cats" Jacksonville Car Club

N. 4th Street, near Rasmussens

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Strolling Musicians

Robbie DaCosta

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Back Porch Bar & Grill

Bella Union

Frau Kemmling

Jolie's Bento

Las Palmas

Ooblies Waffles

Peruvian Point

Ray's Market

Rogue Chef

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Bella Union

Frau Kemmling

Jolie's Bento

Las Palmas

Ooblies Waffles

Peruvian Point

Ray's Market

Rogue Chef

Beer garden selections by Frau Kemmling. Plus local restaurants in Jacksonville will be open.

Taste of Summer co-sponsors: Britt Music & Arts Festival,

Jacksonville Chamber and Jacksonville Oregon Business Association

TASTE OF SUMMER PARTICIPANT APPLICATION ~ EVENT DATE: 6-4-16 (11am-4:30pm)

Type of Entry:

Winery Wine Tasting Spot Food Court Other Vendor

Activity (describe) _____

Entertainment (describe) _____

Vehicular Display (describe) _____

Other (describe) _____

Business/Organization Name: _____

Contact Name: _____

Phone #: _____ Email: _____

Mailing Address: _____

Jacksonville Business License? Y or N Nonprofit # (if applicable) _____ (see disclaimer below)

Electrical Needs describe): _____

Water Needs (describe): _____

Other _____

All participants **MUST** complete and return a Jacksonville Application for Business License (available at the city offices) unless they are currently licensed with the City of Jacksonville. Nonprofit organizations must also complete the form but are exempt from the \$10 payment requirement. All participants **MUST** submit a copy of a Certificate of Insurance naming "Jacksonville Chamber of Commerce, Britt Festivals & JOBA and their officers, employees and agents" as the certificate holder using the address: P.O. Box 33; Jacksonville, OR 97530 as additional insured. The certificate of insurance must include a copy of the additional insured endorsement. Required coverage is \$1,000,000 per aggregate & per occurrence. Copies of these documents must be provided to event coordinators **prior to April 5th.**

Any entity providing/serving alcoholic beverages must submit the aforementioned Certificate of Insurance as well as liquor liability with a minimal limit of \$1,000,000. The effective dates must cover the event date. An OLCC license application must be completed and returned to wine tasting coordinator **no later than April 5th.**

Food Vendors are responsible for their own hand washing stations, fire extinguisher (if cooking on site) and trash collection & removal. If preparing food on-site a nonprofit permit is provided by the sponsors of the event. Participants must arrive at the food court location by **9:00 am** the day of the event (no exceptions). This assures that the rest of the food court set-up will not be impeded by latecomers. A participation fee of **\$100** is required, payable to Jacksonville Chamber of Commerce, **prior to May 5th.**

Other vendors are subject to juried approval by the organizing committee in order to participate. The space provided will be 8' X 10', participants must provide their own pop-up covering and/or tables & chairs. A participation fee of **\$100** is required, payable to Jacksonville Chamber of Commerce, **prior to May 5th.**

The participant agrees to pay, save and hold harmless the Jacksonville Chamber of Commerce, Britt Festivals and JOBA and their officers, employees and agents from any and all claims as lawsuits for personal injury or property damage arising from participating in this event, except any claims arising solely out of the negligent acts of the aforementioned sponsors of this event. By signing this document, a legal and binding contract has been entered into with the Jacksonville Chamber of Commerce, Britt Festivals and JOBA and warrants the above to be true and correct.

Authorized Signature: _____

Name (print) _____ Date: _____

Jacksonville City Council Agenda Item Summary



RESOLUTION R2016-006 A RESOLUTION AUTHORIZING THE BUDGET ALLOCATION FOR THE 2016 HISTORIC PRESERVATION FUND GRANT PROGRAM CYCLE FOR THE CITY OF JACKSONVILLE

Date: April 27, 2016
From: Ian Foster, Planner

City Council Meeting: May 3, 2016
Agenda Item: 5b.

Synopsis:

The Jacksonville Historic Preservation Fund (HPF) grant program was created through private financial contributions for the purpose of historic preservation efforts within the City of Jacksonville, Oregon. The goal of the HPF grant is to form public/private partnerships in order to protect and preserve Jacksonville's collection of historically listed structures. Each year, the Historic and Architectural Review Commission (HARC) recommends a set monetary amount for specific exterior restoration projects. The grant provides matching funds (1:1) for assistance with privately owned landmark-listed structures.

During the regularly scheduled HARC meeting on April 27, 2016, HARC recommended \$50,000 be allocated for preservation projects for the 2016 grant cycle.

Fiscal Impact:

The recommendation from the HARC will allocate \$50,000 from the Historic Grant Program for the 2016 Historic Preservation Fund grant cycle.

Recommendations:

For 2016, HARC recommends the Jacksonville City Council allocate \$50,000 from the Historic Grant Program for the 2016 Historic Preservation Fund grant cycle as per Resolution R2016-006.

Exhibits:

Exhibit A – Resolution R2016-006

RESOLUTION NO. R2016-006

A RESOLUTION AUTHORIZING THE BUDGET ALLOCATION FOR THE 2016 HISTORIC PRESERVATION FUND GRANT PROGRAM CYCLE FOR THE CITY OF JACKSONVILLE

WHEREAS, Resolution No. 946, passed on December 5, 2006, adopted the Historic Preservation Fund Grant Program; and,

WHEREAS, the Historical and Architectural Review Commission (HARC) has successfully managed the grant program since its inception; and,

WHEREAS, the HARC annually receives a number of applications for grant requests for Eligible Contributing structures on the Landmark List;

THEREBY, the HARC hereby requests that the HPF Grant amount for the 2016 grant cycle should be a total of \$50,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Jacksonville, Oregon:

Hereby adopts by resolution to delegate authority to the Historical and Architectural Review Commission to allocate \$50,000 for the 2016 Historic Preservation Grant Cycle for the City of Jacksonville.

Signed by me in open session in authentication of its passage this 3rd day of May, 2016.

Paul Becker, Mayor

ATTEST:

Kimberlyn Collins, Recorder

City Council
May 3, 2016
Agenda Item 5b.
Exhibit "A"

Jacksonville City Council Agenda Item Summary



Emergency Response Food Supplies

Date: April 27, 2016
From: Paul Becker, Mayor

City Council Meeting: May 3, 2016
Agenda Item: 5c.

Synopsis:

Fred Zerull has made a request for a future agenda item in regards to Emergency Response Food Supplies. This is a proposal to bank the adequate food supplies in anticipating a need to feed our citizens who have been transferred during an emergency to either of the locations for the wounded or the homeless. The City will need to be able to feed the citizens for at least a short duration.

Fiscal Impact:

Undetermined

Recommendations:

Mayor recommends Council discuss this issue and see if this should be a future agenda item.

Exhibits:

Council Discussion



Public Records Requests

Date Req.	Name of Requestor	Description of Records Requesting	Fee Charged	Date Completed	Completed By
4/7/2016	Rob Buerk	Current 2015/16 Landscaper in Business License Database	\$0.00	4/8/2016	Kim Collins