

Action minutes along with electronic recordings of the meeting, which may be reviewed online on the City of Jacksonville website <http://www.jacksonvilleor.us>.

February 16, 2016 at Old City Hall, 205 W Main St, Jacksonville

- 1) **CALL TO ORDER (includes call to order, pledge of allegiance) 6:00 pm**
Present: Councilors Bennington, Gregg, Wall, Garcia, Jesser, Lewis and Mayor Becker.
Staff Present: Treasurer McNichols, Fire Chief Hull, Planner Foster and Recorder Collins.
- 2) **a. MINUTES (minutes from February 2, 2016 meeting)**
Move to: Approve
Motion by: Councilor Garcia
Seconded by: Councilor Lewis
Vote:
Ayes: Unanimous
Motion Carries

b. BILLS LIST
Move to: Approval of the bills as amended
Motion by: Councilor Lewis
Seconded by: Councilor Garcia
Roll Call Vote:
Ayes: 7
Nays: 0
Motion Carries
Council asked questions. Treasurer McNichols answered.
- 3) **PUBLIC COMMENT (items **not** on the agenda) limited to 3 minutes per speaker.**
None
- 4) **STAFF / DEPARTMENT REPORTS**
 - a. **Mayor** - Mayor Becker
 - b. **Admin Department** - Administrator Alvis / Treasurer McNichols / Recorder Collins
Recorder Collins: Spoke to the SEI electronic reports for public officials.
Treasurer McNichols: Informed council of roof repairs needed at the Police Dept. Council asked questions. Treasurer McNichols answered.
 - c. **Planning Department**
Ian Foster: Gave an update to council for the Kegan house, CAC code review, vacancies on HARC and Planning Commission and Planning Dept. goals. Council asked questions. Planner Foster answered.
 - d. **Police Department** - Chief Towe
 - e. **Fire Department**
Chief Hull: Spoke on Firewise communities and made a presentation for two communities who have adopted the Firewise program.
- 5) **ACTION / DISCUSSION ITEMS**
(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

a. Police Dept. Grant for Lexipol

Public Comment: None

Council Discussion: Mayor directs council to review memo from Chief Towe.

Move to: Move forward with the grant

Motion by: Councilor Jesser

Seconded by: Councilor Lewis

Roll Call Vote:

Ayes: 7

Nays: 0

Motion Carries

b. Annual Approval of Organizational Chart

Public Comment: None

Council Discussion: Treasurer McNichols reports there were no changes to the chart from last year.

Move to: Approval of the organizational chart.

Motion by: Councilor Lewis

Seconded by: Councilor Wall

Vote:

Ayes: Unanimous

Motion Carries

c. Accepting Changes to Personnel Policies and Procedures Manual including Financial Policies and Internal Controls

Public Comment: None

Council Discussion: Council asked questions. Treasurer McNichols answered.

Move to: Adoption of revised personnel policies and procedures manual including the financial policies and internal controls.

Motion by: Councilor Garcia

Seconded by: Councilor Lewis

Roll Call Vote:

Ayes: 7

Nays: 0

Motion Carries

d. Surplus Property/Miller House

Public Comment: None

Council Discussion: Treasurer McNichols reported to council Administrator Alvis thoughts on Miller house.

Council had discussion and asked questions. Treasurer McNichols answered.

Move to: We get an appraisal and market value for both the Miller House and the Police Department.

Motion by: Councilor Jesser

Seconded by: Councilor Lewis

Roll Call Vote:

Ayes: 7

Nays: 0

Motion Carries

e. Set Study Session for Model Charter Draft

Public Comment: None

Council Discussion: Council had discussion for dates. Study Session is set for April 14th @ 6 pm.

f. Town Hall Meeting Regarding Fire/Police/Budget

Public Comment: None

Council Discussion: Council had discussion and asked questions. Treasurer McNichols answered. Town Hall meeting is set for March 19, 2016 @ 10 am. Location TBD.

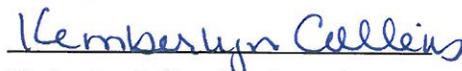
6) **COUNCIL COMMITTEE REPORTS**

- a. **Councilor Garcia:** Gave Parks meeting update for the January 21, 2016 meeting.
- b. **Councilor Bennington:** Gave update on the Planning Dept. staff and code revision.
- c. **Councilor Lewis:** Reported he will be attending RVSS board meeting tomorrow @7 am, RVCOG board meeting next week, and Thursday the 25th he will be in Salem for the L.O.C. board meeting.
- d. **Councilor Jesser:** Voiced his concerns with the graffiti, cigarettes butts, and animal feces around town. He requested an update on the Timber Ridge project.
- e. **Councilor Wall:** No Committee Report.
- f. **Councilor Gregg:** He will be setting up the next Public Safety meeting in the next couple of weeks.
- g. **Councilor Wall:** Spoke to the Carbon Footprint meeting last Thursday.

7) **ADJOURN 7:16 pm**



Paul Becker, Mayor



Kimberlyn Collins, City Recorder

Date approved: 3-1-16